



# TOWN of WAKEFIELD

## 201<sup>st</sup> *Annual Report*

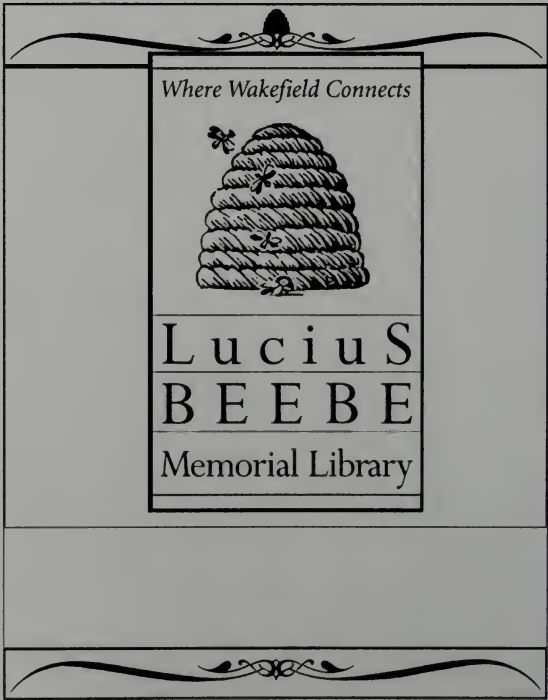


# 2012

On the cover...

Newly refurbished Moulton Playground

Photo by: Lisa Crane



Treasure Room  
352  
Wakefield  
6/13 \$25

# **201st Annual Report**



**OF THE TOWN OFFICERS OF  
WAKEFIELD  
MASSACHUSETTS**

including the vital Statistics for the  
year ending December thirty-first

**2012**

## TOWN OF WAKEFIELD

Population – 2012 Census – 24,006

2010 Federal Census – 24,932

Congressman, 6<sup>th</sup> District – John F. Tierney of Salem

Councillor, 6<sup>th</sup> District – Terrence W. Kennedy of Lynnfield

Senator, Fifth Middlesex District – Katherine M. Clark

## TOWN OFFICERS

**\*Selectmen**

Tiziano Doto, Vice Chairman – 2013

John B. Encarnacao -2013

James E. Good – 2013

Patrick S. Glynn – 2014

Betsy Sheeran, Chairman – 2014

Brian E. Falvey – 2015

Paul R. DiNocco - 2015

**\*\*Town Administrator**

Stephen P. Maio

**\*Town Clerk**

Mary K. Galvin – 2014

**\*Tax Collector**

Kathleen M. Kelly – 2015

**\*Moderator**

William Harbison Carroll – 2013

**\*Treasurer**

John J. McCarthy, Jr. – 2013

**\*\*Town Accountant**

Kevin M. Gill

**\*\*Town Counsel**

Thomas A. Mullen

**\*\*Director of Assessments**

Victor P. Santaniello



**Executive Secretary/Town Accountant**

John J. McCarthy – Emeritus  
January 26, 1991

**\*\*Advisory Board of Public Works**

James A. Lavery, - 2013  
Robert P. Curran, Chairman – 2014  
Christopher J. Fowlie, Secretary - 2015

**\*School Committee**

Lisa A. Butler – 2013  
Thomas F. Markham, III, Chairman – 2013  
Kevin S. Piskadlo – 2013  
Christopher J. Callanan – 2014  
Anne P. Danehy, Vice Chairman – 2014  
Janine Iengo-Cook – 2015  
Kathryn Day Morgan - 2015

**\*Northeast Metropolitan Regional Vocational School (4 years)**

Vincent J. Carisella – 2012

**\*Lucius Beebe Memorial Library Trustees**

Donna West Conlon – 2013  
John Havelick, Jr. - 2013  
Timothy F. Healy – 2013  
Michael J. Bourque, Vice Chairman – 2014  
Nancy C. Delaney – 2014  
Harold D. Regan – 2014  
Christopher N. Janicki – 2015  
Kevin Patrick Scanlon, Chairman – 2015  
Cindy A. Schatz - 2015

**\*\*Town Planner**

Paul Reavis

**\*Town Planning Board**

Frederick J. Emilianowicz, Jr. – 2013  
James Terrence French – 2014  
Matthew Lowry, Chairman – 2015  
Paul J. Semenza, Vice Chairman - 2016  
William M. D'Amore - 2017  
Catherine M. Johnston, Associate – 2010

**\*Board of Health**

Elaine M. Silva, Chairman – 2013  
 Ann McGonigle Santos, Secretary - 2014  
 Laurel Skinder Gourville - 2015

**\*Board of Assessors**

Jane A. D'Addario, Chairman – 2012  
 Christopher R. Wilcock - 2013  
 Sebastian P. Tine, Vice Chairman – 2014

**\*Municipal Gas & Light Commissioners**

Michael Giannattasio, Secretary – 2013  
 Kevin T. Haggerty – 2013  
 John J. Warchol – 2014  
 Kenneth J. Chase, Jr., Chairman – 2015  
 Michael P. McCarthy - 2015

**\*Wakefield Housing Authority**

Jane Good, Vice Chairman - 2014  
 Arthur J. Rotondi, Jr. – 2015  
 Eugene N. Ruggiero – 2016  
 Alfred S. Confalone - 2017  
 Mary Therese Daniels, Chairman – State Appointee - 2012

**\*Constables**

Gerard S. Alterio, Jr. – 2013  
 Richard O. Bayrd – 2013  
 Robert E. Foley - 2014

**\*\*Board of Registrars**

Jane Good, Chairman – 2013  
 Eugenia M. Coffin - 2014  
 Mary K. Galvin – 2014  
 Kathryn D. Morgan - 2015

**\*\*Finance Committee**

Philip F. McCarty – 2012  
 Dennis P. Hogan – 2012  
 Lorri W. Wheeler – 2012  
 Joseph V. Tringale - 2012  
 Brian P. Cusack, Chairman - 2013  
 Gerard W. Leeman, Vice Chair - 2013  
 Joseph B. Bertrand - 2013

Daniel W. Sherman – 2013  
James Sullivan - 2013  
William J. Boodry, Jr. – 2014  
Douglas S. Butler – 2014  
Quirino M. Iannazzo - 2014  
Jeanne MacNevin – 2014  
Peter McManama - 2014

**\*\*Historical Commission**

Nancy L. Bertrand, Chair – 2014  
Juliane M. Gerace – 2014  
Gene A. Moulton – 2014  
Marcia J. Phinney – 2014

**\*\*Recreation Commission**

Cyril R. Bode – 2013  
Jeanne Stinson – 2013  
Susan Hickey - 2014  
Richard Stevens – 2014  
Daniel P. Crowley – 2015  
Christine M. Gargano, Chair – 2015  
Anthony J. Longo – 2015  
Joseph V. Tringale - 2015

**\*\*Conservation Commission**

Sally T. Green – 2013  
Frank J. Luciani, Jr., Chairman – 2013  
David N. Peterson – 2013  
Frank Calandra – 2014  
Warren M. Laskey - 2014  
Robert J. Romano, Vice Chair – 2015  
Peter M. Miller – 2015

**\*\*Capital Planning Committee**

Lisa A. Butler – 2013  
Robert P. Edson – 2013  
Thomas P. MacKay - 2013  
Cyril R. Bode – 2014  
Anne P. Danehy – 2014  
Franklin C. Leone, Jr. – 2015  
Shaun S. Margerison, Chairman - 2015

**\*\*Town Energy Conservation Committee**

Wendy Dennis, Chairman  
Robert R. Darnell  
Matthew D. Jewett  
Jennifer L. Kallay  
Warren W. Magoon  
Stephen D. Shoap

**\*\*World War II Memorial Committee**

Llewellyn A. Brown  
Thomas H. Collins  
John B. Encarnacao  
Sandra P. Gass  
Charles L. Geier  
Phyllis J. Hull, Chairman  
Frank J. Luciani, Jr.  
Frances L. Marshall  
James H. Murphy  
Richard W. Pearson  
Richard F. Stinson  
William J. Walsh, Jr.  
Arthur Wessels, Sr.  
Michelle F. Marshall, Associate  
Leo M. McMillan, Associate  
Christopher M. Tarr, Associate Member  
William J. Walsh, Associate

**\*\*CATV Advisory Committee**

Selectman Betsy Sheeran  
Bruce Donovan - 2013  
Marian Joy Schilling – 2014  
Laurel N. Hellerstein – 2015  
Daniel P. Lieber – 2015  
John Murray – 2015  
Steve Zolud, Chairman - 2015

**\*\*Commission on Disability Issues**

Larry A. Hardacker – 2013  
Phyllis B. Pearl-Baxter – 2013  
Thomas F. Wholley, Jr. – 2013  
Daniel L. Benjamin, Jr. - 2014  
Judith E. Carmilia – 2014  
Lois E. Jarema-Benjamin – 2014

Marc A. Luca, Chairman – 2014  
Jeanne M. Boland – 2015  
Anthony V. Guardia - Advisory

**\*\*Council on Aging**

Robert P. Curran, Vice Chairman – 2013  
Delia M. Giuffre, Chairman – 2013  
Robert O. Hale – 2013  
Viola S. Simeola – 2013  
Virginia A. Hopkins– 2014  
Judith A. Carmilia - 2015  
Mary A. Kelly, Secretary - 2015

**\*\*Fence Viewers**

Vincent J. Carisella – 2013  
Michael J. Delory - 2013  
Michael J. Nasella – 2013

**\*\*Wakefield Cultural Council**

Julia L. Thomson, Chairman - 2013  
Michael P. Salvatore - 2014  
Peter L. Stickel – 2014  
Nancy Nanopoulos – 2015  
Kelli S. Parece - 2015

**\*\*Board of Appeals**

Richard O. Bayrd, Clerk– 2013  
James H. McBain, AIA – 2013  
Michael L. Pierce, Chairman – 2013  
David W. Hatfield - 2014  
Charles L. Tarbell, Jr. - 2015  
Kimberly Hackett, Alternate – 2013  
Francis X. Hayes, Alternate – 2014  
Jennifer L. DiCarlo - 2015

**\*\*Wakefield Permanent Building Committee**

John B. Encarnacao, Chairman – 2012  
Richard P. Hudson - 2012  
Thomas P. MacKay – 2012  
Joseph B. Bertrand – 2013  
Lisa Butler - 2013  
James A. Lapery – 2013  
Philip C. Crosscup – 2014



Michael Giannattasio - 2014

Charles L. Tarbell, Jr. - 2014

**\*\*Financial Study Committee**

Brian D. McCoubrey, Chairman

Marc D. Cataldo

Gayle H. Edson

Elizabeth A. Hendriks

Laurie A. Hunt

Joanne S. Reilly

Charles P. Slavin

**\*\*Sweetser Lecture Advisory Committee**

Jeanne Blumer – 2013

Robert L. Burk – 2013

Diane Lind - 2013

Richard A. Henshaw – 2013

Helen Hincman – 2013

Susan K. Kilkelly – 2013

Lorraine Lackey – 2013

Sara M. Murphy – 2013

Joan R. Neale – 2013

A. Yvonne Scott - 2013

Joseph G. Spear – 2013

**\*\*Events Planning Committee**

Sel. Paul R. DiNocco, Chairman

Arthur Assimakopoulos

Elaine Brown

Lilli Denis

Tasha Schlake Festel

Dorothy J. Halpin

Carol Ann Hubbard

Susan M. Majeski

Christina Quach

Catherine A. Reynolds

Nancy Rollins, Chamber of Commerce

Laura Marie Small

Susan M. Wetmore, Vice Chairman

**\*\*Chief of Police**

Richard E. Smith

**\*\*Fire Chief**

Michael J. Sullivan

**\*\*Dog Officer/Animal Inspector**

Kenneth J. Stache

**\*\*Emergency Management**

Michael J. Sullivan

**\*\*Inspector of Buildings**

John J. Roberto, III

**\*\*Parking Clerk**

Michael J. Nasella

**\*\*Plumbing/Gas Inspector**

Robert H. Sheldon

**\*\*Wire Inspector**

Richard R. Catanzaro, Sr.

**\*\*Sealer of Weights and Measures**

Robert D. Rose

**\*\*Veterans Agent**

Andrew DelRossi-Biggio

\*Elected    \*\*Appointed

## ***Wakefield Voters Elect:***

Board of Selectmen  
Town Clerk  
Moderator  
Tax Collector  
Town Treasurer  
Board of Assessors  
Board of Health

Board of Library Trustees  
Town Planning Board  
Municipal Gas & Light Commissioners  
School Committee  
Wakefield Housing Authority  
Constables  
Northeast Metropolitan Regional  
Vocational School Representative

## ***Board of Selectmen Appoints:***

Town Administrator  
Town Counsel  
Historical Commission  
Council on Aging  
Board of Appeals  
Board of Registrars  
Advisory Board of Public Works  
Fence Viewers  
Sweetser Lecture Advisory Committee

Commission on Disability Issues  
Election Officers  
Wakefield Cultural Council  
Conservation Commission  
Recreation Commission  
Cable TV Advisory Committee  
Capital Planning Committee  
Various Special Committees

## ***Town Administrator Appoints:***

Town Accountant  
Fire Chief  
Inspector of Buildings  
Wire Inspector  
Parking Clerk  
Veterans Service Agent

Town Planner  
Police Chief  
Plumbing/Gas Inspector  
Director of Emergency Management  
Dog Officer/Animal Inspector  
Sealer of Weights & Measures

## ***The Moderator & Chairman of Board of Selectmen & Chairman of Finance Committee Appoints:***

Finance Committee

Various Special Committees

## HOW IT'S DONE IN WAKEFIELD:

- VOTER REGISTRATION
- LOCAL ELECTIONS
- TOWN MEETING

*Prepared by the Town Clerk and the League of Women Voters of Wakefield*

### TO REGISTER TO VOTE IN WAKEFIELD YOU MUST BE:

- an American citizen native-born or naturalized
- at least 18 years old on the date of the election
- a resident of Wakefield, Massachusetts

### WHEN AND WHERE TO REGISTER:

- Monday through Wednesday, 8:00 am to 4:30 pm, Thursday 8:00 am to 7:00 pm and Friday 8:00 am to 12:30 pm and during any extra hours scheduled by the Board of Registrars see local newspapers for times.
- Town Clerk's office, first floor, William J. Lee Memorial Hall, One Lafayette Street, OR in any other city or town in the Commonwealth of Massachusetts (your registration will be forwarded to Wakefield Town Clerk for inclusion on local voting list). You may also request a mail-in registration form.

### DEADLINES FOR REGISTRATION:

- To vote in state or presidential primaries or state elections, you must register to vote at least 20 days before the election.
- To vote in local elections, or to vote at Annual Town Meeting, you must register to vote at least 20 days prior to the election.
- To vote at a Special Town Meeting, you must register at least 10 days prior to the meeting.

### MORE ABOUT REGISTRATION

Registration is permanent unless a voter moves to a new city or town. However, failure to respond to the Annual Census may result in being dropped from the active list of Registered Voters. A voter, moving from one precinct to another within the town, should immediately notify the Registrars of the changes to assure being able to vote in the new precinct, otherwise he must vote in his former address.

Registrations are administered by the Board of Registrars. The Board is composed of three citizens, appointed for three year terms by the Board of Selectmen, and the Town Clerk, who by virtue of her office, serves as clerk of the board.

### POLLING PLACES

1. Precinct 1 — Masonic Building
2. Precinct 2 — Crystal Community Club
3. Precinct 3 — Crystal Community Club
4. Precinct 4 — Most Blessed Sacrament Church Hall
5. Precinct 5 — West Side Social Club
6. Precinct 6 — West Side Social Club
7. Precinct 7 — Masonic Building

**LOCAL ELECTIONS**

Local elections are held annually on the fourth Tuesday in April and are non-partisan. Write-ins are permitted, and absentee voting is allowed.

**TO BECOME A CANDIDATE FOR LOCAL OFFICE, A CITIZEN MUST:**

- be a registered voter in Wakefield, Massachusetts.
- obtain nomination papers from the Town Clerk (one set of papers for each office sought in the election).
- obtain the signatures of 50 citizens who are registered to vote in Wakefield.
- submit nomination papers to the Board of Registrars 49 days prior to the town election for certification of the signatures.
- file nomination papers with the Town Clerk by 5 pm on the 35th day before the town election. This places the candidate's name officially on the ballot.

**TO JOIN A POLITICAL PARTY**

A citizen may choose to declare his/her choice of political affiliation when he/she registers to vote, or may declare his/her party choice when voting in primary elections. If a voter chooses not to declare his/her party, he/she will be listed as an "unenrolled voter" on voting lists.

**TO CHANGE OR CANCEL PARTY ENROLLMENT/SERVE AS A DELEGATE**

A voter may appear in person at the Town Clerk's office or use the postal system to change his/her party designation. This may be done at any time.

A party member is eligible to be a delegate to his/her party conventions; delegates are chosen every four years on the presidential primary ballot.

**PROCEDURE AT TOWN MEETING IS SET FORTH IN THE TOWN CHARTER.****THE TOWN MEETING WARRANT**

The Town Meeting Warrant is a collection of articles presented by departments, committees and voters for consideration at an Annual or Special Town Meeting. The warrant is composed by the Selectmen, with articles being entered by request or petition. Individual voters may have an article inserted by petition. The selectmen receive all petitions for the warrant. Signatures of ten or more registered voters are required on articles for annual town meetings; 100 signatures are required for articles filed by citizens in warrants for special town meetings. Signatures on petitions must be substantially as the voters' names appear on the voting list. Voters may request the advise of the Town Counsel in drawing up an article. Customarily, public announcement is made of the opening and the closing dates of the warrant. Citizens, however, may take their petitions to the Selectmen at any Board meeting during the year and the Selectmen will hold such articles for insertion in the warrant for the next town meeting. Department heads enter their articles by the process of request.

**THE ANNUAL REPORT**

The Annual Report is comprised of reports from all Town departments, including operating expenses and statistical information. The Annual Report is compiled by the Selectmen's office, and copies are available free prior to the Annual Town Meeting.



# **General Government**

## *Reports of*

BOARD OF SELECTMEN

TOWN ADMINISTRATOR

ASSESSING DEPARTMENT

PLANNING BOARD

CONSERVATION COMMISSION

CONTRIBUTORY RETIREMENT BOARD

RECREATION COMMISSION

## Report of the Board of Selectmen

At the Board of Selectmen's organizational meeting on May 7, 2012, following the Town Election in April, Betsy Sheeran was elected Chairman and Tiziano Doto was elected Vice-Chairman. The other members of the Board are Patrick Glynn, John Encarnacao, James Good, Paul DiNocco and Brian Falvey. The Board of Selectmen meets on the 2<sup>nd</sup> & 4<sup>th</sup> Mondays of the month.

In July, Chairman Sheeran moved the location of the Selectmen meetings to the WCAT Studios on Hemlock Road. This move has resulted in a better quality viewing for the public. Trudi Murphy retired on June 30, 2012 after many years as Clerk to the Board. Sherri Eskenas was appointed clerk on July 16, 2012.

The powers, duties and responsibilities of the Board of Selectmen are broadly diversified in hundreds of sections of law applying directly to Selectmen. The broadly diversified powers, duties and responsibilities of the Board of Selectmen affect the functioning of all Town departments and central coordination is essential to an effective and efficient municipal administration.

The Town continues to function under the Open Town Meeting - Board of Selectmen-Town Administrator Charter. The Charter gives the Town Administrator the responsibility for daily management of the Town's business; provides for the election by the voters of a seven member Board of Selectmen, a Town Moderator, a seven member School committee, a five member Planning Board and a Housing Authority; provides for strengthened financial procedures; created a Department of Public Works with an Advisory Board of Public Works; provides flexibility to reorganize Town agencies in the future; and, provides a referendum procedure by which Town Meeting votes on certain Warrant Articles may be reconsidered by the voters in a referendum election.

The Board of Selectmen and the Town Administrator have continued to represent the Town's interest before governmental officials, committees and commissions at the various levels of government for the purpose of presenting information and evidence on matters that concern the Town of Wakefield.

The necessity for effective liaison and representation between the Town and State government has become increasingly important as locally uncontrollable costs are transferred and made part of the cost of Town government.

Town Planner Paul Reavis serves as the Town's representative to the Metropolitan Area Planning Council with Selectman Betsy Sheeran as the Alternate Member. The Town's active participation is necessary to the Town's effective representation in an area of activity that involves significant dollar cost as well as a progressively increasing socio-economic impact.

The Board of Selectmen wishes to thank the many volunteers who work so attentively on a variety of Boards, Committees and Commissions to make Wakefield the Town that it is.

Betsy Sheeran, Chairman  
Tiziano Doto, Vice Chairman  
Patrick Glynn  
John B. Encarnacao  
James E. Good  
Paul DiNocco  
Brian Falvey  
BOARD OF SELECTMEN

Stephen P. Maio  
TOWN ADMINISTRATOR  
Sherri Eskenas  
CLERK

## *Report of the Town Administrator*

*In 2012 with the support of the Board of Selectmen, we continued to explore new and more efficient methods of delivering vital government services to the Citizens of Wakefield.*

*This philosophy has challenged us as a community to step out our comfort zone. We will continue to work with our neighboring communities to combine, not only necessary services but to join forces in applying for grants and other types of Federal and Commonwealth assistance.*

*Under this new philosophy we have jointly applied for grants regarding transforming the Main Street corridor all the way from Reading to Melrose. Through this grant, we have added bicycle racks, along with other features that promote healthy lifestyles. Under the Community Innovation Grant program we will obtain the machinery, software and training necessary to transform our hard copy records to a more manageable digitized system.*

*Through our collaboration with our neighbors we have expanded regional health services to include Reading. This not only saves tax dollars but has made our grant applications much stronger.*

*In May The Board of Selectmen regionalized our Veteran's Services Division with Melrose. Saugus was added in September. A Veteran Advisory Council has been established and the number of Veterans receiving assistance has greatly increased. I can think of no better way of acknowledging and thanking our veterans than providing greater access to services.*

*In July the Board of Selectmen entered into an Inter-Municipal Agreement with Reading with regard to its Director of Assessing position. This collaboration results in a savings of approximately \$35,000.00 annually to the Citizens of Wakefield.*

*The 2012 budget cycle also proved to be transforming. Through careful planning and budgeting, the Board of Selectmen approved the refunding of our debt service bonds. Based upon our very strong credit rating the town was able to finance the replacement of Landrigan and Beasley fields with artificial turf, along with improvements to the track and Dobbins Tennis Courts. The High School field house floor will also be replaced.*

*The Board of Selectmen has continued its recent history of providing funding for sidewalks and road repairs in excess of the State Chapter 90 program.*

*Perhaps most importantly, through the efforts of the Board of Selectmen, School Committee, Finance Committee as well as many citizens the town “galvanized” support for the construction of a new Galvin Middle School. A debt exclusion vote passed on June 9, 2012.*

*Finally, the Board of selectmen also broke new ground in returning \$340,000.00 to the tax payers by not maximizing the tax rate to the entire 2.5%.*

*As President Lincoln stated “as our case is anew, we must think and act anew”. The actions of the Board of Selectmen in 2012 certainly embody that statement.*

*Stephen P. Maio  
Town Administrator*



## *Report of the* **ASSESSING DEPARTMENT**

### MISSION STATEMENT

The mission of the Wakefield Assessment Department is to provide fiscal stability by promptly, fairly and equitably determining the valuation of all real and personal property located in the Town of Wakefield. The Assessment Department is obligated under law to assess all property at its full and fair market value as of January 1 of each year for the purpose of taxation. This is accomplished through the maintenance and administration of all property tax data records. In addition, the department also administers motor vehicle excise tax, real, personal and motor vehicle excise tax abatements, and all statutory tax exemptions as allowed by law.

Our staff is comprised of an elected three-person board and three full-time employees.

<b>Board of Assessors:</b>	<b>Office Staff:</b>
Jane D'Addario, Chairman	Victor P. Santaniello, MAA, Dir. of Assessments
Sebastian P. Tine, MAA, Vice-Chairman	J. Kenneth Muse, MAA, Assistant Assessor
Christopher Wilcock, MAA	1 Clerk

During the past year, the major activities undertaken by the Assessors office include:

- Provided online access to our property record database via the internet.
- Conducted a state mandated interim revaluation of all properties.
- Reviewed and adjusted properties to reflect updated market conditions.
- Completed a revaluation of all personal property accounts and canvassed town for new accounts.
- Maintained and updated all real estate and personal property tax records.

Special projects and future goals of the Assessment Department include:

- Manage ongoing state-mandated data recollection effort.
- Continue review and update of valuation neighborhood designations.
- Continue ongoing sales verification questionnaire mailing program.
- Implement new and efficient office policies and procedures as required.
- Maintain supplemental assessment program as required by state law.
- Update existing tax maps.
- Make select state tax forms available via the internet.
- Increase public awareness relative to assessing and exemptions.

<b>FISCAL YEAR 2012 TAX RATE SUMMARY</b>	
Total amount to be raised	\$80,895,683
Total estimated receipts	\$27,866,472
<b>Residential Tax Rate: \$11.90</b>	<b>Commercial Tax Rate: \$24.18</b>
Real Property Valuation	\$3,710,823,202
Personal Property Valuation	\$127,057,538
Total valuation of taxable property	\$3,837,880,740
Total real estate tax	\$49,956,959
Total personal property tax	\$3,072,251
Tax levy	\$53,029,211



## TOWN OF WAKEFIELD

FISCAL YEAR 2012 RECAP SUMMARY PAGE 1				
Property Class	Levy Percentage	Valuation by Class	Tax Rates	Levy by Class
Residential	72.6767%	\$3,238,660,039	11.90	\$38,540,054.46
Exempt	-	-	-	-
Open Space	0.0000%	0		
Commercial	17.7975%	\$390,314,263	24.18	\$9,437,798.88
Exempt	-	-	-	-
Industrial	3.7322%	\$81,848,900	24.18	\$1,979,106.40
<b>SUBTOTAL</b>	94.2064%	\$3,710,823,202	-	\$49,956,959.74
Personal	5.7936%	\$127,057,538	24.18	\$3,072,251.27
<b>TOTAL</b>	100.0000%	\$3,837,880,740	-	\$53,029,211.01

MINIMUM RESIDENTIAL FACTOR COMPUTATION (FY2012)		
Class	Full and Fair Cash Value	Percentage Share
1. Residential	\$3,238,660,039	84.3879%
2. Open Space	0	0.0000%
3. Commercial	\$390,314,263	10.1986%
4. Industrial	\$81,848,900	2.1386%
5. Personal Property	\$127,057,538	3.3199%
<b>TOTALS</b>	\$3,837,880,740	100.0000%
Maximum Share of Levy CIP Classes 3,4&5	1.75 x 15.6133 =	27.3233% Maximum % Share
Minimum Share of Levy for Classes 1 & 2	100% - 27.2333% =	72.6767% Minimum % Share
Minimum Residential Factor (MRF)	.726767 / .843867 =	.859596

ASSESSMENT/CLASSIFICATION REPORT – FY2011					
Property Type	Parcel Count	Class 1 Residential Value	Class 3 Commercial Value	Class 4 Industrial Value	Class 5 Personal Prop. Value
101	6,202	\$2,485,448,900			
102	1,108	\$284,328,300			
Misc.103,109	1	\$517,800			
104	736	\$286,007,200			
105	133	\$55,681,700			
111 - 125	92	\$82,897,000			
130-132,106	305	\$22,638,900			
300 - 393	318		\$372,697,800		
400 - 452	96			\$81,343,000	
Ch.61 Land	0		0		
Ch.61A Land	0		0		
Ch.61B Land	3		\$502,102		
012 - 043	80	\$21,140,239	\$17,114,361	\$505,900	
501	199				\$9,244,241
502	306				\$24,253,758
503	0				\$0
504,550-552	4				\$76,362,990
505	4				\$15,630,200
508	7				\$1,566,349
<b>TOTALS</b>	9,593	\$3,238,660,039	\$390,314,263	\$81,848,900	\$127,057,538
<b>REAL &amp; PERSONAL PROPERTY TOTAL VALUE</b>					\$3,837,880,740
<b>TOTAL VALUE OF ALL EXEMPT PROPERTY</b>					\$326,412,300

LOCAL EXPENDITURES	
Total appropriations	\$77,408,356
Other Local Expenditures	\$1,000,000
Snow and ice deficit	\$653,219.05
Allowance for abatements and exemptions	\$433,908.96
Total state and county charges	\$1,362,261
Total cherry sheet offsets	\$37,938
Total of appropriations and expenditures	\$80,895,683.01

ESTIMATED RECEIPTS AND AVAILABLE FUNDS	
State cherry sheet estimates	\$7,822,803
Ma school bldg. auth	\$936,760
Local estimated receipts	\$5,362,500
Enterprise funds	\$12,741,007
Free cash	\$0
Other available funds & WMGLD	\$798,331
Offset receipts	\$80,000
<b>Total:</b>	\$27,866,472

STATUTORY EXEMPTIONS		
Clause	FY 2011	FY 2012
Hardship 5 - 18	\$0.00	\$0.00
Deferral 5 – 41A	\$41,247.25	\$40,671.51
Elderly 5 – 41C	\$56,625	\$56,250
Veterans & Surviving Spouses 5 – 22(a-f)	\$92,588.27	\$96,474.42
Surviving Spouses 17D	\$4,025	\$4,403
8 - 58	\$0.00	\$0.00
Blind 5 - 37	\$10,000	\$10,000

BETTERMENTS, SPECIAL ASSESSMENTS & LIENS			
Category	Total Committed Amounts by Category		
Light Liens	\$30,856.85		
Sewer Liens	\$392,455.62		
Water Liens	\$235,081.74		
Title V Sewer Upgrade	\$6,102.69		
Sewer Betterments	\$4,169.66		
Street & Sidewalk Betterments	\$8,600.83		
Water Betterments	\$0.00		
Total Committed	\$767,307.97		
Motor Vehicle Excise (Comm. 1-6,99 )	25,919 Bills		\$3,213,844.17

Respectfully submitted,

**Board of Assessors**

## *Report of the Planning Board*

The Planning Board, as established under M.G.L. Chapter 41, §81A, consists of an elected five-member body with the powers and duties to carry out the provisions of the subdivision control laws in the Town of Wakefield. The Planning Board may also, in certain cases, act as a special permit granting authority as defined in the Town's bylaws. The Planning Board is responsible for the preparing, adopting and issuing a Master Plan. The Board normally holds regularly scheduled meetings and public hearings on the second and fourth Tuesday of each month.

In 2012, the Planning Board met nineteen (19) times and recommended adoption of zoning amendments to facilitate sidewalk cafes and assisted living facilities in the downtown. The Board completed the reviews and approved Wincrest, a new twenty-one-lot subdivision, as well as 14 Audubon Road, a 186-unit apartment development.

Wincrest Properties, L.L.C., submitted definitive subdivision plans for the Wakefield portion of their project on July 12, 2011. Having acquired the 19-acre site, formerly Our Lady of Nazareth Academy, on the town-line between Wakefield and Stoneham, the developer razed buildings to redevelop the entire site as 49 single-family home sites. Initially three entrance roads were proposed. With the Stoneham approvals obtained by April 2011, the developer began the first phase, twenty-eight lots in Stoneham, and constructed a new entrance, Spaulding Road, at 91 MacArthur Road. Two entrances were planned for the twenty-one lots in Wakefield: an extension of Winship Drive and widening an existing driveway to Converse Street. The developer sought numerous waivers to construct an entrance from Converse Street, and, on May 8, 2012, abandoned that effort, subsequently conveying land to abutters to settle adverse possession claims. After devoting five meetings to this project in 2011 and five in 2012, the Planning Board voted on July 10, 2012, to approve the subdivision. The Planning Board filed the decision with the Town Clerk on July 14, 2012 and endorsed the definitive subdivision plans on September 11, 2012.

The public hearing for an apartment development proposed by WP East Development Enterprises, LLC at 14 Audubon Road opened on January 24, 2012. The zoning bylaws, §190-32.1 and §190-32 control Special Permit reviews for mid-rise apartment developments. Planning Board devoted six meetings to this project. The review included traffic issues, snow storage, fiscal impacts, affordable housing units, building design, drainage and

coordination of Conservation Commission's wetland protection reviews. The project evolved through the review process. On May 8, 2012, the developer submitted a redesigned project to resolve site circulation and snow storage issues: a smaller building footprint and additional building height were proposed. The approved project will consist of 186 dwelling units with 33 of the units reserved as affordable units. The Planning Board closed the public hearing on August 14, 2012, and the decision was filed with the Town Clerk on September 11, 2012.

The Planning Board recommended passage of four zoning amendments at the May 14, 2012 Town Meeting. Preservation and reuse of numerous large Victorian homes near the downtown has been a concern for many years. The Selectmen's Economic Development Committee proposed a text amendment to allow bed and breakfast-style inns as a home occupation, by special permit. A narrow majority of the Planning Board's members supported this amendment; the bed and breakfast inn amendment received half the votes needed for adoption at Town Meeting. A second amendment, however, sponsored by the Economic Development Committee, outdoor sidewalk cafes, received the full support of the Planning Board and an overwhelming majority vote at Town Meeting. The prospective buyer of a series of downtown parcels with a combined area of 4.8 acres sought text and map amendments to allow assisted living facilities by special permit in business zones and a special overlay district. The Planning Board recommended these amendments, and Town Meeting voted adoption. A minor map amendment was requested by the owner of property on Water and Valley Streets; the Planning Board recommended the change, and Town Meeting voted unanimously to change the site to Business.

A proposed statewide November 6, 2012, ballot initiative allowing medical marijuana distribution centers lead to a zoning amendment to ban such uses in Wakefield. The Selectmen proposed, the Planning Board recommended, and Town meeting voted to adopt a text amendment banning medical marijuana on November 15, 2012.

The Planning Board approved the completion of Stoney Hill Lane and holding 10% surety for the one-year guarantee period. DUC Residential LLC, obtained approvals for Stoney Hill Lane on August 24, 2010, and completed this four-lot cul-de-sac street, by November 2011. Surety reductions were also approved for larger, ten and eleven lot subdivisions, Gates of Greenwood and 120 Main Street.



The Planning Board also addressed long-range planning in 2012. The Board received the final draft Main Street Corridor Study from the Town Planner on February 14, 2012. Wakefield proposed this study that the regional planning agency, the Metropolitan Area Planning Council (MAPC), prepared in response to a grant request. The study was a collaboration with Reading and Melrose to improve the existing transportation network, to promote walkable neighborhoods, walking to Main Street and greater use of commuter rail, bicycling and bus transportation. Forums were held in each town. The study recommends ways to elevate the Main Street, that serves all three communities, to a greener, more accessible multi-modal transit corridor, and promotes healthy life-style choices. To address housing needs, four consultant teams responded to a request for proposals written by the Town Planner. The Planning Board appointed two members to the consultant selection committee to interview respondents for a 40B Housing Production Plan. Lastly, at the December 11, 2012, meeting the Planning Board also received a presentation by MAPC of a mapping project to locate regional priority sites. This project is an initial step to complete a new Economic Development Plan in 2013.

Under M.G.L. ch. 41, §81P, the Planning Board is required to endorse plans for new lots that comply with the town's zoning bylaw. These plans are known as 81P Plans or "approval not required" (ANR) plans. In 2012, the Planning Board endorsed four ANR Plans.

The Planning Board would like to acknowledge the following individuals for their support and assistance throughout the past year: Michael P. Collins, Town Engineer; Linda Donaldson, Clerk to the Board; Thomas A. Mullen, Town Counsel and Paul Reavis, Town Planner.

Respectfully submitted,

Matthew Lowry, *Chairman*  
Paul Semenza, *Vice Chair*  
James Terrence French

Fred Emilianowicz Jr.  
William D'Amore  
Kay M. Johnston, *Assoc. Member*



## ***Report of the Conservation Commission 2012***

The Wakefield Conservation Commission is responsible for the protection and preservation of Wakefield's natural resources through regulatory review, planning, advocacy, and education. Typically, this is accomplished through the implementation of the Conservation Commission Act (M.G.L. Ch. 40, sec. 8C), and the administration and enforcement of the Massachusetts Wetlands Protection Act ("Act") (M.G.L c 131 § 40), with its corresponding regulations (310 CMR 10.00).

In 2012, the Conservation Commission conducted 22 public hearings and reviewed seven (7) Notice of Intent filings. The review of these filings included an assessment of potential impacts on the wetland values vital to the community; including the protection of public and/or private water supplies, protection of groundwater, flood control, storm damage prevention, pollution prevention, and protection of wildlife habitat. In addition to the NOI filings, the Commission reviewed seven (7) Requests for Determination of Applicability, approved two (2) Abbreviated Notice of Resource Area Delineations, issued six (6) Certificates of Compliance, and two (2) Enforcement Orders. The Commission also issued one (1) Emergency Permit for the immediate clean-up from a sewage overflow into a brook.

This year, the Conservation Commission began investigating alternatives to improve the water quality of Lake Quannapowitt. One potential alternative includes the use of solar-powered circulation devices to increase oxygen saturation throughout the entire water column down to the sediment-water interface. The Commission will continue to work with local interest groups to determine if the installation of these devices would achieve an improvement in water quality in the lake.

# **REPORT OF THE RETIREMENT BOARD**

## **SUMMARY OF ACTIVITY FOR THE YEAR ENDING DECEMBER 31, 2012**

### **INVESTMENT SCHEDULE**

PRIT Cash Fund	\$60,037.17
PRIT Capital Fund	\$89,395,548.01
Cash-Checking Account	\$141,924.26
Cash-Payroll Account	\$757.42
Accounts Receivable	\$56,027.81
Accounts Payable	<u>(\$899.64)</u>
Total	\$89,653,395.03

### **PENSION AND ANNUITY PAYMENTS**

Pension Accumulation Fund	\$7,498,351.02
Annuity Reserve Fund	<u>\$1,357,659.45</u>
Total Payments	<b>\$8,856,010.47</b>

### **NUMBER OF RETIREES AND BENEFICIARIES BY TYPE**

Superannuation	271
Accidental Disability	37
Ordinary Disability	4
Accidental Death	8
Surviving Spouses	<u>43</u>
Total	363

## *Report of the Recreation Commission*

We are pleased to report the 2012 was a very successful year for the Recreation Department.

The Recreation Department is supported solely by the fees charged for the summer and sports programs. The office is also the central permitting department for the use of all outside sports field and tennis courts in Wakefield. Funds raised by the field permit fees are made available to the Department of Public Works for field improvements and maintenance as needed. The department will continue to work closely with the many sports groups in town to provide safe and affordable playing fields.

The Recreation Department's most important goal is to expand and improve the recreational opportunities for Wakefield citizens of all ages.

Christine Gargano, Chairperson

Susan Hickey

Daniel Crowley

Cy Bode

Jeanne Stinson

Richard Stevens

Joseph Tringale

Anthony Longo

Michele Carlson, Clerk

Perry Pappas, Interim Director

Jason Zerfas, Interim Director

## REPORT OF THE WAKEFIELD EVENT PLANNING COMMITTEE

The mission of the Event Planning Committee is to bring the community, visitors and merchants together to create economic growth.

In March, our 2012 Shamrock Festival celebrated the “**Spring into Shopping**” Gala on March 18<sup>th</sup> which included a fashion show, merchant row, Man Cave, and entertainment. During the week of March 19<sup>th</sup> merchants opened their doors to shoppers offering specials and also an opportunity to win a \$200 drawing.

The two-day **Festival Italia** started on Friday, August 10<sup>th</sup> with over 180 people gathering at the Sheraton Colonial to enjoy a dinner-buffet, presented by ten local restaurants. Entertainment was provided by Wakefield High School pianist Liz Tan. On Saturday, August 11<sup>th</sup>, with threatening clouds looming overhead throughout the day, Wakefield welcomed over 5000 residents and visitors to enjoy the “**Festival Italia**” street fair. There were restaurants set up along Main Street, the ever-popular “Wheel of Chance” was spinning, while Albion and Main Streets were lined with tents set up by over 90 merchants displaying and selling their goods. There was singing, dancing and music galore. Wakefield’s very own Valerie Giglio and Carissa Scudieri performed on the steps of the Beebe Library. There were countless children’s activities which included a Moon Bounce House, the Candy Store, face-painting, a juggler, and the stilt man walking the streets.

Wakefield’s annual “**Tis the Season**” **Holiday Stroll** took place on Saturday, December 1 in downtown Wakefield. At the Americal Civic Center before the parade, Holiday Stroll Bags were given away free to the first 500 attendees. Within the main hall of the Civic Center, children were entertained, as well as given an opportunity to get their face painted by members of the Wakefield High School art students. At 3:00 p.m. the parade, led by the ever popular Wakefield High School Marching Band, proceeded down Main St., ending at the Beebe Library. Along the way dancers from various Wakefield-based dance studios joined in the parade group.

Entertainment was everywhere, strolling carolers, more performances by local dance studios, jugglers, a magician, the Senior Tones, Harrington/Bremer Irish School of Dance, Kitch-N-Sync Improv group, performance by musicians from Wakefield Music, and Lucky Bob Variety Show. Once again Wade Parsons created his beautiful ice sculptors. Local vocalists Valerie Giglio and Carissa Scudieri entertained, as well as **The Voice** 2012 contestant James Massone. Mrs. Claus was spotted strolling down Main & Albion Streets, while Santa was welcoming children at his Workshop. Santa’s mailbox was also available for those who couldn’t make it to the Workshop.

We thank residents, visitors, businesses, Town Departments, Town Boards, Wakefield High School students, and that very special group of people who take the time to volunteer during these events.

# **Protection of Persons and Property**

## *Reports of*

CHIEF OF POLICE

PARKING CLERK

CHIEF OF THE FIRE DEPARTMENT

EMERGENCY MANAGEMENT DIRECTOR

FIRE ALARM & TRAFFIC SIGNAL

BUILDING DEPARTMENT

BUILDING INSPECTOR

GAS INSPECTOR

WIRE INSPECTOR

SEALER OF WEIGHTS & MEASURES

ANIMAL CONTROL/ANIMAL INSPECTOR



## *Report of the Police Department*

The Wakefield Police Department prides itself in its proud tradition of prevention, education and professionalism. Each and every year we try to not only attain those levels that are visualized as benchmarks, but to continually improve. In 2012 we broke new ground in that area. Our personnel signed a new collective bargaining agreement that had benchmarks in it that allowed for certain thresholds to be met and once met, to keep that standard. Relatively unheard of in public service, we are proud of this type of philosophy.

The year 2012 began with Officer Dorney, on January 1<sup>st</sup>, making observation of a local male removing copper pipes from a vacant home. As a result of Officer Dorney's keen observation the suspect was arrested. This was a continuation of a long series of copper thefts in the area due to the elevated price of copper and a downturn in the economy. In another piece of fine police work, Officer Amy Toothaker made observation of a youth "tagging" or spray-painting a large piece of property in the "Junction" area. Her arrest brought a stop to numerous events where tagging was prevalent around town causing thousands of dollars in vandalism costs. Additionally, as the month closed the Police Department received notice from the Department of Mental Health that we had been awarded a grant to help fund our Crisis Intervention Team whose main role is to assist in prevention and jail diversion of those who may be in need of mental health assistance.

During February our personnel spanned the spectrum of police work. Officer Geoffrey Eriksen broke up a landlord/tenant scam whereby residents were being duped into signing false leases, paying a deposit then never hearing anything from the proposed landlord. The good work of Officer Eriksen was able to bring this scam to a halt in Wakefield. Additionally, we notified our residents to be ever vigilant of these scams and to feel free to contact the Police Department if there were ever any questions. Officer Dave Rando discovered after making a motor vehicle stop that the suspect was secreting a large amount of marijuana in his vehicle. Subsequent K9 search by K9 Leo confirmed Officer Rando's suspicions. At the end of the month our officers proudly joined in escort duties which brought the 26<sup>th</sup> Yankee Brigade of the Massachusetts National Guard back to Camp Curtis. The escort was performed along Rte 128/95 to assist the troops as they returned from a year long deployment to Afghanistan. The men and women of the Wakefield Police hold a close bond with our military and the Massachusetts National

Guard. It was an honor to work alongside Brigadier General Hammond and Major Hoffman.

Narcotics violations continued on throughout March. Officers continue to make seizures of prescription drugs, large amounts of marijuana and other controlled substances. K9 Leo once again showed a positive hit on a large amount of money seized from a suspect and used in a drug transaction. Officer Flynn located a fugitive while on patrol in the Spaulding Street area. The suspect was taken into custody to be returned to New Jersey. Additionally Officer Jason Skillings and Detective Ken Siva were able to catch up with a number of youths who were alleged to be breaking into numerous vehicles in the Paon Boulevard area.

The Massachusetts Association of Women in Law Enforcement (MAWLE) honored numerous women at their annual awards ceremony held on April 26, 2012 at the John Adams Courthouse in Boston. Officer Amy Toothaker was recognized as an outstanding woman in law enforcement for her bravery in subduing an suspect who was armed with a butcher's knife. Through her actions, the suspect was safely taken into custody and there were no injuries.

Training is an ongoing daily activity for the men and women of the Wakefield Police Department. As the numbers of mass shootings continue to accumulate within the United States, it is incumbent on the local police department to prepare for the reality that it can happen in our communities. The town of Wakefield lived the spectra of mass shootings in 2000 when "Mucko" McDermott murdered seven people here. As a result of that and the multiple school shootings as recent as December 14, we have taken our education, response and training seriously. In mid-April we embarked on "active shooter" training using our school facilities that were vacant for vacation. This training included live fire exercises using "simunition" which is a practice type of ammunition. Our officers trained in a multiple of scenarios which dealt with response, rescue, care for the wounded, and neutralizing the suspects. The training was developed and coordinated by our Firearms Training Unit under the leadership and wise counsel of Sergeant Sean Beede. Wakefield officers were able to break up an ongoing scam that was happening throughout the North Shore when they investigated a \$9000 fraud perpetrated on a local business. Working with the North Shore Departments of Peabody and Danvers, our officers were able to locate the suspect and place him before the court in Middlesex County. Officers also responded to the Dunkin Donuts shop on Salem Street for a reported armed robbery. Upon arrival officers discovered two victims hiding in the restroom where they fled the

suspect entered the store brandishing a firearm. Investigation became a dead end until just recently (December) when information was gathered by our detectives identifying the alleged perpetrator. The Lakeside branch of the Savings Bank was robbed by a suspect who fled the area upon the call to police. Wakefield detectives, working with the Newburyport and Norton Police, along with the FBI Bank Robbery Task Force located and arrested the suspect from Quincy MA.

During May, with the advent of good weather, officers ramped up aggressive patrols in the public areas of town. JJ Round Park, which has been a problem area was targeted and resulted in numerous charges and arrests of youths drinking and using controlled substances. Numerous youth were summonses to court for possession marijuana. As a result, working with Dan Flynn of the WMGLD, we were able to get a light erected in the park which has helped us reduce the amount of bad behavior in that area. Thank you to Dan Flynn. Officers also made numerous motor vehicle stops resulting in 450 citations and numerous arrests for impaired driving and possession of controlled substances. I feel the officers are making a difference and making the streets of Wakefield safer. Additionally, officers, under the direction of Sergeant Jack Haggerty, participated in the "Click It or Ticket" campaign to reduce seatbelt violations and detect impaired drivers.

Officer Burnham started off June with an arrest of a local woman for impaired driving. Prior to stopping the vehicle, Officer Burnham noticed a large amount of damage to her vehicle. Investigation led to locating a large amount of property damage on Old Nahant Road which was attributable to the impaired driving. Officer John Whaley initiated a motor vehicle stop that resulted in the suspects fleeing. After a ground search the suspects from Malden were located and the vehicle determined stolen. Detectives also were busy. One investigation led them to seize over 1000 Percocet pills with a street value of over \$30,000. Detectives also took into custody a local man who was featured on "Mass Most Wanted". The subject was wanted for numerous felonies and was being sought by the Middlesex County Sheriff's Office, Lynn PD as well as Wakefield. The suspect was captured in Lynn after being on the run for several weeks. Officer Kelly T Byrne and Detective Ken Silva along with our partners from Riverside Community Care and Eliot Human Services were the features speakers at the Massachusetts Department of Mental Health Quality Management Symposium at Middlesex Community College in Bedford. They were received very well.



Once again, the Town of Wakefield hosted its annual July 4<sup>th</sup> festivities. Lieutenant Steve Skory, our incident commander, oversaw the events by using the Incident Command System model that we are trained in. With the assistance of the Northeastern Massachusetts Law Enforcement Council (NEMLEC) command vehicle, we were able to manage the event in a safe, professional and well-orchestrated manner. Mother Nature threw us a curve with a violent storm cell that caused us to expedite the fireworks and move large numbers of attendees from the common area to safety. Our Honor Guard was invited to present our nation's colors at the Red Sox Game in Fenway Park. Our officers performed flawlessly and were greeted by a standing ovation for their performance. I could not have been more proud of our staff as they stood tall presenting our colors to 38,000 fans at beloved Fenway. Officers responded to a Whittier Road for a reported stabbing. After an air and ground search we were able to determine the reality of the case. A special thanks to the Massachusetts State Police Air Wing for their assist in the search.

August began with Wakefield Drug Control Unit serving a search warrant resulting in the seizure of 27 grams of heroin. Officers were able to charge the male and female residents with trafficking in heroin. The search was assisted by K9 Officer Rossicone and his partner K9 Leo. K9 Leo and Officer Rossicone again led the search with North Reading Officers for a prisoner who had escaped transport in the Rte 129 rotary area. The suspect was located and returned to NRPD custody after being located in the Winnisimette Avenue area. Officers were also called to a Salem Street location to serve a restraining order. The situation immediately became violent when the subject became uncooperative and violent. He fled into the house threatening officers. The NEMLEC SWAT Team was called, but under the command of Sergeant George Thistle, the suspect surrendered himself to officers before the tactical teams arrived. Officers also participated in the "Drive Sober or Get Pulled Over" campaign. The impaired drivers located were up over 50% from the previous month which indicates our determination to make the streets of Wakefield safe.

Increased traffic patrol and enforcement has resulted in some very solid police work. Officer Rossicone and his K-9 Leo stopped a motor vehicle and as a result of investigation recovered ten bags of powder cocaine and twenty bags of crack (rock) cocaine. This month we were able to assign the first ever School Resource Officers to both our public schools and the vocational school. Thanks to cooperative funding by the Town, School Department and the Northeast Regional Vocational School, we assigned two officers, full time, to those venues. Officer Mike Pietrantonio was

assigned to the Vocational School with Officer Kelly Tobyne being assigned to the Wakefield Public Schools. Both officers have completed standardized SRO training and will be a true asset to the educational environment within the town.

In October, Drug Control Officers served a search warrant on Valley Street recovering 36 Percocet pills with a street value of about \$1600. The scourge of prescription medication abuse is a real problem in the general area. I applaud our officers for meeting this issue head on. Officer Dave Rando stopped a motor vehicle on Main Street and made observations that led him to believe there were narcotics in the vehicle. Officer Amy Toothaker arrived to back up Officer Rando. While both officers were investigating, the suspect fled the scene dragging Officer Toothaker with him. Officer Toothaker, luckily was able to free herself from being dragged any further by the vehicle but did suffer injuries and was transported to Melrose Wakefield Hospital where she was treated and released. The suspect crashed his vehicle a short distance away and was taken into custody. Our officers were also called for mutual aid by both Medford and Salem. Officers from our special units assisted Medford with the high profile visit of the Dalai Lama and Salem for the annual Halloween events.

Ever vigilant Officer Whaley conducted a motor vehicle inquiry after noticing the driver slumped behind the wheel while stopped on Wakefield Ave. Subsequent investigation revealed the suspect to be under the influence of alcoholic beverages (2<sup>nd</sup> offense) as well as in possession of Oxycodone pills (class B). Subject was arrested and transported to the Wakefield Police Department.

We wrapped up the year with a successful story of a suicidal male who was violent in his response to our officers. We called upon our highly successful Critical Incident Team (CIT) who was able to reason with the man, calm him down and safely remove him into a secure and safe environment. Detectives also investigated a credit card scam where thefts were occurring locally. Officers identified the individual and he has since been charged appropriately. Wakefield also made the news with the indictment of John Burbine for of 100 counts of child abuse. Wakefield Detectives, along with investigators from the Middlesex County District Attorney's Office had investigated Burbine resulting in the charges. As an aside from the indictment and pending trial, we have embarked on a mission to examine and repair what appear to be flaws in the law. We are working with Senator Clark to introduce new legislation that will change the way sex offenders are classified by the Sex Offender Registry Board.



Our department once again led the way in the USMC Reserve Toys for Tots program. Detective Ken Silva and Officers Jon Burnham and John Whaley, all U.S. Marines, spearheaded the project. I personally want to thank those officers for donating their time but also the community for their generosity in donating to this worthy project. On another kind holiday note, Officers Dave Rando and Amy Toothaker delivered toys, on their own time, to a local family in need. The family came to our attention a few years ago when we learned of their young daughter battling cancer. Their action is an inspiration to all. And finally kudos to Detectives Chris Grace and Jack Ryan who donated their time to travel to Lynchburg, Virginia to deliver Christmas cards to a young boy dying of cancer. The boy's wish was to receive cards from law enforcement from all over the country. Under the leadership of a Burlington MA police officer, he organized a caravan of over 100 cruisers from 50 New England departments to travel and complete the dying boy's wishes. We should be proud of what our officers did for the "Cards for Nathan" campaign. All costs were donated to enable the officers to attend. And lastly let us never forget those who died in the school massacre in Newton Connecticut on December 14. It is our hope that we can help reduce gun violence. May they rest in peace.

### PERSONNEL

In June we added two officers. Officers Michael Stewart and Joseph Lyons were hired to fill two vacancies. Also, in November, we graduated two new officers from the Lowell Police Training Academy. Officer Matthew Chambers is a veteran with the United States Army. Officer Michael Ryan served with the Suffolk University Police Department for the past 20+ years. These new recruits were hired to fill vacancies left by the retirement of Sergeant David Brown and the transfer of Officer Jorge Romero back to the Revere Police Department. As a result of the retirement of Sergeant. Brown, Patrolman Geoff Eriksen was promoted to Sergeant .Requests for police services are outlined below.

### TRAINING

With the ever-increasing gun violence that faces our nation, we must train for these types of situations in order to maintain the highest level of safety and security for the members of our department as well as our citizens. In April we conducted "active shooter" training, which is a training program that we began a couple of years ago and continue to build upon. We have used some of the schools as our training sites, however the basic methods and best practices can be used in a multitude of environments.

Additionally we continue to partner with the Lowell Police Department and their in-service training program to ensure that our officers stay up to date with the latest in criminal law, criminal procedure, CPR/first aid, and defensive tactics. Officer David Rando completed training as the newest member of the elite NEMLEC Motorcycle Unit. This unit is used for escorts and ceremonial duties. Knowing we have a certified motor officer trained to such high proficiency is admirable. In the same vein, Lieutenant Steve Skory has completed training as a command post operator for the NEMLEC Command Vehicle as well as his completed training in Incident Command to the highest levels. We also completed the training of ten officers in critical incident management in conjunction with a grant received from the Department of Mental Health. These officers are trained to respond and mitigate instances where we interact with the mentally ill. We also had the opportunity to train in the Middlesex County Sheriff's Office Mobile Firearms Training Facility. This forty foot trailer was lent to us for a week's worth of training. And lastly, in September, Lieutenant Scott Reboulet graduated from the esteemed FBI National Academy in Quantico Virginia. This "invitation only" ten week course of study is an honor to be selected and attend. We are proud of Lieutenant Reboulet's accomplishment as a graduate of the 250<sup>th</sup> session.

#### COMMUNITY SERVICES

The Police Department, in an effort to reduce car theft and speed recovery of vehicles stolen in conjunction with the Governor's Auto Theft Task Force, held a vehicle etching program. This program was a huge success with forty-seven vehicles etched. A special thanks to the Department of Public Works for offering their garage facilities thus allowing us to complete this project out of the weather. In an effort to reduce call for bad behavior by youths, especially on weekends we held a joint conversation at the High School for the parents of incoming freshman. Wakefield Police, along with the School and Health Departments facilitated a very open and direct conversation about responsibility, Social Host Liability and general good behavior. It was a huge success.

	<b>2012</b>	<b>2011</b>	<b>Change</b>
<b>Calls for Service</b>	11205	11140	0.6%
<b>Arrests</b>			
Males	240	254	-5.5%
Female	63	57	10.5%
Total	303	311	-2.5%
<b>Summons</b>			
Males	185	130	42.0%
Females	84	51	64.0%
Total Summons	269	181	48.0%
<b>Arrests Adult/Juvenile</b>			
Adult	282	283	-3.0%
Juvenile	21	28	-25.0%
Total	303	311	-2.5%
<b>Protective Custody</b>			
Male	31	33	-6.0%
Female	8	5	60.0%
Total	39	38	2.6%
<b>Motor Vehicle Violations</b>	4235	3537	19.0%
<b>Motor Vehicle Crashes</b>	363	319	13.7%
Crashes w/Injury	76	80	-5.0%
Crashes w/o Injury	287	221	29.0%
Crashes Involving Pedestrians	14	12	16.0%
Crashes Involving Bicyclists	7	6	16.0%
Fatal	1	0	100.0%
<b>Parking Violations</b>		2355	9.5%
<b>Car Seats Installed</b>	86	73	17.8%

## TRAFFIC STATISTICS

Arrest	118	2.8%
Civil	480	11.3%
Complaint	127	3.0%
Warning	3469	81.9%
Void	41	1.0%
<b>Total</b>	<b>4235</b>	<b>100.0%</b>
Radar	1624	38.3%
Average Speed	45 mph	
Avg Speed Limit	29 mph	
Avg Speed Over Limit	15 mph	

## AWARDS AND RECOGNITION

In November our Department was recognized by AAA for outstanding achievements in traffic safety as we were presented with the Gold Star, which is the second highest award given by AAA. The Department was selected for our continued safety programs such as child safety seat installation, seatbelt enforcement, and efforts to combat impaired driving. In July the Wakefield Police Honor Guard was selected to present the colors at Fenway Park for a game between the Boston Red Sox and the Chicago White Sox. This group was selected based on their appearance, professionalism, and command presence. It was with tremendous pride that we were able to see Sergeant Josiah Curry and Officers Amy Toothaker, Kelley Tobyne, David Rando and Jon Burnham march out to center field during the National Anthem. It was without a doubt one of the brightest moments for our Department in 2012.

Also in July we were awarded a Grant by the Massachusetts Department of Mental Health based on our work in the area of mental illness. The funds from this grant allowed for us to train 10 of our officers to be members of a Crisis Intervention Team (CIT). This was a 40 hour block of intensive training that took place in September, and was made possible through the hard work and dedication of our local partners Eliot Community Human Services and Riverside Community Care. This model began in Memphis, TN and has gained national recognition for its



effectiveness. We are only the second police department in Massachusetts to have a fully trained CIT team.

## INVESTIGATIONS

The majority of major investigations have circled around narcotics. Within the past year, numerous arrests were made for trafficking in heroin and other drugs. In addition to the narcotics work done detectives also investigated a number of serious crimes.

Several child abuse cases were investigated. Most notably was an investigation which included multiple jurisdictions and the Middlesex DA's Office, involved child sexual abuse of multiple victims. The investigation led to the arrest of a Wakefield resident John Burbine. In another child sexual abuse case Wakefield Detectives conducted an investigation and assisted the State of Maryland authorities. This investigation led to an arrest of another Wakefield resident Douglas Melanson.

Detectives also conducted an investigation, assisted by the Lynn PD, in regard to a stolen gun. Based on this multi-jurisdictional investigation the gun was recovered along with trafficking weight in heroin. Investigators were able to make an arrest in this case.

There were also numerous investigations into several robberies including a local bank robbery. Based on the investigation, the suspect was identified and was found to have committed several other robberies. The suspect was arrested. A local variety store was the victim of an armed robbery where the suspect was armed with a knife and the victim clerk suffered an injury. An investigation was conducted and the suspect was identified and arrested. This suspect was also found to have committed other similar robberies. A hair salon on Albion St was robbed at gun point in broad daylight. As of this report that investigation is ongoing and the suspect is still at large. Detectives also Investigated and assisted multiple jurisdictions including Stoneham Police with an investigation and subsequent arrest of an area serial armed robbery suspect (handgun). The gun used in the robbery was recovered during the arrest.

A male suspect was arrested for domestic violence related charges in the incident for seriously injuring his girlfriend on Crescent Hill. The matter, which has not gone to trial as of this date, appears to be a domestic matter which erupted and ended with the alleged suspect beating and seriously injuring his girlfriend causing her to be hospitalized. This



violent domestic abuse case was so violent in nature that it even shook seasoned investigators.

Over the last twelve months numerous residential breaks occurred. Although this type of crime is the most difficult to solve we were able to locate several suspects in some of these crimes and arrests were made. With efforts from detectives and other area agencies serial house breakers were located and arrested in Stoneham.

Video surveillance has become very common and a great help to law enforcement. Usually video surveillance is used in commercial businesses such as banks and jewelry stores etc. This year video surveillance was used in a residential application which helped the homeowner identify a suspect who had vandalized their property.

Detectives continue to investigate Identity Fraud and credit card fraud crimes which appear to be on the rise. Many of these crimes have involved local victims' information being used out of state or even outside the US.

And finally, detectives continue working cooperatively with other police departments in a regional operation, and as a result Detectives have been able to reduce prostitution in the local area.

Homicide	0
Sex Offences	20
Robberies	8
Burglary (Includes Breaking and Entering)	104
Assaults	140
Motor Vehicles Stolen	16
Disturbances	850

#### FUNDS RETURNED TO THE TOWN

Police Career Incentive Program	\$0.00
Paid Detail 10% Surcharge	\$29,209.13
Firearms Licensing	\$6,575.00
Accident/Incident Report Fees	\$1,045.00
Alarm Receipts	\$1,450.00
Solicitor Permits	\$800.00
Parking Enforcement Fines Collected	<u>\$35,979.80</u>
<b>Totals</b>	<b><u>\$75,058.93</u></b>

## REPORT OF THE PARKING CLERK

Tickets Issued	2647
Tickets Paid	1864
Tickets Unpaid	783
Surcharge Fees	\$2,491.20

In closing, the year 2012 was a year that brought about much change within the Wakefield Police Department. The men and women have worked cooperatively with their peers, the community and the other disciplines within the Town of Wakefield. By working together and utilizing the expertise of each discipline within the town, we were able to accomplish much at very little cost to the town. We have new officers, new commanders, excelled in our training and changed some of our deployment strategies. At the end of the day, the men and women of the Wakefield Police Department have collectively moved the Department forward and certainly have made a difference in the quality of life within the Town of Wakefield.

Richard E. Smith  
Chief of Police

## **Report of the Parking Clerk**

### **2012**

Tickets Issued	2647
Tickets Paid	1864
Tickets Unpaid	783
Surcharge fees collected (leased m/v's)	\$2,491.00
Fines Collected (parking tickets)	\$61,046.00
Fined Recovered (court action)	\$75.00
Handicapped Fines Collected	\$500.00
TOTAL	\$64,112.00

Michael J. Nasella  
Parking Clerk

# **TOWN OF WAKEFIELD**

## **FIRE DEPARTMENT & EMERGENCY MANAGEMENT**



## **2012 ANNUAL REPORT**

# TOWN OF WAKEFIELD

## REPORT OF THE FIRE DEPARTMENT

I am pleased to present the Annual Report of the Wakefield Fire Department for calendar year 2012. Calendar year 2012 has been a year of significant changes for the Wakefield Fire Department. The reinstatement of a Fire Prevention Officer in August of this year has resulted in a dramatic improvement in the speed and efficiency with which inspectional services are being delivered by the Wakefield Fire Department. Town Meeting authorized the replacement of the 18-year-old aerial ladder 1, a truck that has served the town well but is now due for replacement. Specifications for the new ladder truck have been prepared and it should be going out to bid in January of 2013. Delivery of the new truck is anticipated approximately 12 months after the bid has been awarded. The department has reorganized its command structure to put the four Shift Commanders/Captains in a car and replace them with four newly promoted Lieutenants assigned as the company officer for engine 1 at headquarters. This move allows the department to meet federal standards for incident management protocols designed to increase accountability and control at emergency scenes. The Incident Commander now has the ability to manage the entire emergency scene without also having to serve as a company officer. These changes were made without creating any hiring of new personnel within the department. The fiscal year 2013 budget was increased slightly to reflect the rise in costs for fuel, equipment repairs and apparatus maintenance.

The Wakefield Fire Department continued to receive significant financial aid in the form of numerous state and federal grants during 2012. The largest of these grants was a federal Assistance to Firefighter Grant (AFG) for the Staffing for Adequate Fire and Emergency Response (SAFER Grant). This grant subsidizes the addition of four full-time firefighters on a graduated five-year plan for fire suppression duty. The addition of these four positions raises the number of firefighters on duty to a level of twelve, something that the Wakefield Fire Department has not experienced in many years. This grant gradually increases the local contribution for payment of these positions until the fifth and final year, when the Town accepts full fiscal responsibility for them. Two additional AFG grants were awarded to the Wakefield Fire Department in January of 2012 for a combined total of \$132,300. The first grant was worth \$20,700 and was used to replace the department's fire hose nozzles. The second grant was worth \$111,600 and funded a joint training program with the Reading Fire Department to provide for training programs on Engine Company Operations, Ladder Company Operations and an Emergency Vehicle Operator safety class. This federal assistance has become essential to the operation of the department as it continues to seek funding for specialized training programs as well as the regular replacement of equipment that has approached the end of its service life, becoming noncompliant with government regulations and standards.

### EMERGENCY INCIDENT RESPONSE

During 2012 the Wakefield Fire Department responded to 3,091 emergency incidents, including 2,658 Still Alarms and 433 Box Alarms. This is approximately 170 fewer incidents than last year, however, it is also the third consecutive year that incidents totaled more than 3,000, indicating a substantial increase in requests for emergency service since calendar year 2009.

The Wakefield Fire Department had two fires in 2012 requiring a multiple-alarm response.

The first occurred at noon on September 16 when firefighters under the command of Captain Joseph Riley arrived at 9 Anjim Lane to find a fire extending rapidly up the exterior of the home. The 2-alarm fire started in a concealed ceiling space on the side porch of this single-family residence. The fire was contained to that exterior wall and several adjoining rooms due to the fast and efficient work of both on-duty firefighters and mutual aid companies. The home was saved, although seriously damaged. The cause of the fire was determined to be accidental in origin although its exact cause remains undetermined. There were no injuries as a result of this fire. Three family pets were rescued during the fire and the homeowners were displaced until the necessary repairs were made.

The second multiple alarm fire of the year occurred during the morning of December 2. Firefighters under Captain Randy Hudson responded to a report of a house fire at 52 Lake Street, arriving to find a large fire underway on the second and third floors of the two-family residence. The 3-alarm fire devastated the building, requiring mutual aid assistance from eight communities to complete its extinguishment. There were no injuries as a result of the fire. The six residents of the home will be displaced for an extended period of time while the home is rebuilt or completely replaced. The exact cause of the fire could not be determined due to the extent of the fire damage; however, it has been ruled accidental with the cause of the fire strongly suspected to be electrical.



There were several other significant fire incidents that occurred during 2012.

Firefighters under the command of Captain Richard Smith responded to a chimney fire at 1 Eaton Street during the afternoon of February 24. The fire started when heat from a wood stove ignited wood framing around the chimney. Fortunately, the fire was contained to the immediate area around the chimney and adjoining roof area. There were no injuries and no one was displaced as a result of the fire.

The month of March had three potentially serious fire incidents that were quickly controlled by on-duty firefighters. Firefighters under Acting Captain Brian Purcell responded to a fire at 217 Albion Street during the very windy afternoon of March 8. The fire was caused by an overturned candle on a bedroom table and was contained to this area. Firefighters under the command of Captain Joseph Riley responded to a kitchen fire at 9 Heather Lane during the afternoon of March 10. No one was hurt and the fire was confined to the kitchen area. A fire during the very windy evening of March 20 fanned some hot ashes next to a rear deck into a fast moving fire at 140 Harrison Avenue. Quick work by firefighters directed by Captain Paul Pronco and Lieutenant Thomas Purcell contained the fire to the rear deck. All three of these incidents had the potential to spread into a significant fire.

Another fast spreading fire in the rear yard of 26 Daniel Road on April 29 was quickly contained by firefighters under Captain Paul Pronco and Lieutenant Thomas Purcell. The fire was started when hot ashes from a fireplace disposed of in the rear yard were fanned into flames by high winds. The fire spread to nearby vegetation and an outside storage area and was controlled just as it reached the residence. Again there were no injuries and the home was saved as a result of the quick efforts of firefighters. A thirteen-year-old boy next door was credited with alerting his mother to the fire resulting in a call to 911.

Crews under Captain Joseph Riley responded to a fire at the Guillow's wooden toy factory on New Salem Street during the afternoon of May 11. The fire was ignited when sparks from a wood cutting machine got into the dust collection system for the plant. The fire was contained to this collection system's ductwork and the adjoining area. There were no injuries and the plant was not seriously damaged as a result of the fire. A second serious fire occurred on May 21 at Wakefield High School when the same group of firefighters under Captain Riley responded to a bathroom fire near the north driveway entrance to the school. The fire, intentionally set by a student, was quickly extinguished, but not before it had created a considerable smoke condition in the corridors nearest the bathroom.

Firefighters under the command of Captain Randy Hudson responded to a fire at 22 Cedar Street during the morning of June 25. The fire was ignited when a section of the roof was struck by lightning. The fire was contained to the roof area adjacent to the lightning strike and caused damage to the home's electrical system. There were no injuries and the family was able to remain living in the home.

Lightning was the cause of two separate incidents in the same residence during the month of July. Firefighters under Captain Paul Pronco responded to 17 Old Colony Drive on the evening of July 4 when the homeowner reported that the residence was struck by lightning. The fire self-extinguished but caused considerable damage to the home's electrical system. Captain Pronco's group returned to the same home on July 18 only to find incredibly that the same residence had been hit by lightning a second time, once again causing damage to the electrical system that had just been repaired. The second strike also damaged the home's chimney. The residents were fortunately not injured during either incident and were able to remain living in the home.

A fire against the rear wall of a home at 25 Bartley Street on August 5 triggered a response from firefighters under the command of Captain Paul Pronco. The fire was caused when discarded smoking materials ignited trash being stored in this area. The fire was contained to the rear wall and porch of the residence and damaged a car parked in the driveway.

Wakefield was fortunate not to experience any fire deaths in 2012.

The Wakefield Fire Department responded to 46 mutual aid requests during 2012. Wakefield Engine 2 provided coverage to the Winchester Fire Department during a 3-alarm fire in that community on Copley Street during the morning of May 18. Captain Paul Pronco and Firefighter Michael Long responded to the City of Lawrence as part of the Essex County Technical Rescue Team during the evening of June 11 to assist with the rescue of a man from a bridge in that city. Wakefield Engine 2 covered a vacant station in the City of Woburn during the evening of July 16 while that community dealt with a

## TOWN OF WAKEFIELD

gasoline tanker rollover on Route 128. This tanker incident was the second one in less than a year on a highway in the vicinity of Wakefield. Captain Richard Smith led crews from Engine 1 and Ladder 1 assisting the Saugus Fire Department at the scene of a drowning at Breakhart Reservation on August 26. A crew under the command of Lieutenant Kevin Carney assisted the Saugus Fire Department at the scene of a major natural gas line rupture at 17 Pine Street during the morning of November 26. Wakefield Engine 2 responded to numerous other fires in Reading, Stoneham, Melrose, Lynnfield and Saugus during the year and provided coverage to the City of Lynn during several serious fires in that city.

Wakefield experienced several significant weather events during the year 2012.

Hurricane Sandy struck the Commonwealth of Massachusetts on October 29, its gale force winds knocking down numerous trees and power lines in Wakefield. The Wakefield Fire and Police departments worked closely with crews from the Department of Public Works and Municipal Gas and Light Department to keep streets open and accessible and electrical power on. Although there were several scattered power outages during the storm, all but a few households had power restored within a few hours. There were no reported injuries or citizens displaced as a result of this storm. The value of having its own power company again worked in the best interest of Wakefield residents as thousands of electric customers throughout the state experienced multiple day power outages. Wakefield executed its emergency plans for Hurricane Sandy flawlessly and all Wakefield residents should be proud of the way their town employees pulled together and handled this storm.

Wakefield experienced several severe lightning storms during the year 2012, most notably on June 25, July 4 and July 18. All three storms resulted in significant lightning strikes to residential properties.

### PERSONNEL

As of December 31, 2012, the Wakefield Fire Department consisted of fifty (50) uniformed personnel: the Fire Chief; five (5) Captains, including a Captain in fire prevention, four (4) Lieutenants; forty (40) firefighters; and one (1) civilian administrative secretary.

Calendar year 2012 brought significant personnel changes to the Wakefield Fire Department.

Wakefield Firefighter Robert F. Brown retired from the Wakefield Fire Department on November 14, 2012 after serving the department for 31 years and the Town of Wakefield for more than 40 years. A Wakefield native, Brown was appointed a full-time Firefighter on April 16, 1981. He was the senior firefighter assigned to Group 4 at the time of his retirement. We thank Firefighter Brown for his service and wish him a happy and healthy retirement.

Wakefield appointed three new firefighters to its ranks on February 1 when Nolan J. Curran of 23 Grove Street, Patrick J. Jarvis of 94 Elm Street and Michael C. Rowe of 6 Pilgrim Road were sworn in at Town Hall. These firefighters replaced Firefighter Thomas Curran, who retired in September of 2011 and Firefighters Phil Rogers and Tim Robblee, who transferred to the Chelsea and Malden Fire Departments respectively during the same month.

Two additional Wakefield firefighters were hired on November 15, Shane M. Brown and Christopher D. Scott, both from Wakefield. These two positions filled vacancies created by the retirement of Robert F. Brown and the Town's reinstatement of the Fire Prevention Officer's position.

Wakefield's Firefighter Richard Cardavelli continues to serve in the National Guard after being called up from military reserve status to active duty in May of 2010. The department looks forward to his safe return when his tour of duty has been completed.

Lieutenant Thomas Purcell was promoted to Fire Captain and assigned as the department's new Fire Prevention Officer on August 22. Firefighter Joseph Albert was promoted to Fire Lieutenant on the same date to take Lieutenant Thomas Purcell's place.

Firefighters Sean Curran, Christopher Smith, Michael Long and Philip Preston were all promoted to Fire Lieutenant on December 28, 2012. These promotions were made as part of a re-organization of the department's command structure placing the shift Captain in a command car and replacing them with four Lieutenants assigned to the headquarters Engine 1. This change will bring the department into compliance with federally required National Incident Management System standards (NIMS) and allow for greater

accountability and control for the department at emergency scenes as the shift Captain will no longer be burdened with the role of company officer of Engine 1 in addition to being the overall Incident Commander.

Firefighters Sean Giampa, Gerald Sancinito and Shane Brown received a letter of commendation from the department for their actions in coming to the aid of a man who had collapsed while working out at the L.A. Fitness Center in Stoneham during the evening of December 18. The three firefighters witnessed the man collapse and found him to be unresponsive. They performed CPR and successfully used a defibrillator at the facility to re-establish the man's heart rhythm. All this was accomplished before the arrival of the Stoneham Fire Department and Action Ambulance.

### APPARATUS & EQUIPMENT

There were no purchases involving vehicles or fire apparatus during calendar year 2012.

The department's technical rescue trailer is on long-term loan to the Essex County Technical Rescue Team. The trailer is being put to good use during monthly training drills conducted by this team.

The department received a grant for the replacement of the department's fire hose nozzles during 2012. The nozzles were funded by a federal Assistance to Firefighters Grant (AFG) award for \$20,700 and as part of the department's fiscal year 2012 Capital Outlay budget. The 2012 Capital Outlay Budget also provided for the local share of a joint training grant with the Reading Fire Department worth \$111,000, authorized the department to repaint Engine 2, which has a serious problem with peeling paint, and approved the purchase of software for an incident reporting system to be utilized in dispatch. Town Meeting approved a separate article in May for the allocation of \$950,000 for the purchase of a new aerial ladder truck for the department.

All the department's pumper engines, fire hose, ground ladders, and breathing apparatus were inspected, tested and certified during 2012. The aerial ladder for Ladder 1 was also inspected and certified.

### TRAINING

During 2012 the Wakefield Fire Department conducted training sessions covering the following topics:

- Water and ice rescue procedures at Lake Quannapowitt and Crystal Lake
- High-rise firefighting training including the use of standpipe systems
- Basic ladder and hose handling
- Annual training with our rescue tools including the "Jaws of Life," hydraulic rams and air bags
- Search and Rescue drills in the former Nazareth Academy
- Practice of aerial ladder pipe procedures
- Chimney fire and related operations
- Conducted roof ventilation and other assorted training operations at the vacant Verizon building at 451 Main Street and the former Oxbow Pet Shop on Albion Street
- Street drills for new and existing streets in Wakefield
- Review of emergency dispatch and radio procedures
- Trained with self-contained breathing apparatus and practiced procedures to rescue downed firefighters
- Participated in emergency medical training classes sponsored by Action Ambulance as part of their Emergency Medical Technician continuing education program
- Pre-fire planning tours of the new residential development at 101 Hopkins Street

The department participated in joint training classes with the Reading Fire Department on Ladder Company Operations in May, Emergency Vehicle Operator in June and Engine Company Operations in September. Nationally recognized instructors from New York State taught the classes. Firefighters Nolan Curran, Patrick Jarvis and Michael Rowe graduated from the twelve-week Massachusetts Firefighting Academy Recruit Training Program on September 28, 2012. These firefighters were certified during this program to the level of Firefighter I/II.



Captain Paul Pronco and Firefighter Michael Long are active members of the Essex County Technical Rescue Team, which became operational in February of 2010. Firefighter Daniel Marsinelli was appointed to the District 2 Hazardous Materials Response Team on June 19, 2012. Lieutenant Phil Preston completed the Hazardous Material Operational Level Responder and Hazardous Materials Technician classes as well and will serve as a back up to Firefighter Marsinelli should another position on the team become available to the department.

### **FIRE PREVENTION – FIRE SAFETY EDUCATION**

The in-service inspections of commercial and industrial property in town, a program discontinued in 2008 due to the elimination of the Fire Prevention Officer from the budget and the corresponding lack of resources to conduct follow-up inspections, was re-instated in September of 2012. As a result, 225 business fire inspections were conducted in the community between September and December of 2012 by on-duty firefighters. These inspections have allowed potentially dangerous fire safety violations to be discovered and corrected while simultaneously updating emergency business contacts for these properties. All schools, nursing homes and hotels/lodging houses were inspected quarterly. Any establishment in town with a liquor license and those requiring a fire inspection mandated by the state received an inspection. All inspections were conducted by the firefighting shift on-duty on a ready-to-respond basis, the Fire Prevention Officer or the Fire Chief.

The department also worked closely monitoring the annual Fourth of July fireworks and several blasting projects around the town. New housing units were inspected as they were completed on Blue Jay Circle, Carriage Lane, Gates Lane, Patriot Circle, Druid Hill Avenue and Stoney Hill Lane as well as many other locations in town.

There is presently no formal fire safety education program conducted by the Wakefield Fire Department in the local school system due primarily to funding cuts and the absence of a Fire Prevention Officer's position. A program utilizing the Metrofire Regional Fire Safety House was discontinued due to lack of funding. This house was towed to all the elementary schools in Wakefield during the school year. More than 1,500 children in grades 1-4 from these schools attended fire safety classes annually in this safety house. These children received a hands-on fire safety lesson regarding home escape plans, smoke detectors and common residential fire hazards. This fire safety program had been very popular and is an effective means of presenting vital fire safety and burn prevention information to our elementary school children. With the recent re-instatement of the Fire Prevention Officer's position, the department hopes to begin a limited public education program during the fall of 2013 subject to available funding. Several large pre-schools in town as well some kindergarten classes did visit both fire stations.

Several fire evacuation drills were also conducted at each school facility, and the department assisted in the multi-hazard evacuation and relocation drills practiced by each school during 2012.

### **CONCLUSION**

In conclusion, I am grateful to the community and especially our Selectmen, Finance Committee and our Town Administrator Stephen P. Maio for their ongoing support during these difficult financial times. As the Town enters 2013, my goals are to continue to expand code enforcement activities and develop public education programs in the department. An additional goal will be to procure and outfit the new aerial ladder truck authorized by Town Meeting.

I would like to thank all the members of the Wakefield Fire Department, the Wakefield Auxiliary Fire Department, the Wakefield Police Department, all other town boards, committees and departments and the citizens of Wakefield for their continued support and assistance.

Respectfully submitted,

Chief Michael J. Sullivan  
Wakefield Fire Department

## STATISTICAL REPORT FOR 2012

BOX ALARMS	433
STILL ALARMS	2658
<b>TOTAL ALARMS</b>	<b>3091</b>

Medical emergency / motor vehicle accident responses	2011
Alarm malfunctions / accidental alarms investigations	445
Public assistance / public service responses	128
Investigations of hazards, gas & smoke odors	97
Mutual aid responses to other communities	46
Water hazard emergency responses	43
Appliance fires / emergencies / food on stove	17
Heating system emergency responses	11
Electrical fires / emergency responses	41
Hazardous materials incident responses	18
Carbon Monoxide detector investigations	106
Structure / Building fires	16
Brush & grass fires	70
Motor vehicle fires	6
Rubbish & dumpster fires	8
Malicious false alarms	15
Rescue responses (water rescue, elevator rescue)	13
Mutual aid assistance received by Wakefield	43

## MULTIPLE ALARM FIRES – 2012

- BOX 2-172 - 9 ANJIM LANE - 11:23 A.M. – SEPTEMBER 16, 2012
- BOX 3-214 – 52 LAKE STREET - 7:33 A.M. - DECEMBER 2, 2013

## EQUIPMENT USED

EQUIPMENT	USAGE
1 ½" Hose	1300 feet
1 ¾" Hose	3250 feet
2 ½" Hose	650 feet
4" Hose	1275 feet
Ladders	1268 feet
Air Masks Used	66 times
Salvage Covers Used	3 times
Smoke Ejectors Used	36 times
Fire Extinguishers Used	22 times



## APPARATUS RESPONSES

UNIT	BOXES	STILLS	TOTAL
Engine 1 – 2006 Seagrave Pumper	402	1440	1842
Engine 2 – 2000 Seagrave Pumper	384	596	980
Engine 4 – 1996 Seagrave Pumper (Reserve)	29	188	217
Ladder 1 – 1995 Seagrave 100' Aerial	387	478	865
Car 6 – 2011 Chevrolet Silverado Utility Truck	47	206	253

## ADDITIONAL APPARATUS OPERATED BY THE DEPARTMENT

Car 1 – 2002 Chevrolet Tahoe 4WD Utility Vehicle –Assigned to the Fire Chief  
 Car 2 – 1999 Chevrolet Tahoe 4WD Utility Vehicle –Assigned to Fire Prevention Officer  
 Car 6 – 2011 Chevrolet Silverado Utility Truck  
 Marine Unit(s) – 1980 13' Boston Whaler & 1995 10' Avon Rubber Rescue Boat  
 Marine Unit Trailer – 2004 EZ Loader Trailer  
 Technical Rescue Trailer – 2000 Car Mate 18' Cargo Trailer  
 Haz Mat Trailer – 2003 Car Mate 14' Cargo Trailer

## FIRE PREVENTION REPORT FOR 2012

Smoke Detector Certificates Issued	322
Oil Burner Permits Issued	98
Oil Storage Permitted (Gallons)	26621
Propane Gas Storage Permits Issued	22
Flammable Liquid Storage Permits Issued	12
Sprinkler System Inspection, Test, Service Permits Issued	123
Fire Alarm System Inspection, Test, Service Permits Issued	238
Blasting / Fireworks Permits Issued	6
Underground Fuel Tank Removal Permits Issued	54
In-Service Fire Prevention Inspections Conducted	225
New Fire Protection System Installation Permits Issued	94
Open Air Burning Permits Issued (Jan. – May)	158
Final Fire Alarm Acceptance Tests	90
Tank Truck Inspections	25
Fire Prevention Inspections Related to State/Local Licensing	52
Miscellaneous Permits Issued	2
Quarterly Inspections Conducted (Schools, Hotels/Lodging Houses, Nursing Homes)	59

## REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR – 2012

The Emergency Management Department prepares for natural and manmade disasters, serving as the local branch of the Massachusetts Emergency Management Agency (MEMA) and of the Federal Emergency Management Agency (FEMA).

Wakefield continues as an active member of the 16-community Mystic Regional Emergency Planning Committee (REPC). The Mystic REPC meets 10 times during the year and works to conduct and coordinate emergency exercises and procedures throughout the area encompassed by its members.

Wakefield subscribes to Code Red, an emergency notification telephone system that allows town officials to immediately notify residents and businesses via telephone of emergency situations and important community and school information. During 2012 no local emergency shelters were opened.

The Wakefield Auxiliary Fire Department operates under the auspices of Emergency Management. During 2012, Auxiliary Captain Richard Harrington, Auxiliary Lieutenant Robert Sartori, and Auxiliary Firefighters Kevin Boyle, Al Catanzaro, Matthew Harrington, Michael Parr, and Matthew Nichols attended weekly training sessions and responded to emergencies as necessary. Three additional members, Alessandro Colarusso, Timothy M. Gorman and John T. McCarthy were appointed to the Wakefield Auxiliary Fire Department in October of 2012. These men also volunteered their time at many civic events and activities. Their commitment to the community is commendable and worthy of recognition.

Hurricane Sandy came up the east coast of the United States and struck New England on October 29. The Town implemented its emergency plan for the storm and responded to many reports of downed trees and power lines caused by the high winds. Wakefield did not experience any severe flooding as a result of this storm. Public works crews quickly cleared blocked roads while the Municipal Gas and Light Department efficiently dealt with all power outages. There were no injuries as a result of the storm.

Hurricane Sandy once again demonstrated the value to the town in having its own municipal power company staffed with dedicated employees serving the Town of Wakefield. All town departments, particularly the Police, Fire, Health, Public Works and School Departments cooperated to make the town's emergency plan run as smoothly as possible under the circumstances. Wakefield should be extremely proud of how its emergency management team pulled together during these emergency incidents.

A \$4,500 Emergency Management Performance Grant was awarded to Wakefield in 2012. This grant allowed the town to install and program a radio console in the community room at the Public Safety Building, which serves as the Emergency Operations Center in Wakefield. This radio will be used to communicate with various state and local agencies during an emergency. A matching grant totaling another \$5,600 was just awarded to Wakefield in December. Funds from this grant will purchase additional data switches to increase the Internet and phone capabilities inside the Emergency Operations Center. Additional grant awards are anticipated during 2013.

I wish to express my sincere thanks to all department heads and their supervisors for their continued cooperation and assistance in serving on the Local Emergency Planning Committee and to the volunteer members of the Wakefield Auxiliary Fire Department for their service during 2012.

Respectfully submitted,

Fire Chief Michael J. Sullivan  
Emergency Management Director

## ***Report of the Department of Fire Alarm and Traffic Signals***

The Fire Alarm and Traffic Signal Department maintains seventeen signalized intersections, thirteen fire alarm circuits, and communication centers in both the Crescent Street and Oak Street fire stations.

During 2012 thirty-two calls for service were handled involving traffic equipment. These calls included the repair of a traffic controller at Water and Crescent Streets, malfunctioning pedestrian system at North Ave and Linda Road, and failed operation of signals at Main and Oak Streets. A signal post at North Avenue and Prospect Street was knocked down after being struck by car. High winds from several storms required numerous signal heads to be readjusted. Power surges from thunderstorms damaged various electrical components in several traffic cabinets. In addition to these calls for service were forty-three calls for lights out.

Pedestrian buttons were tested several times during year. A conversion program away from incandescent bulbs to LEDs continued. Signal heads at Main and Water Streets were updated as was a signal head at North Ave and Quannapowitt Parkway. A left hand turn signal was added to the mast arm eastbound facing Prospect Street in a continued effort to improve traffic flow. New vehicle detection loops were installed at Water and Crescent, Salem and Main, and Main and North Avenue..

Thirty-nine calls for service involving the fire alarm system were handled. These included five open circuits, knockdowns on Audubon Road and Emerson Street. The repair of two fire alarm boxes after motor vehicle accidents. Trees that came down during storms damaged fire alarm cables in some locations. Fire alarm boxes were tested during the year. Thirty boxes were painted or refurbished. A large number of pole changes were done due the increased amount of new utility poles that have been installed. 3,000 feet of aged fire alarm cable was replaced with new cable. Master box fees collected so far for 2012 amounted to \$29,700 with some payments still outstanding.

Randy Hudson  
Superintendent

## *Report of the Building Department*

Report of all Divisions of the Building Department for the Year 2012 is as follows:

### **BUILDING DIVISION**

Building Permits Granted	641
Building Inspections Made	1083
Inspections m/w Fire Prevention Officer	4
Inspection of Fire Jobs	3
Inspections Made m/w State Inspector	1
Request for Zoning Interpretation	998
Complaints Investigated RE: Zoning Bylaw	276
Notices Posted on Unsafe Buildings	1
Sign Permits Issued	30
Single Family Dwelling Permits Issued	11
Single Family Attached Dwelling Permits Issued	7
Multiple Family Dwelling Permits Issued	3
Two Family Dwelling	1
Three Family Dwelling	1
New Commercial Buildings	2
Buildings Razed	22
Swimming Pool Permits Issued	6
Solid Fuel Burning Appliance Permits Issued	11
Multiple Dwellings Inspected	9
Lodging House Inspections	7
Nursing Home Inspection	4
Hotel Inspections	2
Public School Inspections	10
Day Schools Inspections	12
Certificate of Occupancy Permits Issued	45
Certificate of Inspection Permits Issued	152
<b>Building Permits Fees Collected</b>	<b>\$422,461</b>

### *Permit Valuations for the Last Six Years*

2007	\$23,593,602.00	2010	\$28,777,642.00
2008	\$29,106,143.00	2011	\$23,711,399.00
2009	\$19,933,125.00	2012	\$48,247,843.00

**PLUMBING DIVISION**

Permits Granted	352
Inspections Made	581
Inspections Approved	535
Installations Not Passing Inspection	46
Installations Corrected and Passed	35
Meetings w/Pipe Fitters/Plumbers on Job	43
Complaints Investigated	12
<b>Plumbing Permit Fees Collected</b>	<b>\$28,840.00</b>

**GAS DIVISION**

Permits Granted	339
Inspections Made	413
Inspections Approved	359
Installations Not Passing Inspections	32
Installations Corrected and Passed	30
Meetings w/Pipe Fitters/Plumbers on Job	27
Complaints Investigated	5
<b>Gas Permit Fees Collected</b>	<b>\$10,005.00</b>

**WIRE DIVISION**

Wire Permits Granted	503
Residential Wire Permits Granted	333
Commercial & Other Wire Permits Granted	170
Inspections Made	1041
Inspections Approved	922
Installations Not Passing Inspection	121
Installations Corrected and Passed	121
Inspections m/w or Requested by WMGLD	30
Inspections m/w or Required by Board of Health	3
Inspections m/w or Required by Building Inspector	1
Inspections m/w or Requested by Fire Department	9
Inspections after Fire Damage	9
Job Meetings with Electricians	97
Inspections of Public Buildings	24
Inspections of Public Schools	19
Inspections of Hotels	5
Inspections of Lodging Houses	3
Temporary Service Permits	26
New Services – Residential	27



New Services – Commercial or Other	16
Service Increases	55
Complaints Investigated	2
<b>Wire Permit Fees Collected</b>	<b>\$48,014.00</b>
<b>TOTAL PERMIT FEES COLLECTED</b>	<b>\$509,320.00</b>

Respectfully submitted,  
John Roberto  
Inspector of Buildings

## ***Report of the Zoning Board of Appeals***

The Wakefield Zoning Board of Appeals, a quasi-judicial body with five members and two alternates appointed by the Board of Selectmen, operates under the Zoning Bylaws of the Town of Wakefield and under Chapter 40A of the General Laws of the Commonwealth of Massachusetts.

The Board deliberated on 41 Petitions during 2012. The Petitions included requests for Variances, Special Permits, Findings and/or Determinations. Major items before the Board included Petitions for a new CVS Pharmacy on Main Street; a Special Permit to construct a new Wakefield Municipal Gas and Light Department facility; Comprehensive Permit for a 30 unit – one bedroom apartment building on Lowell Street; Variance for a sign for the new Market Street development in Lynnfield and a Finding for turf fields at the Wakefield High School.

Michael L. Pierce served as Chairman of the Board, and Richard O. Bayrd served as the Clerk. Other Board members are Charles L. Tarbell, Jr., James H. McBain and David W. Hatfield. Alternate members are Kimberly Hackett and Jennifer L. DiCarlo. Mrs. Gail Conroy served as the Secretary of the Board.

Respectfully submitted,  
Michael L. Pierce, Chairman

## *Sealer of Weights & Measures*

### *SUMMARY OF ACTIVITIES FOR CALENDER YEAR 2012*

#### *Devices tested and sealed 2012*

<i>Retail scales</i>	36
<i>Gasoline pumps</i>	90
<i>Pharmacy balances</i>	9
<i>Pharmacy weights (set)</i>	3
<i>Industrial scales – under 1000 lbs.</i>	9
<i>Industrial scales – 5000 lbs</i>	2
<i>Industrial scales - +10,000</i>	3
<i>Oil delivery vehicles – Wakefield and others</i>	109
.	
<i>Total fees for 2012</i>	\$7,620.00
<i>Total sealer salary for 2012</i>	\$5,193.00
<i>Total Devices</i>	258

*All devices are tested and sealed according to Massachusetts weights and measures and U.S. Government NIST standards.*

*Robert D. Rose  
Sealer of Weights & Measures*

## *Report of the Animal Control Officer / Animal Inspector 2012*

Below are just some examples of the calls, actions taken  
and duties of the Animal Control Officer/Animal Inspector.

Police calls	230
General animal calls	3,254
Animal related questions	859
Warnings issued	100
Violations issued	49
Malden Court hearing attended	6
Malden Court trials attended	0
Cruelty cases	42
Barking dog complaints	68
Dog bite cases	13
Cat bite cases	7
Dogs boarded	14
Dog returned to owner	11
Dogs adopted	2
Dogs euthanized	0
Other animals adopted	1
Animals quarantined	63
Facilities & Animals Inspected	12
Officers continuing education & training	54 Hours
Community education classes or speeches	15 Hours
Animal transferred to other agencies, i.e. MSPCA, ARL,	10
Northeast Animal Shelter, PAWS	
Out of town transferring animals	31 Hours
Injured animals rescued	30
Deceased animals removed	212
Humans exposed to rabid animals	0
Animal exposed to a possible rabid animals	49
Suspected rabid animals euthanized	197
Cats or Other Animals euthanized	0
Patrol of town & school grounds	Daily
Shelter duties i.e., cleaning & maintenance	276 Hours

# **Health and Welfare**

## *Reports of*

BOARD OF HEALTH

HOUSING AUTHORITY

COUNCIL ON AGING

COMMISSION ON DISABILITY



## *Report of the Health Department*

This was the third full year of the collaborative arrangement with the Melrose Health Department and the first full year of a new collaborative arrangement with the Reading Health Department. Shared staff includes the Director, Inspectors, and Public Health Nurse. As they did last year, the three Boards of Health met together again in December, this time to hear presentations for the Mass In Motion and Tobacco Grants.

*Grants:* The Wakefield Board of Health was the recipient of three new grants this year. The first is a five year \$81,750 regional tobacco control grant which is shared with Melrose, Malden, Medford, Stoneham and Winchester. This grant will be expanded in the future to include youth alcohol abuse prevention. The second is a \$60,000 per year, five year federal grant with Melrose to implement the Mass in Motion program for healthy eating and active living. This grant started January 1, 2012. The last grant was \$760 from the CHNA 16 to offer a workshop for small non-profit boards concerning strategic planning which was held January 30, 2012.

*Environmental Health:* One of the statutory functions of the Health Department is to permit and inspect food establishments, semi-public swimming pools, recreation camps and tanning establishments. In addition, the staff responds to complaints from the community on these and other public health issues. Wakefield and Melrose share a full-time Senior Health Inspector and two part-time Health Inspectors.

The inspectors performed 399 food inspections for 143 annual, 36 temporary, 11 mobile and 18 farmer's market food permit holders. Of the 8 plan reviews for renovations or new food establishments that were submitted all were approved and have opened new businesses or are in construction. In addition, 30 inspections were completed for 3 camps, 5 swimming pools, and 4 tanning establishments.

A total of 95 complaints were received in 2012: housing 41; trash 17; food 11; dumpster 2; yard 3; noise 2; odor 1; rodents 9; tobacco 1; pool 4; environmental 3; miscellaneous 3.

*Public Health Nursing:* In 2012 the Public Health Nurse's hours were funded at 10 hours per week. Adult immunization clinics were held in the fall in conjunction with Melrose and Reading. Between the three

communities, a total of nine clinics were offered with three in Wakefield. Clinics were open to residents or those employed in any of the three communities. A total of 505 influenza vaccines were administered as well as 10 pneumonia vaccinations.

The Public Health Nurse followed up on reported communicable diseases Using the Department of Public Health's secure online system for this process. In 2012 there were 102 confirmed or probable cases of the following:

Campylobacter	11
Giardiasis	3
Hepatitis B	3 (+ 1 Contact)
Hepatitis C	20
Lyme	24
Pertussis (Whooping Cough)	3
Salmonellosis	3
Streptococcal Pneumoniae	1
Calicivirus/Norovirus	3
Varicella	8
Babesiosis	1
H. Flu	1
Shigellosis	2
Influenza	18

Communication and support continues to be offered to the School Nurses in the local schools. The Health Department was able to assist the School Nurses again this year by processing the billing for the flu shots they administered. A total of 210 were processed.

*Community Health:* Awareness of the Sharps Kiosk at the Public Safety Building continues to grow. In 2012 it was filled 6 times as compared to 4 times in 2011 and 3 times in 2010. The Medication Take Back program allows residents to dispose of unused and/or expired prescription medication in a safe and environmentally appropriate way at the Public Safety Building.

*Substance abuse prevention:* This was the first full year of the Substance Abuse Prevention Coalition, an unfunded coalition of community members who meet monthly. There were two main focuses this year. The first was to organize and lay the groundwork to apply for a federal grant. The Health Director applied for a Drug Free Community Mentoring grant through the City of Melrose but was not successful in

one of seven grants awarded nationally. Another attempt will occur in 2013. The Town also agreed to fund a stipend to the Melrose Coalition Coordinator to assist the Coalition with staff work. The Coalition was very active in working for the passage of an amendment to the zoning bylaws at fall Town Meeting to prohibit medical marijuana dispensing sites.

*Mass in Motion grant:* This regional grant with Melrose includes federal funds through the MA Department of Public Health focusing on healthy eating and active living. The first electronic money systems were established at the Wakefield Farmers Market to increase payment options and a Healthy Corner Store Project team was established to increase healthy grab and go options. To address active living, eight new bike racks were installed, walking route maps were created and distributed, and all elementary schools are Safe Routes to School partners.

*Tobacco Control:* Wakefield continues to be one of seven communities in a regional tobacco and alcohol prevention grant which is in the second of five years. One compliance check was performed in 2012 to assess the ease of underage youth to purchase tobacco products with no violations.

*Mosquito Control:* Mosquito Control is provided by the town's membership in the East Middlesex Mosquito Control Program. This summer was unusual in the lack of rain in the spring and the isolation of West Nile Virus (WNV) and Eastern Equine Encephalitis (EEE) in neighboring communities. The adult mosquito surveillance program used traps to collect mosquitoes from 3 Wakefield locations. Data was compiled from 14 mosquito trap collections with eight tested by the state health department for WNV and EEE. Due to abnormally dry conditions, the annual spring helicopter application of Bti to control spring floodwater mosquitoes was canceled. Field crews using portable sprayers applied Bti in the spring and summer to 4 wetland acres when high densities of mosquito larvae were found in stagnant water. For adult mosquito control there were 2 crews assigned to apply Sumithrin to 1,158 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of mosquitos.

*Other:* The Board continues to support the funding of two very important programs, Riverside Community Care and the ARC of East Middlesex. Riverside Community Care provides a broad range of health and human services including mental health, developmental disabilities and traumatic brain injuries, substance abuse treatment and early childhood services. A line item in the Board of Health budget subsidizes a sliding scale fee

structure for outpatient mental health services. In 2012 261 patients received 6446 visits and \$108,314.81 of free care, a 33% increase in the number of patients from last year.

ARC of East Middlesex provides a range of residential and day services to Wakefield residents. Through a line item in the Board of Health budget, vocational training was provided to 12 Wakefield adults.

Respectfully submitted,

Ruth L. Clay, MPH  
Health Director

## *Report of the Wakefield Housing Authority*

The Wakefield Housing Authority (WHA) was chartered in 1963 to provide housing for low income elders, families, and the disabled. All of its projected income and expenditures are approved by the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) or by the United States Department of Housing and Urban Development (HUD).

### **I. Description of current housing programs:**

Four developments are subsidized by the State Department of Housing and Community Development (DHCD): Hart's Hill (667-C) consists of 116 one-bedroom units built in 1965 and 1968 for elderly/disabled people; Lincoln School (667-3) opened in 1981 contains 10 elderly one-bedroom units and three units of congregate housing for 15 clients; 38 and 40 Hart's Hill Road (689-1), which opened in 1990, provides residential facilities for 8 Department of Developmental Services clients; eight apartments of two-bedrooms each for families (705) were acquired in 1981. A forty unit building for the elderly/disabled, Crystal View Apartments (74-1) was completed in 1981 using funds received from the Federal Department of Housing and Urban Development (HUD). Two programs of leased housing are provided: 331 Section 8 vouchers funded by HUD and a 24 unit State Rental Voucher Program (MRVP). In 2006, the Wakefield Housing Authority signed a contract with the Wakefield Senior Housing Corporation to be the management agent for the new Hart's Hill Heights 202 supportive living building consisting of 22 one-bedroom units.

The Section 8 program has grown to 331 vouchers. The Section 8 Family Self-Sufficiency Program (FSS) continues with 8 families enrolled in the program. Begun in 1993, the FSS program enables families to take advantage of a variety of options which are geared to having them achieve a goal of self-sufficiency within five years. We have had one family purchase a house; others have completed their education and/or job training and all have improved their credit ratings.



## II. Eligibility criteria for each housing program:

The eligibility criteria vary from program to program. They may be obtained on our website at [www.wakefieldhousing.org](http://www.wakefieldhousing.org), or by calling the housing authority. At the present time, income-eligible people may apply for the State and Federal one-bedroom elderly/disabled complexes. They may also apply for Section 8 Vouchers through the Centralized Section 8 Waiting List of which the Wakefield Housing Authority is a member. Wakefield residents or those who work in Wakefield are given a preference. Applicants are encouraged to apply by calling or coming to the WHA office located in the basement of the Lincoln School House at 26 Crescent Street (781) 245-7328 or visit our website.

## III. Financial information:

The most recent audit of the Authority's finances (FY'12) is available to the public for viewing at the Authority's offices at 26 Crescent Street. No audit findings of the Authority have been noted by the Office of the State Auditor for the last twenty years. The Authority was designated a "High Performer" by HUD for fiscal year 2012.

## IV. Activities during the past year:

The Authority received \$38,260 from HUD for the Capital Fund Program. This was the nineteenth year that a grant was received from HUD to enable the Housing Authority to do capital improvement projects at Crystal View. Unfortunately, this year these funds were transferred to supplement the cost of operations. We did not receive any operating funds in an effort by HUD to recapture funds from our replacement reserves.

Last year the Authority received a formula funding award of \$409,725 from the Department of Housing and Community Development. A portion of these funds were used to replace flooring, sprinkler heads and an exterior stairway at the 689 house. Tree trimming, sidewalk repairs and kitchen renovations are underway at Hart's Hill. Siding repair and window replacement projects were completed at our family housing. Lincoln School is undergoing a \$150,000 building envelope and window renovation project. Crystal View and Lincoln School are undergoing panel board and load center replacements. The Authority obtained a

Section 8 Contract Renewal for the Lincoln School for twenty more years.

Hart’s Hill Heights was completed five years ago. Occupancy for the 23-unit building began in January, 2007. Under the U. S. Department of Housing and Urban Development 202 program, the Wakefield Housing Authority and the sponsor, Mystic Valley Elder Services, formed a non-profit, the Wakefield Senior Housing Corporation. Mystic Valley Elder Services coordinates supportive services, maintains a meal site on the premises and holds activities for the tenants of the “Hart’s Hill Complex” which includes the Hart’s Hill Apartments and Hart’s Hill Heights. This year they have joined with the Wakefield Interfaith Food Pantry provide a food pantry on site. The Wakefield Housing Authority is the management agent of Hart’s Hill Heights providing administration and maintenance for the property.

Administrative staff include Sandra P. Gass, Executive Director; Eileen Green, Assistant Director/Housing Manager, Mary Lou Roche, Financial Manager; Maureen Howlett, Director of Leased Housing; Jessica Rivera, Leased Housing Specialist; Frances Marshall, Administrative and Maintenance Assistant; Beth Greenberg, Tenant Services Coordinator and Family Self-Sufficiency Coordinator. Michael Angeloni, Ron Martino, Joseph Ventura, Gary Dean and Richard Custodio maintain the properties.

Board meetings are held on the fourth Wednesday of the month at 4:00 p.m. in the Lincoln School Conference Room at 26 Crescent Street.

Respectfully submitted,  
Sandra P. Gass,  
Executive Director

Term End

Mary Daniels 42 Salem Street	Chairman State Appointee	June 2012
Jane Good 54 Overbrook Road	Vice-Chairman	April, 2014

Eugene Ruggiero  
26 Crescent Street

Treasurer

April, 2016

Alfred Confalone  
25 Walton Lane

Assistant Treasurer

April, 2017

Arthur J. Rotondi, Jr.  
4 Newell Road

Member

April, 2015

## *Report of the Council on Aging*

The mission of the Council on Aging is to advocate, promote and support the social, health, and economic needs of the citizens of the community 60 years of age and over. The Council works to achieve these needs by offering advocacy, education, outreach, transportation, health, and recreational programs in promoting its mission.

The senior center continues to maintain active and connected participants through the many programs available. Art, computer, yoga, tai chi, Zumba, aerobics, and woodcarving are some of the classes offered. Informational sessions on health insurance, Medicare, nutrition and estate planning are presented to keep seniors up to date with the most current information. Both the Wakefield Board of Health and Hallmark Health provided monthly blood pressure and wellness checks. The Board of Health also conducted a flu clinic at the center. Services such as jewelry/watch repair, hair and podiatry services are also available. An average of 300 people use center services weekly. Approximately 1000 seniors took advantage of all services and programs available.

Transportation is an essential service provided for many members of the community. The Council operates two vehicles which were used by approximately 150 people for their transportation needs in and out of Wakefield. 450 trips to medical appointments, 550 trips for grocery shopping and miscellaneous errands, as well as 2000 trips to center activities were made.

The Council is fortunate to have the help of many volunteers who assist with special events, the meal site, and newsletter mailings. Students from the Galvin Middle School also provide the center with services in cleaning, planting flowers and serving meals. Other participants volunteer throughout the year making handmade items to sell, donating the proceeds to benefit the Council.

Wakefield is part of the Mystic Valley Elder Services network, which includes Everett, Malden, Medford, Melrose, Reading, and North Reading. This non-profit organization works with local councils and residents addressing aging issues. They also administer the Meals on Wheels program in Wakefield and supply the catering for the lunch program providing meals 5 days a week at the center meal-site. 5000 lunches were served in 2012.

The Executive Office of Elder Affairs provided the Council a grant in the amount of \$32,556. The grant was used to support the part time clerk position, offset the cost of exercise instruction and provide postage for newsletter mailings.

## *Report of the Commission on Disability Issues*

The Wakefield Commission on Disability Issues (CDI) has proven to be a great asset to disabled residents, government, non-profit and community organizations, and many thousands beyond Wakefield borders. The CDI gives citizens and others the opportunity to communicate with the Commission through our web site to ask questions, request help and referral resources, and receive a wealth of information important to persons with disabilities and the larger community. The website frequently receives updates and email from government and community organizations regarding pertinent issues and services offered. It also provides a forum for people with disabilities to communicate and reach out, when needed, through its email connection: [.contact@wakefieldcdi.com](mailto:.contact@wakefieldcdi.com). Residents can also call Town Hall at 781-246-6300 to express concerns and the information will be forwarded to the CDI.

The WCDI Website has existed for many years, but has continued to broaden its scope and features. Job links, education information, resources, Wakefield handicapped parking spaces, the WCDI Brochure, newsletter links, The Wakefield Emergency Preparedness Form, press releases, upcoming events, and the mission statement can be found on the site known as: [www.wakefieldcdi.com](http://www.wakefieldcdi.com). We have received over 28,000 hits since we started the site, from residents, government, agencies and even foreign countries. It is considered one of the best sites in this area.

The Wakefield Commission on Disability Issues plans to continue to broaden its scope of information and resources in the future, ongoing connection with new and current organizations, entities, and persons with disabilities, while being a great contributor to enhance Wakefield and the community at large. We are committed to keeping citizens aware of accessibilities, parking, resources and progress. As always, most of our needs and changes are a result of cooperation with the DPW, Police and Fire Dept., Traffic Advisory Committee, Board of Selectman, and our Town Administrator, and their staffs, and our government representatives.



Recent accomplishments include;

Reviewed all residential and municipal handicapped parking spaces.

Added a new municipal handicapped parking space on Albion Street.

Produced an updated brochure that includes all municipal parking spaces. (Available in stores, many churches, Town Hall and on our web site)

Worked with Events Committee to ensure temporary parking spaces when Main St is blocked.

Attended a planning meeting with July Fourth parade committee.

Worked with Town Administrator to ensure 4 temporary handicapped spaces whenever Church Street is closed for an event. They will be located at the corner of Church Street and Lake Ave.

Provided scholarships to Little League Challenger Division to supplement membership fees.

Continually review with School Dept. to assist in special needs program needs. This year we donated 3 IPADS to assist SPED students with communication and study skills.

We are represented on the Traffic Advisory Committee.

Link citizens to agencies, retail sources, and municipal resources.

Attempting to replace the heavy door at the main Post Office.

Have worked with private concerns to install or improve access.

North Suburban Eye Associates striped their handicapped spaces to provide more area for loading and unloading handicapped passengers.

The K of C is currently exploring an addition of a handicapped bathroom at their North Ave facility.

Have contacted Police Dept. to insure bullying and discrimination against the handicapped is incorporated in their visits to teach children in school settings.

Working to improve use of chirpers at Main and Water Streets.

We encourage use of our web site, or contacting Town Hall, with any access problems. We recently helped a handicapped person by installing a curb cut near her house that avoided safety and quality of life issues.

Members of the CDI as of December 31,2012 are;

Dan Benjamin	Larry Hardacker
Lois Benjamin	Katie Lafferty(Town Coordinator)
Jeanne Boland	Marc Luca
Judith Carmilia	Phyllis Pearl-Baxter
Anthony Guardia(Advisory)	Tom Wholley

Respectfully submitted,

Marc Luca-Chairman



# **Public Works**

## *Reports of*

DIRECTOR OF PUBLIC WORKS

ENGINEERING DIVISION

FORESTRY AND PARK DIVISION

CEMETERY DIVISION

FLEET MAINTENANCE DIVISION

BUILDING DIVISION

HIGHWAY DIVISION

WATER DIVISION

SEWER DIVISION

## ***REPORT OF THE DIRECTOR OF PUBLIC WORKS***

The Public Works Department consists of ten (10) divisions and is responsible for maintaining the town's infrastructure and facilities associated with Public Ways, Parks, Public Grounds, Town Cemeteries, Water Distribution System, Water Treatment, Sewer Collection System, Public Shade Trees, Town Buildings, Town Vehicles and Town Drainage System. Additionally, the department provides services, such as: refuse collection and disposal, recycling and yard waste collection, street sweeping, snow & ice removal and support services to other town departments. The goal of the department is to provide efficient, effective and economical service to the citizens of Wakefield.

Over the past several years the DPW budget has been severely impacted by budget reductions and increasing cost for materials and supplies and purchase of services. With the exception of electricity, natural gas and vehicle fuel, there had been no major DPW increases in the tax funded operating budget between Fiscal Year 2003 and Fiscal Year 2012. Additionally, our infrastructure continued to get older and the town continued to grow, adding new infrastructure that must be maintained, such as: water mains, hydrants, drainage structures, public shade trees, parks, buildings, roads, etc. In Fiscal Year 2013, the DPW budget received some important budget increases that have been long overdue. Although the increases do not cover all needs, it is a major step in the right direction allowing the DPW to properly maintain the infrastructure of the Town.

The Department of Public Works has dealt with difficult times as we worked to maintain our infrastructure and meet our role as a first responder during emergencies. Although we continue to experience delays, backlogs and postpone some routine maintenance projects due to decreased staffing and reduced budgets, the additional funding support provided by the Town in Fiscal Year 2013 has allowed us to make positive progress in meeting the demands of the community.

There are some areas that continue to impact our progress. State Chapter 90 funding, which provides the money used for paving roads, only provides 33 percent of the annual funding needed for roadway paving. Water consumption, which funds the maintenance and improvement of the water system, continues to decline. These two major issues will have an impact on the infrastructure maintenance of our community.



This coming Fiscal Year (2014) the DPW is extremely positive about taking additional steps forward in providing improved service to Wakefield residents. As in previous years, the DPW will continue to make every effort to maintain core services, provide for the health and safety of our residents, maintain existing infrastructure and ensure that the department meets its public safety responsibilities.

In calendar year 2012 the Department of Public Works was involved in a number of major programs, some of which include:

- Storm Events – In November the Town was impacted by Hurricane Sandy which resulted in a number of trees that were uprooted and a number of large fallen limbs.
- Salem Street and Audubon Road Improvements - The reconstruction of Salem Street (from Walton Street to just east of the Rt. 128 off ramp) and Audubon Road (from Salem Street to just north of the Colonial entrance way) was completed in the fall of 2012. The Salem Street project was a state funded project through the State Transportation Improvement (TIP) Program and the Audubon Road project was an ARRA project funded by the Federal Government. The work involved included: major utility relocation, roadway widening, installation of sidewalks, installation of traffic lights, new traffic markings and roadway resurfacing.
- Energy Conservation – The DPW is working on the implementation of Phase II of our energy conservation program. Phase II will begin in the spring of 2013 and will include the following facilities: additional improvements at Wakefield High School and the Greenwood Elementary School and improvements at the Walton School, Greenwood Fire Station, Forest Glade Cemetery buildings, DPW North Avenue Buildings, Town Hall and Americal Civic Center.
- Moulton Park Playground Facility – The DPW worked with the Friends of Moulton Playground (FROMP) to replace and improve the playground at Moulton Park. The funding of the new facility was provided by the tireless efforts of the FROMP committee who raised over \$101,674 for the project. The committee and DPW worked closely on the design and construction to provide a modern and upgraded playground at Moulton Park. The DPW and Town are extremely grateful for the support and dedication of this project from the citizens, businesses and members of the FROMP committee.
- Building Improvements – In 2012 the DPW performed numerous facility improvements, some of which include: High School Gymnastics Floor, Greenwood School Fire Escape,

additional sound proofing in the High School and Woodville School, High School wrestling floor mat replacement, additional painting, flooring replacement, roof repairs and HVAC repairs at numerous facilities.

- Water System Booster Stations – In 2012 the DPW completed the construction of two water booster stations that will address low water pressure issues in the Montclare and Sydney Street areas. The booster stations allow the Town to comply with DEP requirements for water pressure in these areas.
- Bonair/Lovis Area – In 2012 the DPW completed a connection to the Stoneham water system to improve water pressure in the Bonair/Lovis area. This allowed the Town to comply with DEP requirements for water pressure in this area.
- Safe Routes to Schools – In 2012 the DPW and MassDot held the 25% design hearing for improving school walking routes around the Dolbeare School. The improvements, when completed, will provide improved safety for students who walk and bike to school in this area. The construction portion of the project is valued at \$500,000 (+). The project is fully funded by the state and covers design and construction cost. The construction portion of this project is expected to begin in the fall of 2013.
- Roadway Paving – In 2012 the DPW performed roadway improvements to sixteen (16) roads, representing 4.53 miles of roadway.
- Water Main Replacement – Replaced the section of water main that goes through the 129 rotary from Main Street to Baystate Road. The size of the water main was increased from a six (6) inch to an eight (8) inch main.
- Beasley/Landrigan/Dobbins Tennis Courts – In 2012 the DPW hired a consultant and began the design for this ambitious project. The project will provide for artificial fields at Beasley and Landrigan, a new track, new tennis courts and a permanent parking area across from Landrigan. Additionally, the Landrigan portion of the project will include permanent bathroom facilities, a new concession stand, new bleachers, new press box, and improved handicap accessibility. The project will be out to bid in February 2013 and completion will be in the fall of 2013.
- Automated Meters and Meter Replacement Program – In 2012 the DPW began implementing the full meter replacement program and installation of automated meter reading devices. This program will replace approximately 8,000 meters and

provide automated reading that will substantially reduce the amount of time to complete meter readings and insure that readings are obtained on time during emergency weather conditions. This project will be completed in calendar year 2013.

- Town Wide Drainage Study – The town wide drainage study began in calendar year 2012 and will be completed in calendar year 2013. This drainage study will provide a road map for drainage improvements in the future.
- Mapleway/Arundel Ave Playground area – In 2012 the DPW completed Phase I of the Mapleway/Arundel Avenue project. This phase of the project provided a new tennis court, additional parking, irrigation of the outfield of the north softball field, new playground with handicap accessible equipment, additional benches & park tables, new trees, walking paths, etc. This was a federally funded project. The grant provided \$200,000.

In looking forward to 2013 and beyond the department will be involved in a number of major projects:

- Energy Conservation Project Phase II will be completed in 2013.
- Water Meter replacement and automated reading will be completed in 2013.
- GIS system build out will be ongoing in 2013. This project will assist all town departments in providing important resources for improving operations.
- Landrigan/Beasley/Dobbins improvement project will be completed in 2013.
- Town wide Drainage Study will be completed in 2013.
- Dolbeare School Safe Routes to School Project construction
- The DPW will continue to make improvements to our aging sewer system with the goal of reducing Inflow/Infiltration and our MWRA Assessment.
- The DPW will continue coordinating the Town's NPDES (National Pollutant Discharge Elimination System), stormwater phase II program. The goal of the program is to improve the quality of storm water that is discharged to water bodies in the system. This federal mandate is unfunded and requires the Town to commit both funding and staffing resources towards this regulation. The first five (5) year permit has ended and EPA is in the process of implementing a new five (5) year permit. It is anticipated that the new permit will be issued 2013. The

requirements of the new permit are more costly and will consume more staff resources.

- The DPW and Advisory Board of Public Works continue to work on a long-term plan for Forest Glade Cemetery. The plan at a minimum will include: maximizing existing space, laying out existing space that has been developed and development of untouched areas.
- The DPW is working closely with the Galvin Middle School Advisory Committee and the Town's Permanent Building Committee in developing plans and specifications for a new Galvin Middle School. The construction portion of the project will begin in March of 2013.
- The DPW works closely with a number of community groups in making Wakefield a great community. These groups include: Wakefield Center Neighborhood Association, Friends of Lake Quannapowitt, Pride in Wakefield, Wakefield Garden Club, Trees for Wakefield, Lions Club and Rotary Club. The DPW is grateful for the support and dedication of these groups.

For details of department accomplishments, I refer you to the divisional reports. Also, I would like to thank the following supervisors for their support during the year and for their assistance in preparing this report:

Carol Antonelli, *Business/Operations Manager*  
 Michael P. Collins, P.E., *Town Engineer*  
 Christopher Pierce, *Buildings Manager*  
 Don Schneider, *Highway Supervisor*  
 Dennis Gorman, *Fleet Maintenance Supervisor*  
 Dennis P. Fazio, *Forestry / Parks & Cemetery Supervisor*  
 Steven Fitzpatrick, *Water / Sewer Supervisor*

During calendar year 2012, the following members of the Department of Public Works retired:

- Patricia Nicastro
- Thomas Whitmore

The DPW wants to congratulate all of them and wish them a very happy and healthy retirement.

In a sad note, the following retirees passed away in calendar year 2012:



- Salvatore Constantino
- Thomas Whitmore
- Richard Boutiette

*Richard "Dick" Boutiette* was Wakefield's longest serving Director of Public Works, serving thirty-one (31) years in this position, from 1961 to 1992. Upon his retirement he continued to serve on a number of committees, including the Zoning Board of Appeals, the Public Safety Building Committee, the Town Charter Committee, to name a few. Additionally, he always made himself available to assist town department heads and staff on a variety of issues.

Mr. Boutiette was a dedicated servant of the Town. During his tenure he oversaw the build out of numerous town infrastructure items, such as: roads, sidewalks, drainage, water & sewer systems, parks, etc. His goal was to make Wakefield the finest community in the state. In honor of his dedication the Board of Public Works bestowed upon him the title of "Director Emeritus" and in his honor named the DPW facility the "Richard C. Boutiette Public Works Facility".

Dick was a mentor to all and will be sorely missed by the Town of Wakefield and Public Works Department.

The DPW sends our deepest sympathy to the families of these dedicated servants of the Town.

Finally I would like to express my sincere appreciation and gratitude to the employees of the Department of Public Works who worked tirelessly to insure that 2012 was a successful year.

Respectfully submitted,

Richard. F. Stinson  
Director of Public Works

REMEMBER

REDUCE, REUSE, RECYCLE



### ENGINEERING DIVISION

The Engineering Division participates in and manages many Town infrastructure maintenance and improvement projects. Engineering staff performed a full range of engineering services including evaluations, reviews, survey, design, digital system mapping and data management, cost estimating and construction management. The Division procures and manages the services of engineering consultants and construction contractors on a wide range of Town projects where the level of effort exceeds Division staff availability, or where a particular expertise is required.

The Division provides engineering technical services, specialized graphics and data support to all Town Departments, Divisions and Boards and serves as a technical advisor/reviewer to the Planning Board, Conservation Commission and Zoning Board of Appeals, as well as citizens, developers and their consultants.

#### **Engineering Division Projects:**

The Division evaluated conceptual approaches, designed and prepared cost estimates, obtained permits, publicly bid and provided construction management for the following projects, which were petitioned by residents, funded by Town Meeting Articles, funded by private developers or awarded as grants:

- **Azarian Court Roadway Betterment:** The betterment was completed with the bituminous top course pavement installed in 2012.
- **Blossom Street Betterment:** The betterment was completed with the granite curbing and bituminous top course pavement installed in 2012.
- **Cooper Street Extension Betterment:** The betterment was completed with the bituminous top course pavement and a replacement tree installed in 2012.
- **Water Main Upgrade Bay State Road to Main Street crossing Exit 40 Rotary:** The Division completed the design, bidding and management for the construction of a new 8 inch, ductile iron water main replacing a 6 inch, cast iron water main from the end of Main Street to Bay State Road across the Route I-95 Exit 40 Rotary. The new water main construction and activation was completed in November 2012.
- **Essex Street Culvert Lining:** The Division participated in designing and selecting a lining system for the failing Essex Street culvert. The selected lining system, while reducing the size of the culvert, was designed to provide similar flow capacity as the original culvert through the use of a specially designed

bell shaped entrance unit providing sufficient increase of inlet hydraulic capacity of the smaller diameter culvert entrance.

- **Wakefield Brook at Lake Street Streambed Stabilization:** The Division designed a system for stabilizing the eroding southern edge of the Wakefield Brook just downstream from where it crosses under Lake Street. The work was reviewed and permitted by the Wakefield Conservation Commission and included clearing and re-grading the slope, installing a geotextile, soil stabilization fabric then topped with crushed stone. There was also some vegetative planting to assist in the stabilization. The work was completed in the summer of 2012.
- **Mosquito Control:** The Division identified areas throughout Wakefield where there are observable blockages contributing to long-term shallow standing water which may contribute to mosquito populations. These areas were then investigated by Eastern Middlesex Mosquito Control Project for possible drainage channel obstruction clearing to alleviate the ponding. After review of the recommendations by EMMCP to perform channel obstruction clearing at 9 locations, the contract for the work was awarded. This work is expected to be completed in early 2013.
- **Melrose Terrace Stormwater Trash Rack:** The Division designed, obtained bids and awarded the contract for welding fabrication of a stormwater trash rack for the culvert entrance at the western end of Melrose Terrace. The trash rack was fabricated by Atlantic Steel Fabricators of Wilmington, MA and installed by the DPW Highway Division in 2012.
- **Robert Street Drain Repair:** The Division assisted the Highway Division in locating and repairing a failed groundwater drain inlet to a culvert crossing under Robert Street. The Fleet Division designed and welded a grate-type cover for the groundwater drain inlet to the culvert, which was installed by the Highway Division.
- **Americal Civic Center Stormwater Discharge Removal from the Sewer System:** The Engineering Division with the assistance of the Buildings Manager received a proposal to remove the Americal Civic Center roof drain system from discharging to the sewer system by redirecting the roof downspouts to the local area surface water runoff collection system. The work was started in late-2012 and should be completed in early 2013.
- **Mapping of Legal Inclusion Boundaries around Schools, Day Care Centers and Public Parks for Criminal Proceedings:**

The Division maintained updates to a Town map for the Wakefield Police Department and Middlesex County District Attorney's office showing the location of all of the active schools, day care centers and public parks with legal inclusion boundaries (1,000-feet for schools and day care centers and 100-feet for public parks) used for investigation and in the prosecution of criminal acts. The map was formatted in a book to include an overall Town map, and a grid system of maps for the entire Town to provide up close detail. The book is reviewed approximately every 6-months for accuracy and to keep as current as possible.

- **Wakefield Community Recreational Facility:** The Division worked with the Director of Public Works to define a scope of work for improvements to the Arundel Avenue / Mapleway Playground recreational area. The value of the grant received from the State was \$200,000. Some of the improvements include parking lot expansion, new tennis court, new soccer field irrigation system, relocation and improvement of the playground area and installation of a perimeter trail system. The project involved a "Community Build" event and was completed in 2012.
- **Town's Forest Glade Cemetery Expansion:** The Division, which earlier prepared the design layout for expanding the northeast corner of the Forest Glade Cemetery, established survey control and layout for the expansion which will include approximately 1,050 graves. Tree and stump removal and rough grading occurred in 2012. It is anticipated that further refinement of the expansion area will occur in 2013 with design, survey, and layout support from the Division.
- **Dolbeare School – Safe Routes to School Program:** The Division reviewed the 25/75% design submission by TEC, Inc. of Lawrence, MA for the Safe Routes to School program for the Dolbeare School. The program is 100% federally funded and administered by MassDOT for the engineering design and construction, except for any needed easement or land acquisitions which will be the responsibility of the Town. The project will include improvement and installation of new sidewalks, handicap ramps, safety barriers, crosswalks, hand activated flashing warning signals and signage. There was a 25/75% design Public Hearing conducted in late 2012. It is expected that the project will be constructed in 2013.
- **MAPC Bicycle Rack Grant:** Under a MAPC Grant the Division working with the Highway Division to procure the bike

racks and manage installation services to install 8 hoop type bike racks in various locations.

### **External Professional Engineering Consultant Services Contract Management:**

The Engineering Division assisted in DPW procuring the services of, and/or managed or provided assistance in managing external professional engineering consultants hired to undertake the following projects:

- **Drainage System Study:** The Division provided input to a Request for Proposals for a Town Wide Drainage Study in early 2012. Consultant proposals were reviewed, shortlisted and interviews conducted resulting in Wright-Pierce of Andover, MA being selected as the engineering consultant. The study is anticipated to be completed in 2013 and will include recommendations for drainage system changes or upgrades to alleviate or avoid stormwater related flooding impacts.
- **Water System Booster Stations:** The Division worked with the DPW Water and Sewer Division and Camp Dresser & McKee, Inc. of Cambridge, MA in designing a means to boost water system pressure and supply in two areas in Wakefield, which at times did not meet minimum water supply system pressure and supply standards, due to high ground elevations. These locations include the area near the Town's Water Standpipe at the intersection of Upland Road and Sydney Street, and the Montclare Avenue / Castle Clare Circle area. The water booster stations were installed and operational by early 2012.
- **Sewer System Infiltration / Inflow (I/I) Investigations:** The Division worked with the Water and Sewer Division and Weston and Sampson Engineers of Peabody, MA in the following sewer system investigations, design and construction.
  - 1.) Sewer System Evaluation Survey of subarea 3 (the Albion Street area between Prospect Street and Crystal Lake from Main Street to the Stoneham town line) and sewer manholes in low lying areas (outside of the FEMA 100-year floodplain a significant number of I/I sources were found in 2011 which will be cost effective for removal). A construction contract for removal of these sources was prepared in 2012. It is expected that this contract will be bid, awarded and constructed in 2013.
  - 2.) Preparation for Investigation for Source(s) of Significant Inflow to the Town's Brick Outfall Sewer which occur during significant wet weather events when the coincident groundwater is at high levels. The investigation includes



major system connections and field observation / measurement. It is anticipated that field measurements will occur during the spring of 2013 when ground water elevations are sufficient.

- **MassDOT TIP Project - Pleasure Island / Audubon Road Project:** This project included improvements to the Pleasure Island Road / Audubon Road corridor between the Route I-95 overpass bridge and several hundred feet north of the driveway entrance to the Sheraton Colonial off Audubon Road. The improvements included installation of permanent, hard-wired and synchronized traffic control systems on steel mast-arms at the intersection of Pleasure Island Road at the on/off ramps of Route I-95 Southbound Exit 42, and Audubon Road at the Sheraton Colonial entrance driveway. The work also included widening and geometry changes to Pleasure Island Road and Audubon Road as well as reconfiguring the ramps at Southbound Exit 42. In addition the Pleasure Island roadway was lowered in excess of one-foot under the Route I-95 bridge overpass of the roadway. The project was completed by late-2012.

#### **Infrastructure Management:**

The Engineering Division is continuing to further develop a computer-based infrastructure management system for the Town of Wakefield, which will be used to provide a complete inventory of the Town's infrastructure, and will be utilized in future operation, maintenance and management of the infrastructure.

- **Digital Base Mapping of the Town:** Engineering Division staff is tasked with frequently updating the digital base map with all new information that is provided to or collected by the Division. Information that is continually added to the map includes, but is not limited to, new subdivisions, major new and re-developments, utility improvements or additions, property line changes and roadway layout changes. Any changes to parcel information are tagged by the Assessor's Department, but the Engineering Division assists in tracking any discrepancies and updating the map with significant changes.
- **Sewer System Mapping:** In 2012, the Engineering and Sewer Divisions continued to investigate questionable system configurations discovered during the sewer system mapping work. This digital mapping of the sewer system will provide a clear picture of system for use in operation and maintenance activities; and will be used as the basis of future system hydraulic modeling and system optimization studies. The



investigations are proceeding and are expected to continue in 2013.

- **Cemetery Layout:** The Division provides ongoing survey control and layout of cemetery plots at the Town's Forest Glade cemetery.
- **Drainage System Mapping:** The digital mapping of the Town's drainage system continued in 2012, by Environmental Compliances Services, Inc. of Woburn, MA, the same consultant who provided mapping services of the drain system outfalls along the Saugus and Mill Rivers. The drainage system mapping in 2012 included tributary systems to the major drainage systems and survey to identify rim elevations of major drainage structures. The drainage system investigations and mapping efforts will continue in 2013, with more of the tributary systems to the major drainage systems mapped thus far, and more structure rim elevations identified.
- **National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Discharge Permit:** Engineering Division personnel continued to coordinate and implement the requirements of the Town's NPDES Phase II stormwater discharge permit. A draft permit was issued by the EPA in early 2010, to which the DPW provided extensive comments and met with DEP to discuss potential logistical issues listed in the draft permit. The ninth year's report of activities and accomplishments to the regulatory agencies was submitted by May 2012. A final permit is expected to be issued from EPA / DEP in 2013.
- **Building Permit Review:** The Engineering Division reviewed all building and occupancy permits for the Building Department ranging from homes on single lots to entire subdivisions. The Division oversaw mitigation of potential site drainage impacts and right-of-way utility connections.
- **DPW Engineering Standards:** Engineering Division staff with input from other DPW Divisions continued to update the DPW engineering standards for construction of roadways, curbing and sidewalks; water, sewer and drainage utility systems; landscaping and other Town infrastructure related items. These standards include construction details and standards for the work. These standards will continue to be updated and used to guide infrastructure work in the future.
- **Traffic Advisory Committee:** The Division participated in a support function to the Town's Traffic Advisory Committee in reviewing traffic issues throughout the Town, developing

possible improvements to problem intersections, performing survey and preparing plans for submissions to the Board of Selectmen and review of developer's traffic impact analyses and mitigation plans.

- **Street Number Assignments:** In response to new subdivisions, new houses or requested changes, the Division reviews all scenarios regarding Street Number Assignments and assigns an appropriate house number to all new structures. The Division verifies that the new structure's address conforms to the town's existing system and notifies all appropriate town departments and the United States Postal Service.

### **Subdivision, Major Private Commercial Enterprises and Town Projects Permit and Design Review, Construction Management and Inspection:**

The Engineering Division provided engineering review in support of permitting, design and approval, conducted or managed construction inspections, and provided administrative support to the Planning Board, Zoning Board of Appeals and Conservation Commission for many projects including the following:

- Legacy Park (formerly named Appleton Cliffs Apartments & Condos (135 Units off Hopkins Street) – construction
- Blue Jay Circle subdivision off Preston Street – construction
- Gates of Greenwood subdivision off Green Street – construction
- Prime Gas Station intersection of Salem and Lowell Streets - construction
- High School Athletic Field Upgrade – design review
- Galvin Middle School Replacement – design review
- Patriot Estates subdivision on Salem Street - construction
- Carriage Lane subdivision (at 120 Main Street) – construction
- Stoney Hill Lane subdivision on Montrose Avenue – construction
- Winverse subdivision (formerly Nazareth Academy) – construction
- New CVS at corner of Main and Armory Streets – construction
- 14 Audubon Road residential development (178 Units) – proposal
- 154 Salem Street residential development (36 units) - proposal
- 415 Lowell Street residential development (30 units) - proposal

### FORESTRY & PARKS DIVISION

The Forestry Division is responsible for the planting, pruning, spraying and removal of public shade trees on public property. Extensive work is done seasonally to and around Lake Quannapowitt.

The Park Division is responsible for the proper maintenance of the upper and lower commons, all parks, playgrounds, athletic fields, and many roadside areas, including twenty-two (22) islands. This division maintains over one hundred (100) acres of parks and recreational land under the Public Works jurisdiction. This division is responsible for all rubbish removal at all parks, school fields and the downtown area. Major emphasis is placed on school athletic fields through an aggressive aeration and seeding program. This program has expanded throughout all fields and parks. This division also inherits the duties of setting up and cleaning after all major festivals in the Town.

The Adopt-A-Site program has twenty-two (22) locations and thirty (30) flowering whiskey barrels within Wakefield. This requires the Division to water new plants at 14 locations several times a week as needed.

#### *Forestry Division:*

- 168 tree work maintenance requests completed
- 98 shade trees removed
- 44 shade trees planted
- 1 shade tree donated
- 60 stumps ground

#### *Park Division:*

- Winter sidewalk plowing
- 19 School Sand barrels
- Cleaning and refurbishing filter berm on Lake Quannapowitt
- Monitoring water level on Lake Quannapowitt
- Set up and cleanup for all town festivals
- Maintenance on all 13 playgrounds
- Daily maintenance on all (14) Town ball fields
- Set up and cleanup for all major school athletic events
- Field line painting 224,640 l.f./42.54 miles
- Seasonal roadside mowing
- Collected refuse from parks and schools – 101.59 tons
- Seasonal painting of all park barrels

#### Major Projects and Storms:

- \* Completion of new Mapleway Playground
- \* Completion of new Moulton Playground

- \* Hurricane Sandy in October 2012
- \* Tree City USA Award – 11<sup>th</sup> year
- \* Third year Town wide tree spraying via spraying Article
- \* Expansion and land clearing at the rear of Forest Glade Cemetery
- \* Consulting / planning upcoming synthetic athletic field projects
- \* Increased effort for planting shade trees via shade tree article
- \* Town wide goose control program
- \* Pickup and chip residents Christmas Trees

### CEMETERY DIVISION

The Cemetery Division is responsible for the operation and maintenance of the Forest Glade Cemetery and the Old Church Street Cemetery. The seasonal tasks of lawn and tree trimming, as well as planting have grown each year. Newer sections “N. Main” and Section “O” are in use presently. Cemetery expansion clearing was completed in 2012 and lot develop will begin in 2013.

#### **Cemetery Revenue:**

Number of foundations installed	83
Number of interments	146
Income from sale of graves	\$ 34,500.00
Perpetual Care	\$ 19,500.00
Sale of Services Revenue	<u>\$ 79,385.00</u>
<b>TOTAL REVENUE</b>	<b>\$ 133,385.00</b>

**FLEET MAINTENANCE DIVISION**

The Fleet Maintenance division is responsible for the repair and maintenance of all vehicles from the following divisions:

- 140 D.P.W pieces of equipment
- 16 Police Dept. Vehicles
- 4 Fire Dept. vehicles
- 3 School Dept. Vehicles
- 2 Council Of Aging Vans
- 1 Building Inspector's Car
- 1 Animal Control Officer's truck

The division provides preventative maintenance on a scheduled daily basis. All minor repairs and most major repairs are done in house. Fleet Maintenance responsibilities also include writing the specifications to cover the needs for each division purchasing vehicles.

Additionally, DPW provides all Departments, including the Gas and Light Department, with both Unleaded Gasoline and Diesel Fuel.



### **BUILDING DIVISION**

The Building Division of the Department of Public Works is responsible for the maintenance and operation of 40 buildings which include school and town buildings. The inventory of buildings includes major facilities such as Town Hall, Public Works, Schools and the Public Safety Building. The Division is also responsible for minor facilities such as storage buildings and field bathroom buildings.

During the year work orders are processed through the division. Work orders consist of various types of work which include electrical repairs and upgrades, HVAC preventative maintenance and repairs, carpentry and window repair and other facility repairs and improvements. Other work that is accomplished by the division is custodial duties at the Town Hall, Public Works Facilities, Public Safety and Senior Center. Most work is accomplished by division forces and a small percentage is out sourced.

Some of the significant projects that were undertaken and completed during 2012 were as follows:

- \* Replaced basement lights at the Public Safety Building
- \* Install new boiler at the Hurd School
- \* Repaired and replaced Sally Port lights at the Public Safety Building
- \* Build storage area above sprinkler room at Town Barn
- \* Cleaned and painted storage rooms at the Town Hall
- \* Replaced floor in the dining room at the Senior Center
- \* Repaired and painted all baseball field park benches
- \* Installed second split AC system in IT computer room
- \* Installed a new AC split system at the Galvin Middle School
- \* Office build out for Town Treasurer and staff
- \* Replaced carpet in the following locations: Building Inspector's office, Engineering office, Town Clerk's office, Board of Health Office, hallway at Town Hall
- \* Changed all HVAC filters every 6 months
- \* Replaced carpet and painted Town Administrator's Office
- \* Replaced carpet and painted Town Administrator's secretary's office
- \* Office buildouts for Benefits Manager, Group Insurance and Retirement offices.
- \* Disassemble old Employee Benefits office, replaced carpet and painted for use as conference room
- \* Replaced cemetery roof
- \* De-lead outside of Doyle School

- \* Replaced floor tiles at High School
- \* Installed new water heater at the Dolbeare School
- \* Installed new water heater at the High School
- \* Installed steamer at the DPW Barn
- \* New hot water booster pump in kitchen at High School
- \* Install new water fountain at Walton School
- \* Painted the Gazebo at the common
- \* Assisted with the building of the WWII memorial
- \* Replaced 20 hp. motor - roof top #1 at the Woodville School
- \* Remodeled both bathrooms at 5 Common Street
- \* Replaced and repaired all Town benches
- \* Fire alarm systems and extinguishers in all buildings have been tested
- \* Sprinkler systems in all buildings have been tested
- \* Ansel systems in all buildings have been tested
- \* All elevators inspected by the state
- \* Repaired Town Hall roof
- \* Replaced records room floor at the Public Safety Building
- \* Replaced reports room floor at the Public Safety Building
- \* Installed new ceiling heater for Parking Clerk
- \* Repaired frequency motor drives at the Dolbeare School
- \* Repaired and painted Fire Escape at the Greenwood School
- \* Repaired and painted Fire Escape at the Hurd School
- \* Installed dehumidifier at Town Hall storage rooms
- \* Installed two new sets of doors at the Doyle School
- \* Installed new test head for oil tank at the Doyle School
- \* Repaired the roof at the Hurd School
- \* Repaired water damage to the ceiling at the Hurd School

### HIGHWAY DIVISION

The Highway Division is responsible for the maintenance of 105 miles of roadway. Included with the roadway maintenance are the drainage systems, sidewalks, catch basin cleaning and repair, traffic and street signs, street sweeping, leaf and brush pickup, the collection of rubbish, recycling, and C.R.T's, propane gas tank disposal, school parking lot maintenance, traffic markings (crosswalks, center lines, fog lines, and parking lines), and the operation of the Nahant Street Yard Waste site.

This Division is also responsible for the sanding and salting and snow removal of all town roadways, all Public Schools, Public parking areas, Safety Building, Town Hall, and Senior Center and other town facilities.

#### TRAFFIC MARKINGS

4" Single and Double Centerline	175,000 l.f
4" Edge line	141,500 l.f
12" Crosswalk and Stop lines	34,500 l.f.
4" Parking lines	5,500 l.f.
Crosswalk centers	9,500 l.f.
Directional arrows	81
Railroad crossings	12
8' only	40
8' School	12
6" Traffic circles	1

#### TRAFFIC and STREET SIGNS

Traffic signs installed or replaced	57
Street signs installed or replaced	75
Sign poles replaced	110

#### ROADWAY IMPROVEMENTS – PAVED STREETS

- Water Street - Farm Street to Saugus Line
- Main Street - #717 Main Street to Nahant Street
- Melvin Street - Water Street to Cottage Street
- Azarian Court
- Blossom Street
- Cooper Street Extension
- Crescent Street
- Crescent Hill Street
- Cedar Street - Albion Street to Gould Street
- Oakledge Road
- Millbrook Lane

- Penfield Circle
- Woodcrest Drive
- Woodbriar Road
- New Salem Street - Vernon St to Guillows
- Magnolia Terrace
- Hillcrest Road
- Robin Road
- Fernwood Road
- Salem Street - Walton Street to Lynnfield Line
- Indian Hill Road
- Indian Lane
- North Emerson Street
- Elm Square
- Flint Street
- Howard Street
- Morgan Avenue
- Tamworth Hill Avenue

#### **DRAINAGE SYSTEMS MAINTENANCE**

- Repair of drainage pipe at Roberts Street #8
- Repair of drainage pipe at Converse Street #8
- Replacement of 25 ft. of drainage pipe on Melrose Terrace
- Replacement of 15ft of drainage pipe at North Ave #35
- Cleaned Areas of Mill River and Saugus River
- Cleaned, flushed and camera Drainage Pipes at these locations – Grafton Street #38, Jordan Ave #30, West Park Drive #41, Old Nahant Road #12, Stark Ave #25, Converse Street #8, Greenwood Street #18, Vernon Street #272, Water Street at Spring Ave, Lowell Street #311.

#### **CATCH BASIN CLEANING and REPAIR**

Cleaned: 1403 Basins this calendar year

Repaired or Replaced 76 Catch basins and Manhole structures

#### **CRACK SEALING STREETS**

- Church St
- Grafton St
- Greenwood St from Spring St to Melrose Line
- Lafayette St
- Pitman Ave
- Richardson Ave

- Spring St from Stoneham Line to Greenwood St
- West Water St
- Albion St from Main St to North Ave
- Farm St from Saugus line to Hemlock Rd
- Hanson St
- Montrose Ave
- Nahant St
- Old Nahant Rd
- Renwick Rd

### **REFUSE/RECYCLING**

Refuse collected for calendar year 2012                      8,299 Tons

Recycling collected for calendar year 2012                      1,420 Tons

### **MISCELLANEOUS**

- Roadside weed control - Spring thru Fall
- Leave and Brush Curb Side Collections – (1) in May / (2) in November
- Rivers and Brooks maintained throughout the year
- Business district swept and policed for paper and trash daily
- Hazardous Waste Day held at the High School in September
- Nahant Street drop off center maintained and manned for residential leaf and brush drop off
- Repaired over 425 Potholes and Trenches this calendar year
- Assisted other Divisions and Departments on various projects
- Installed numerous traffic signs for Traffic Advisory Committee
- In the process of replacing all out dated Street Signs as the budget will allow
- Line Painting of various Town owned properties, Schools, Town Hall, Public Safety Bldg., etc.
- Loam and seed behind new and repaired sidewalks throughout the town
- Repaired over 85 Concrete and Asphalt Sidewalks at various locations – safety improvements
- During the 2012 calendar the Highway Division completed over 950 work orders.

### **PROJECTS**

- Nahant Street recycling area improvements in progress including: material processing and removal and re-grading of the site and installation of material storage bins in 2012 /2013.



- Installation of Solar Recycling & Trash Receptacles at different locations around Town
- Collaboration with other departments on the World War II Monument Project
- Collaboration with Parks Department on Walsh and Mapleway and Moulton Field improvements

#### **WINTER PROGRAM**

- Schools plowed, salted, and sanded along with 105 miles of roadways
- Snow fence is installed on the Common in early December
- Over 65 sand barrels are placed at hills and areas that are needed throughout the Town
- Town Sanders and Plows are maintained on a regular basis
- Winter potholes and trenches are filled and maintained as needed

Snow Fall Total for Fiscal Year 2012 – 15.75 inches

### **WATER DIVISION**

The Town of Wakefield used approximately 636 million gallons of water in CY 2012. This water is supplied by two sources, namely the MWRA and Wakefield's Crystal Lake.

The Water Division is responsible for the operation and maintenance of the Broadway Water Treatment Plant, the Linden Street Pumping Station, the Sidney Street Water Standpipe, the Montclare Booster Station, and the Sidney Street Booster Station. The Division is also tasked with the maintenance and repair of the entire distribution system and the monitoring of all water quality testing and reporting as required by the Massachusetts D.E.P.

#### **Distribution System Piping**

The Town's distribution system consists of approximately 100 miles of water main piping. This system requires constant maintenance to ensure proper operation, reduce system interruptions, provide sufficient water for fire protection, and ensure water quality. Examples of Distribution system maintenance include; repairs to water main breaks, replacement of older mains, service lateral replacements (water main to curb stop), water main flushing, leak detection, replacement / repair of gate and curb boxes, Dig Safe mark outs, gate valve box marking and clean out, gate valve exercising, water main shut downs, pipeline disinfecting and testing, inspections to new installations and repairs by contractors, maintenance of pressure reducing valves, water booster stations, and inspection and maintenance of the Harts Hill standpipe.

#### **Low Pressure Areas**

The Town has completed improvements to the water distribution system's three known low pressure areas. Two new water booster stations have been completed and put on line servicing the Montclare area, and the Sidney Street area. These booster stations have successfully raised system pressures to both satisfy and exceed DEP minimum system requirements.

The third low pressure area located in the Lovis Ave / Bonair Ave area was corrected by implementing enhancements to the area's distribution system. These enhancements included adding new gate valves, upgrading some existing water mains, and the installation of a section of new water main. The completion of this work allowed this low pressure area to receive water from the Town of Stoneham's distribution system. The results of this work provided for increased water pressure, improved system reliability. Completion of these projects has put the Town of Wakefield's distribution system in compliance with DEP pressure requirements.

**Distribution Systems Enhancements**

Approximately 900' of older 6" water main has been replaced with new 8" Cement Lined Ductile Iron water main feeding the Bay State Road area. The new water main runs from Main Street extension (Animal Hospital), across the Route 95 rotary, and ties into the Bay State Road water main at Camp Curtis. Replacing this older water main and increasing the size from 6" to 8" will provide a more reliable supply to the area, reduce service interruptions, increase supply volume for firefighting, and increase water quality.

**Broadway Water Treatment Plant**

The Division operates the Broadway Water Treatment Plant on a daily basis. The treatment plant draws its source water from Crystal Lake. The water treatment process includes: Intake screens, Fluoridation, Slow Sand Filtration, Disinfection, and pH adjustment.

The plant is operated by division staff licensed as State Certified Treatment Plant Operators.

**Water Quality**

The Division performs weekly bacteriological sampling at 11 sites strategically located throughout the system to provide a representative overview of the entire system. This sampling is conducted to monitor against the presence of pathogenic bacteriological contamination. This sampling also provides proof of proper disinfection, and confirms a distribution system disinfectant residual. The Division also performs multiple water quality tests as scheduled and mandated by the Department of Environmental Protection (DEP) to ensure water quality and to monitor against contamination.

**Cross Connection Control**

The Division continually maintains an active Cross Connection Control Program. This program consists of regular testing of existing backflow devices to insure proper protection from backflow and back-siphonage of contaminants into the drinking water system. The program also conducts surveys of facilities throughout the Town in order to identify and protect against potential new sources of contamination.

**Water Meters**

The Division reads approximately 8900 water meters per billing quarter (35,600 per year); along with additional readings for new accounts, change of ownerships, repairs, etc. Throughout the year multiple new meters are installed to service new accounts, while older meters are constantly being replaced to upgrade the system. Examples of

additional maintenance on water meters includes: replacing frozen meters, repairing leaks, repair or replacement to outside registers, repairs to main valves, etc.

### **Automatic Meter Reading (AMR)**

The Town is in the process of replacing all of the system's water meters and installing Automatic Radio Reading equipment. Appointments are scheduled for each home and Division servicemen replace the meter in the basement, and install a new radio transmitting device on the outside of the home as a replacement to the existing manual reading receptacle. These meter replacements have, and will continue to streamline the meter reading and billing process, substantially improving efficiency and accuracy.

### **Fire Hydrants**

The Division maintains approximately 900 public fire hydrants throughout the distribution system. Hydrants require constant ongoing maintenance in order to ensure proper operation during emergency firefighting situations. The Water Division winterizes hydrants each year to prevent hydrant freezing. At this time caps are removed, hydrants holding water in the barrel are pumped down and food grade antifreeze is added to prevent freezing. The general condition of the hydrant is evaluated, and work orders produced for any needed repairs. Caps are removed, cleaned, and lubricated to ensure operation when needed. Hydrants known to hold water are checked periodically throughout the winter. Hydrants are also checked for proper operation during water main flushing. Each year the Division cleans and paints a portion of hydrants as an ongoing maintenance process. Hydrants are also used for a variety of distribution maintenance functions such as water main flushing, water quality sampling, and pressure testing and monitoring.

### **Work Manager System**

Along with the continual day to day maintenance and repairs to the system the Water & Sewer Divisions were assigned an additional 1,551 service requests generated by the Town's Work Manager System in 2012. These requests cover a wide variety of repairs, installations, and citizen requests. Also assigned to the Water division are hundreds of additional service requests outside of the Work Manager System for water meter readings, repairs, replacements, and installations.

Examples of completed services and work orders from the Work Manager System:

Hydrants Repaired/Replaced/Installed	23
Water Inspections	66

**Snow and Ice**

The Division participates in all town snow and ice removal operations. All Division personnel and equipment are involved in clearing snow and ice during storm events.

**Emergency Service**

For emergency service please call the Wakefield Water / Sewer Division, 24 Hour Emergency Telephone # (781) 246-6318.



## **SEWER DIVISION**

The Sewer Division is responsible for the operation and maintenance of the entire wastewater collection system.

### **Collection System Infrastructure**

The collection system is comprised of approximately 90 miles of sewer main and sewer service laterals for approximately 8,500 customers. The collection system mains, service laterals, manholes, structures and covers, etc., require constant maintenance to ensure proper operation, reduce service interruptions, and to prevent back-ups, surcharging and overflows. Examples of some routine maintenance performed on the system includes; main flushing and jetting to reduce the buildup of grease and settled debris which can lead to main blockages, root cutting and treatment to clear and prevent the reoccurrence of root intrusion, cleaning and treating service laterals, repair and rehabilitation of manholes, covers, and structures, Dig safe mark-outs for excavations, pipe repairs to broken mains and services, inspection of new main and service installations and repairs by contractors.

### **Pumping / Lift Stations**

There are nine (9) Pumping / Lift Stations utilized in the waste water collection system: Farm Street, West Park Drive, Plaza Road, Findlay Street, Audubon Road, Bay State Road, Lakeview Ave, Main St at Central St, and the Spaulding Street Station. These stations collect wastewater from low-lying areas and discharge to points in the collection system at higher elevations allowing the flow to continue by gravity. These stations require constant maintenance of pumps, compressors, tanks, controls, and alarms to ensure proper operation and prevent system back-ups and overflows.

The Division has an ongoing program for the replacement / rehabilitation of aging wastewater lift / pumping stations. The Farm Street Station (the largest station in the system with a capacity of 8 MGD) rehabilitation was completed in 2004, West Park Drive station was completed in 2005, and both the Main Street at Central Station and the Audubon Road Station were completed in 2008.

### **Inflow and Infiltration (I&I)**

The Division is constantly working in conjunction with the engineering division and the town's consulting engineers to identify and remove extraneous flows into the collection system (I&I). A few examples of these sources include; roof leaders tied into the collection system, basement sump pumps discharging to the homes sewer service,

and broken sewer mains and system piping allowing groundwater to enter the system.

These flows enter the collection mains and can exhaust the system's capacity resulting in surcharging, overflows, and back-ups. Identifying and removing flows from these sources reduces the annual metered volume of wastewater discharged from the Town of Wakefield into the MWRA system, resulting in reductions to the Town's MWRA assessment.

Over the past year the town has been installing conduit and cable to connect multiple sewer pump stations to our scada system through RCN service lines. These connections will enable data from these sewer stations to be collected and analyzed on the town's web based site. This information will greatly enhance the town's ability to identify sewage flow volume and discharge patterns that identify inflow and infiltration sources. Once these sources are identified the town can begin their removal resulting in a lower percentage in the calculation of Wakefield's portion of the MWRA assessment.

Examples of completed services and work orders from the Work Manager System

Clearing Sewer Service Blockages	96
Clearing Sewer Main Blockages	10
Dig Safe Mark Outs W/S	333
Inspections (sewer)	64

### **Work Manager System**

Along with the continual day to day maintenance and repairs to the system the Water & Sewer Divisions were assigned a total of 1,551 service requests generated by the Town's Work Manager System in 2012. These requests cover a wide variety of repairs, installations, and resident request.

### **Emergency Service**

For emergency service please call the Wakefield Water / Sewer Division, 24 Hour Emergency Telephone # 781-246-6318.

PUMPING RECORDS AND RAINFALL 2012				
MONTH	CRYSTAL LAKE	M.W.R.A	TOTAL QUANTITY PUMPED	RAINFALL
January	11,010,000	34,820,000	45,830,000	3.19
February	6,226,000	36,480,000	42,706,000	0.73
March	10,865,000	36,580,000	47,445,000	1.70
April	8,572,000	40,640,000	49,212,000	3.65
May	15,726,000	39,670,000	55,396,000	4.10
June	16,946,000	43,770,000	60,716,000	5.13
July	16,160,000	55,690,000	71,850,000	1.76
August	7,571,000	57,470,000	65,041,000	3.64
September	9,738,000	47,230,000	56,968,000	2.47
October	7,632,000	40,960,000	48,592,000	5.25
November	6,643,000	37,920,000	44,563,000	0.87
December	6,572,000	41,510,000	48,082,000	3.29
Totals	123,661,000	512,740,000	636,401,000	35.78

# **Education**

## *Reports of*

SCHOOL COMMITTEE AND  
SUPERINTENDENT OF SCHOOLS

LUCIUS BEEBE  
MEMORIAL LIBRARY

LIBRARY TRUSTEES

LIBRARY STAFF

NORTHEAST METROPOLITAN  
REGIONAL VOCATIONAL  
HIGH SCHOOL

## **Report of the School Department**

Thomas Markham, Chairman – 2013

Anne Danehy, Vice-Chairman – 2014

Lisa Butler - 2013

Chris Callanan - 2014

Janine Cook - 2015

Kate Morgan - 2015

Kevin Piskadlo - 2013

Joan Landers – Superintendent of Schools thru July 31, 2012

Dr. Garry Murphy – Interim Superintendent of Schools – August 1, 2012

### **Student Advisory Council Members**

Zach Allard 2011-2012, 2012-2013

Katie Guarino 2011-2012, 2012-2013

Nicole Carino 2011-2012

Evan Kenney 2011-2012

Carly Buckley – 2012-2013

Richard Norton – 2012-2013

Katie Pond – 2012-2013

### **Report of School Committee Chairman Thomas Markham**

The School Committee congratulated Janine Cook and Kate Morgan on their election to the Wakefield School Committee. The committee extended its appreciation to outgoing Chairman Lisa Butler, who very ably served as Chairman from May 2011 – April, 2012. The committee members also extended their appreciation to Cheryl Ford and Anthony Guardia for their years of service on the School Committee.

At the committee's reorganizational meeting in May, Thomas Markham was appointed Chairman and Anne Danehy, Vice-Chairman.

After holding a public hearing on School Choice, the School Committee once again voted not to become a School Choice District based on the recommendation of the school administration.

If Wakefield were to participate in the School Choice option, School Choice students would be allowed to remain in Wakefield until they



graduate from high school which could cause class size issues throughout all grades. Wakefield would have no discretionary power over incoming non-district School Choice students.

### **2012-2013 School Committee Goals**

**Establish and conduct a search process that concludes with the appointment of an Interim Superintendent of Schools.**

**Empower the superintendent to conduct a search process that concludes with the appointment of a School Business Administrator.**

**Upon the dissolution of the consolidated Town/Schools Information Technology Department, establish, monitor and support a school-based IT delivery system that provides proper and current educational technology to teachers, staff and students with a focus on 21<sup>st</sup> Century teaching and learning.**

**Continue to conduct a complete review of the Wakefield Community Education program to determine its financial viability and programmatic relevance.**

**Foster a more collaborative relationship between the School Committee, Administration, and the Wakefield Education Association (WEA).**

**Negotiate the collective bargaining agreements between the School Committee and the school department labor unions in an effort reach settlements before the opening of school year 2013-2014.**

**Complete the review of all School Committee policies.**

### **Report of the Interim Superintendent of Schools**

#### **Students**

The Interim Superintendent of Schools presented the Superintendent's Award of Excellence to two seniors, Sarah Boland and Kelly Broderick-Sandler. This award is presented to the two highest ranking seniors, and is presented at the beginning of the school year to allow the chosen

student to include this prestigious honor in their portfolio during the college application process.

### **Volunteerism and Donations**

Wakefield is a community of volunteers. The School Committee and administration are grateful to all the individuals and groups who have made contributions to the programs throughout the district, and to those who have donated thousands of hours to help deliver educational services to the students of Wakefield.

Through the generosity of townspeople and businesses, gifts and donations to the Wakefield School Department for calendar year 2012 totaled \$118,447.60. Donations from the community have direct benefit to students and staff in the following areas:

<b>Department</b>	<b>Gifts Total</b>
District Wide	\$ 5,250.00
Athletic Department	\$ 9,195.36
Music Department	\$ 19,546.00
High School	\$ 22,499.00
Galvin	\$ 37,500.00
Woodville	\$ 6,850.00
Dolbeare	\$ 6,000.00
Greenwood	\$ 7,598.75
Walton	\$ 2,418.49
Special Education	\$ 1,590.00

In 2012, the Wakefield Educational Foundation continued to support the staff by awarding grants totaling \$17,155.00 . The Wakefield School Department is indebted to this wonderful organization that supports excellence in education.

In June 2012 the Wakefield Citizens' Scholarship Foundation awarded a total of \$454,125 in scholarships; \$442,075 to 314 Wakefield students based on need and \$12,050 based on merit.

### **2012 Capital Projects**

**Wakefield High School** – Replaced gymnastics spring floor in upper gym; abated old asbestos floor tiles in two corridors and replaced with new vinyl tile; bought two fume hoods for chemistry classrooms; adding sound proofing to five classrooms; installed rubber floor in wellness classroom/wrestling room; painted science corridors, café lobby, courtyard corridors, main corridor, and a few other offices/classrooms.

**Greenwood School** – Four classrooms painted, and fire escape painted and inspected.

**Walton School** – Painted office and nurse's room.

**Woodville** – Installed soundproofing in one classroom.

**System wide** – Minor roof repairs to High School, Galvin Middle School, Greenwood, and Dolbeare Schools.

### **Personnel**

The School Department saw members of their staff retire over the last year: These staff members will leave their positive mark on education in Wakefield through their dedication to the students of Wakefield Public Schools - Cleo Bailey, Janice Barry, Veronica Burns, Anne Corbett, Susan Cullen, Greg DeMeo, Marina Kopanas, Steven Livingston, Margaret Maggiore, Mary Marshall, Marie Newman and Al Simpson.

### **School Department Budget**

The expenditures for FY12 school year were as follows:

Personnel Services - \$21,888,342

Contractual Services - \$2,791,100

Materials & Supplies - \$617,243

Sundry - \$19,983

Special Education Tuitions - \$1,429,306

Total Expended Funds - \$26,745,973

### Grants

262 - Early Childhood - \$36,909  
 206 - EdJobs - \$5,217  
 201 - Race to the Top - \$4,646  
 274 - Special Education Program Improvement - \$36,890  
 240 - Federal Special Education Entitlement - \$815,616  
 317 - METCO - \$217,787  
 632 - Academic Support - \$4,732  
 140 - Title IIA Teacher Quality - \$61,267  
 305 - Title I - \$145,825  
 237 - Coordinated Family & Community Engagement - \$106,481

### **Galvin Middle School Building Project**

A common critique of education is that change happens very slowly. In fact, our Melrose neighbor and former Commissioner of Education, David Driscoll, once famously lamented that if Horace Mann were to walk around today, "the only institution he'd recognize are the public schools." While there is certainly some anecdotal evidence in education today to partially support Dr. Driscoll's assertion, this past year in the Wakefield Public Schools has been all about change-- meaningful change.

The most exciting change is taking place in this very building. With the unprecedented unanimous support of the Town's Boards and the incredibly well organized, energetic, and citizen initiated Galvinize committee, the voters of Wakefield overwhelmingly supported the construction of a new Galvin Middle School. This new building will finally equip our cutting edge faculty and staff with the physical and technological capabilities that education in a global economy demands and that Mr. Mann could not have imagined. Simply put, the education of future generations of children in our community will be positively impacted by this.

This past year also brought about change in the administration of the public schools. We reluctantly bid farewell to our long term Galvin Middle School Principal Dr. Paula Mullen who made the decision to enjoy a well-deserved retirement. Superintendent Landers and business manager Michael Connolly sought new professional opportunities in other districts, validating what we had quickly come to realize ourselves. We have been very lucky to have competent and visionary leaders



guiding our school system and it is not surprising that other districts would heavily recruit them.

This change in personnel has allowed us, under the tutelage of our Interim Superintendent Murphy and Assistant Superintendent Halloran, to critically evaluate our system. These seasoned leaders helped us to think more purposefully about the future of our school system, culminating in the recruitment of the next generation of educational leaders in Wakefield. Mr. Mark Bedrosian joined us as Principal of the Galvin and it is expected that under his leadership and direction, the middle school will continue to grow and improve. Additionally, at the time of this writing, we are in the midst of hiring our next Superintendent of Schools. The town's charge to them has been made clear. We expect the next Superintendent to not only provide the leadership necessary to maintain the high standards that we expect of our school system but to also move our school system from good to great. This unambiguous directive will require that our current and future leaders ambitiously plunge forward with the change that education is often so hesitant to embrace.

While we excitedly look forward, the report that follows is a summary of the past year. I encourage you to take a moment to review them and trust you will take as much pride in our schools as I do. Submitted by: School Committee member Kevin S. Piskadlo, 2006-2013.

### **Update on Current Strategic Plan**

#### **Strategy Number 1: Student Learning**

*Specific Results:* K-12 faculty will collaborate in professional learning communities to ensure high levels of learning for all levels.

*Update:* PLC initiatives began in all schools. Teacher teams worked on protocols for collaborating in teams with common formative assessments; using this data to inform instructional practice and respond to student needs. School Improvement Plans focused on teacher collaboration using learning outcomes as the centerpiece of a shared professional practice.



<i>Specific Results:</i>	K-12 faculty will implement project-based learning, a teaching method in which students learn knowledge and skills through an extended inquires process structured around complex, authentic questions, performance-based assessments, making interdisciplinary connections to enhance and deepen the learning experience.
<i>Update:</i>	PLC Training extended to middle school faculty groups; a group of middle school teachers attended PBL training in October, 2011 and led a presentation for all GMS teachers at a full faculty meeting. A group of HS teachers attended the October, 2011 training and a second group of teachers attended a PBL training in January, 2012.
<i>Specific Results:</i>	K-12 faculty, staff, and administrators will use a common language and understanding regarding assessments and will access evolving, individualized, historical data to effectively promote individual learning.
<i>Update:</i>	Development of district maps to provide students common, district-wide assessments was continued. MA Frameworks incorporating the CCSS, upcoming PARCC assessment and implications was introduced.
<i>Specific Results:</i>	K-12 faculty will utilize a variety of standards based summative and formative assessments, providing teachers with ongoing data to make informed decisions regarding individualized student instruction.
<i>Update:</i>	K-12 faculty revised and implemented common assessments across the district and content areas to determine student need. K-5

Benchmark Assessment Systems were implemented. K-4 teachers implemented Interim Math assessments to determine instruction. K-12 faculty analyzed MCAS data for trends and progress. Student Growth Profiles (SGP) were analyzed to target individual student growth and success.

*Specific Results:* Provide an emotionally and physically safe school community for all staff and students.

*Update:* A district Bullying Curriculum was identified.

*Specific Results:* Implement district-wide showcases that celebrate student achievement.

*Update:* Building principals brought feedback from staff in April, 2012 on how the district will move forward with highlighting student achievement within the district beginning in 2012-2013.

## **Strategy Number 2: School Culture**

*Specific Results:* Provide an emotionally and physically safe school community for all staff and students.

*Update:* A district Bullying Curriculum was identified.

*Specific Results:* Implement district-wide showcases that celebrate student achievement.

*Update:* Building principals brought feedback from staff in April, 2012 on how the district will move forward with highlighting student achievement within the district beginning in 2012-2013.

## **Strategy Number 3: Community Relations**

<i>Specific Results:</i>	Partner with Town to coordinate websites and calendar.
<i>Update:</i>	An assessment of whether to maintain Learning Networks Platform was completed.
<i>Specific Results:</i>	Implement a community service requirement for high school graduation.
<i>Update:</i>	Middlesex League Guidance Directors were contacted and asked for their input to begin learning about community service requirements.
<i>Specific Results:</i>	Facilitate three community initiatives in our schools.
<i>Update:</i>	A liaison was established between the community and schools for notification of community events. The goal is to increase participation within the community.
<i>Specific Results:</i>	Formalize volunteer programs in the district.
<i>Update:</i>	Quality volunteer programs that would best meet the needs of the Wakefield Public Schools were observed. A plan was developed to partner with local businesses to support education. A policy and procedure protocol was drafted for Wakefield's Volunteer Program.
<b>Strategy Number 4:</b>	<b>Professional Community</b>
<i>Specific Results:</i>	Develop a formal three year district-wide mentoring program for second year teachers.
<i>Update:</i>	Strategic Action Plan leaders created criteria for a three year mentoring program. Leaders created an application process, posted

positions, and contracted with Teachers 21 for a spring training of 75 new mentors. Leaders revised the mentor contract, mentor handbook and the 2-12-2014 mentor sessions.

*Specific Results:* Examine and enhance district-wide evaluation tools.

*Update:* A district committee was formed in September 2011. The committee presented ongoing work for feedback for school leadership teams and the district administrative team throughout the school year. The committee developed adaptations of the DESE rubrics based on our shared definition of excellence in teaching, incorporating Kim Marshall and contextual needs, core values, and strategic actions plan for our district. The committee worked on protocols for collection of data, methods of classroom observation, and professional growth through June, 2012.

**Strategy Number 5: Facilities**

*Specific Results:* Renovate and add an addition to the Galvin Middle School

*Update:* The district procured an OPM and designer for the Galvin Middle School building project. The following were submitted: Education Plans, Special Education District Plan, Preferred Schematic Design and Project Scope and Budget.

*Specific Results:* Establish a technology council to provide guidance, leadership, and direction of all technology initiatives.

<i>Update:</i>	The Technology Council reconvened in November, 2011. Holding monthly meetings, they drafted a charter for the Council, actively reviewed proposed school department projects, and conducted site visits to area districts to assist in developing the WPS Technology Plan. The district's technology staff was reorganized. A Memorandum of Understanding between the Town and the District was completed.
<i>Specific Results:</i>	Provide all teachers with current generation laptops.
<i>Update:</i>	A capital request for teacher laptops was submitted in the spring of 2012
<i>Specific Results:</i>	Student computing ratio to meet or reach 5:1 (K-4), 3:1 (Middle School) and 1:1 (WMHS).
<i>Update:</i>	A site visit was conducted to the Burlington Public Schools.
<i>Specific Results:</i>	Configure classroom with appropriate technology to support 21 <sup>st</sup> Century learning.
<i>Update:</i>	Document cameras were purchased for Woodville and Middle School with WEF funding and PTO funds. Additional WEF grants were used to purchase wireless devices to work with existing projectors at the middle school and a keyboarding online program for all middle school students. Projectors, laptops and interactive whiteboards were purchased with PTO finding for Greenwood, Walton, and Dolbeare Schools. Wireless options were explored for the high school and Woodville, ultimately to be implemented at all schools. A move to Google Apps was explored for all



staff and students to increase collaboration and access to the newest Web 2.0 tools.

**Strategy Number 6: Funding**

*Specific Results:* Establish an active Alumni Association

*Update:* In August 2011, a meeting was held to formulate goals for the school year, including the creation of a database, website, and fundraising initiatives. A plan was discussed to initiate annual gifts to WMHS for school improvements. Plans were discussed to host a fourth Hall of Fame Induction in March 2012

*Specific Results:* Create a commission-based grant writer position

*Update:* Meetings were held for Carol White Pep Grant

*Specific Results:* Create funding sources through community partnerships

*Update:* Numerous WEF grants were awarded to support teachers in all endeavors. The Disability Commission assisted in writing assistive communication device grants. Wakefield Academy assisted with some of the district's technology needs.

*Specific Results:* Educate the community in understanding and addressing the school district needs regarding facilities, programs and resources.

*Update:* Presentations and forums were held for the Galvin Middle School project. The superintendent was a guest speaker at the Saugus and Wakefield Rotary Clubs. A statement of interest was submitted for the Greenwood Elementary School and WMHS.

Presentations were made to the School Committee and the Board of Selectmen

### **Wakefield Academy**

Wakefield Academy provides many different types of extended day programs. Before and After School Programs are offered at each elementary school for students in grades K-4. The middle school offers an After School Program for students in grades 5-8. All of our programs follow the Olweus Bully Prevention Program guidelines that the regular school day follows. Programs provide activities and experiences to help promote children's physical, intellectual, emotional and social growth.

In addition to the regular Before and After School Programs, each school offers many different Enrichment and Academic Enhancement Programs. The programs may run just for a day or for a number of weeks. We also offer Vacation, Professional Development and Conference Day Programs, as well as, Summer Programs. Additional information is available at Wakefield Public Schools website [www.wakefield.k12.ma.us](http://www.wakefield.k12.ma.us).

### **Renaming of the Center for Performing Arts**

A new theater opened at Wakefield Memorial High School thanks to the dedication and perseverance of The Center for Performing Arts, a non-profit group of Wakefield citizens who care deeply about promoting the arts and arts education in our community. The CPA spearheaded a complete renovation of an old school lecture hall, transforming the space into a beautiful black-box style theater. After more than a decade of fundraising, promotion and finally construction, the new theater opened for the 2010 – 2011 school year. However, the CPA still must raise funds to pay the final bills. Not surprisingly, The Savings Bank in Wakefield, under the leadership of President Brian McCoubrey, stepped forward to assist with a substantial donation to support the theater. The ongoing commitment and generosity of The Savings Bank to support the community and its schools is beyond measure. The students, faculty, and alumni of Wakefield Memorial High School, as well as the larger arts community in Wakefield, expressed our deep gratitude as the theater was named The Savings Bank Theater in 2012.

The Savings Bank Theater will certainly have a deep impact on education and the arts in Wakefield for many years to come. Our drama students will have the full experience of set design, stage management, and light/sound technology. The music department will have a venue in which to practice and, for the very first time, the students will be able to perform on stage for their families, classmates, and teachers in their own school. We will be able to host film and art festivals to highlight the immense talent of our student artists. The full student body will have access to an auditorium setting for class meetings, guest speakers, debates, and educational programs. We will have a facility at WHS in which to host district and regional music festivals, community concerts, lectures, and programs for all to enjoy. The Savings Bank Theater is a treasure for the Wakefield Public Schools and the larger community, and a testament to a dedicated group of Wakefield citizens who came together to pursue a dream until they made it come true.

### **Curriculum and Professional Development**

The Wakefield Public School District is dedicated to supporting its staff and students with the best educational experiences. As a Race to the Top district, Wakefield Public Schools has been participating in a variety of educational initiatives to support teaching and learning. These multi-year initiatives will engage teachers and students in a range of activities to ensure all students leave the Wakefield Public Schools being ready for college and careers. The following summary of activities provides a glimpse into the many wonderful activities our teachers, students, and staffs have participated in to ensure student success.

#### *Supervision and Evaluation*

In the fall of 2012, the Wakefield Public Schools began training all teachers on the Department of Elementary and Secondary Education's new Supervision and Evaluation tool. This tool is designed to promote the three big ideas of a professional learning community: ensure student learning, work together, and focus on results. Teachers participated in training modules and activities to help them understand the tool and its components. This new tool's primary purpose is to help teachers work together to support all students and their learning. Ongoing work will be done around collecting evidence of student growth, creating district-determined measures for state reporting, and analyzing data. This work

will continue through June 2014. For further information about the state tool, please visit: [www.doe.mass.edu/eдеval](http://www.doe.mass.edu/eдеval).

#### *Curriculum, Assessment, and Instruction*

Wakefield Public Schools continue to refine and enhance our curriculum each year through a number of committees, summer academies, and team meetings. These groups work tirelessly to align the state frameworks to manageable curriculum documents for our teachers to implement. Reflection and refinement are ongoing, continuous practices to ensure student success. A second part of our curriculum work is the development of common assessments and district-determined measures of student progress. With the increased rigor and focus of the new state frameworks incorporating the Common Core State Standards, the district is in the process of reviewing and developing assessments to meet the higher criteria set out by the state. Shifts in the curriculum and assessments also require increased use of technology in the classroom for instruction and testing. In the spring of 2014, the DESE will be introducing the new MCAS test. This test is being developed with the opportunity for online testing for students in grades 3-8. Sample prototype questions can be found at [www.parcconline.org](http://www.parcconline.org).

#### *Mentoring*

The district recognizes the importance of recruiting and retaining high quality teachers and staff members. As part of the District's Strategic Action Plan, the district has invested resources into three mentoring activities. The first is the revision of the district's induction and mentoring program to a three –year, differentiated support system. Teachers that are hired are placed in one of the three levels based on their needs. Secondly, the district understands having highly-qualified mentors to support new teachers is vital to the success of the program. Last year, new mentor training was provided to teachers within the district. An advanced level of training will be offered to these teachers in the spring, along with an opportunity to train additional teachers as mentors. Finally, the district has invested in training lead mentors to be on staff to support our new program. These activities are in their first year and will be revisited and revised to ensure the highest level of support for all participants.

#### *Rethinking Equity for Teaching English Language Learners*

Strengthening teaching and learning for English language learners is central to closing the proficiency gap across the state of Massachusetts. Rethinking Equity and Teaching for English Language Learners (RETELL) is a DESE initiative to improve and support the academic



achievement of English language learners. Over the course of the next three years, all Wakefield Public Schools staff, teachers and administrators that support English Language Learners will participate in a professional development course for Sheltered English Immersion (SEI). This course is designed to enable teachers to make rigorous content accessible to their English learners. Moreover, new curriculum standards and assessment for ELLs will help reach all students. RETELL will require that SEI teachers and the administrators who supervise them to complete updated SEI professional development or its equivalent, with high priority placed on teachers with ELLs currently in their classes. This ambitious undertaking will involve tens of thousands of educators at various stages in their careers as well as the organizations that prepare, support, and employ them. Further information about the RETELL initiative please visit <http://www.doe.mass.edu/retell>.

### *MassCore*

The Massachusetts High School Program of Studies (MassCore) is intended to help our state's high school graduates arrive at college or the workplace well prepared and reduce the number of students taking remedial courses as they enter their first year of college. MassCore recommends a comprehensive set of subject area courses and units as well as other learning opportunities to complete before graduating from high school. Wakefield Memorial High School has developed a three year plan to meet MassCore requirements.

The MassCore recommended program of studies includes: four years of English, four years of Math, three years of a lab-based Science, three years of history, two years of the same foreign language, one year of an arts program and five additional "core" courses such as business education, health, and/or technology. MassCore also includes additional learning opportunities such as AP classes, dual enrollment, a senior project, online courses for high school or college credit, and service or work-based learning. Wakefield Public Schools takes pride in preparing our students for college and career readiness.

### **Special Education**

The mission of the Special Education Department, in collaboration and consultation with the Team, is to help students understand their learning differences and develop skills and compensatory strategies in order to become independent learners. We strive to bring together cooperative relationships, respect for individual differences, and the maintenance of a



purposeful and rigorous academic program into all aspects of our services. We want our students to gain an understanding of their own learning style so that they can learn to advocate for themselves. Special Education staff work in a collaborative manner to develop ways to modify curriculum and assessment practices while maintaining high expectations. The goal is to present each student with challenging but attainable expectations and develop appropriate ways of assessing what students have learned.

The district provides or arranges for the provision of each of the elements of the I.E.P.s (Individualized Education Programs) of students in need of special education from the ages of three through twenty-two, ensuring that a continuum of services and alternative placements are available to meet the needs of the students with disabilities, and takes all steps necessary to ensure compliance with all elements of the I.E.P.s, including vocational education.

The Special Education Department successfully completed the Department of Elementary and Secondary Education's (DESE) program review audit during the 2011-2012 school year. Corrective action plans were developed and approved by DESE and progress reports were submitted showing the District to be 100% in compliance with the implementation of special education requirements

### **Guidance**

The Wakefield Memorial High School guidance department assisted 231 students in graduating in June of 2012. They reached their post secondary goal in various forms, 76% went on to four-year colleges, 17% to two-year colleges, 4% joined the work force, and 3% went to trade school, prep school or joined our armed forces. One hundred and fifteen members of the senior class took 225 Advanced Placement exams in 19 subject areas. Seventy-nine percent of the students received a grade of three or better, which is worthy of college credits from the colleges they plan to attend. WMHS is also proud to have been recognized as one of 538 high schools in the U.S. and Canada by the College Board for their Advanced Placement Honor Roll. WMHS was accorded this honor based on successful test scores and increased access to AP programming.

The dropout rate for school year 2010-2011 was 1.2%. The entire staff and faculty work diligently to assist the guidance staff in developing successful four-year plans for all our students. Counselors attend special education and 504 team meetings, consult frequently with staff and administration, comprise the majority of intervention and crisis teams, and act as the primary contact with families and community support agencies. The Wakefield Memorial High School and the Galvin Middle School staff are working as a team to enhance the transition from 8<sup>th</sup> to 9<sup>th</sup> grade for all students. Recently established Guidance and Steps To Success Homerooms and Programming has further established services and connecting with students and trusted adults.

The Guidance Office also acts as the Registrar's Office of the school and by December 2012, thirty-four new students entered Wakefield Memorial High School. The guidance staff plays an instrumental role in acclimating a large population of new students into the wonderful culture of Wakefield High. Along with a compassionate staff, the office is supported by five students: Marissa Wardwell, Kayla Powers, Abigail Maloney, Sydney York, and Kimberly Sheridan, who volunteered in the student ambassador program as a result of a Rachel's Challenge Program.

Technology is a large part of the Guidance Office. The Ipass administrative system is used to manage the building and monitoring of the master schedule by the guidance staff as well as collecting data on grading, attendance, discipline and state data. The administrative team also relies on an iPad to access Ipass and Naviance data while mobile and during emergencies. The Naviance program collects data on college applications and admission trends. The program is also accessible to students to use from home in order to search colleges and careers. Students are now being introduced to the Naviance program in their sophomore year with an introduction to Career Interest Profiler module. We are using both these programs for the first time this school year to electronically transmit transcripts (early transcripts, first term grades, mid-year grades and final grades), our school profile, counselor reports, and teacher recommendations directly to post-secondary institutions. WMHS staff and students have expressed great satisfaction with this product and we all benefit from a reduction in paper, copier and postal costs and from an increase in efficiency, documentation, and time to

focus on teaching and learning. Staff and students appreciate the town's support in purchasing and supporting these technology programs.

### **Technology**

The school department had three key goals to improve the IT user experience throughout the district, which were:

1. Provide a better network for our school department that satisfies the educational needs of students and teachers.
2. Rebuild of Active Directory and underlying Group and User Policies
3. Reorganize and staff the IT support organization with access and authority to complete all required functions for the schools.

The School Department issued a scope of services document to multiple vendors to assist in developing a plan for how to implement those goals. The School Department contracted with Retrofit to perform the analysis which was completed by mid- July.

The SC voted to dissolve the Memorandum of Understanding with the Town for IT Services and build an independent school network. In early August the School Committee again contracted with Retrofit to build a robust and resilient school network environment.

The WPS staff and Retrofit built the new network and Active Directory to address goals 1&2. This build resulted in:

- Each school has its own server that provides services to the users and systems in that school. These services include DHCP, DNS, WINS, Print Server, File Server (via DFS), and AD DS. One exception to this is the High School in which the server also provides virtualization and windows server update services.
- The Dolbeare, Galvin, Greenwood, Walton, and Woodville schools communicate over the Towns network back to the high school for internet access and in the event of the local server becoming unreachable. Each server is configured with HP's integrated lights out (iLO) feature and a dedicated managed backup power supply (UPS) to allow remote access to and troubleshooting of the system at the lowest possible levels in the event any issues arise.

- Active Directory was completely rebuilt and all users were setup in the new school domain. Also purchased and deployed new SonicWall firewall to replace Astaro firewall. The Sonicwall product works better with the Google Apps for Education.

The School IT Department addressed goal #3 by;

- Hiring two new support technicians and promoting the Data Manager to the combined role of Network & Data Manager.
- The School Side IT staff has full control over their Active Directory structure and the school firewall and a passion for resolving issues in a swift and timely manner for all users. This has dramatically reduced response and down time with WPS users.

The School IT Department also completed 3 major projects (New Email System, New Teacher PC's, and Tablet Deployment at 5 schools. Here are some details on each:

- Beginning in May of 2012, we changed our school email system from First Class to Google Apps for Education. This was a big change for our staff and we now provide school email accounts for all of our students. It has resulted in many gains in collaboration; we expect to see these gains continue as we continue to expand our use of Google Apps for Education in our classrooms.
- We utilized Town Capital funds to purchase 266 laptops for our teachers and key staff. These laptops were deployed in early September. Our staff report huge productivity gains and our teachers are thrilled with all that they can now do in the classrooms with the new laptops.
- Utilizing funding from the Wakefield Academy the IT staff deployed 125 Nook Color Tablets to the 4 Elementary Schools and the Galvin for use in the after school programs and throughout the regular school day.

In the coming year, the School IT Department will continue to achieve additional goals which include;



- Wireless for all six school buildings
- Piloting a BYOD initiative at WHS (contingent upon wireless)
- Upgrade of the legacy PCs in our computer labs throughout the district, to phase out all XP machines and fully migrate to Windows 7.
- Increase the overall number of available devices in the district to make us eligible to meet future state mandates for online student testing
- One Projector for Every Classroom Initiative

### **Wakefield Alumni Hall of Fame**

The Wakefield Alumni Foundation held their 4<sup>th</sup> WMHS Hall of Fame Induction in March at which they honored nine former Wakefield High School alumni

Dr. Stephen F. Maio, Special Achievement  
 John Bartholemes, Contribution to Government  
 Dr. Joseph Tecce, Contribution to Education  
 Bruce Cerullo, Leadership in the Business World  
 Alfred Palmerino, Community Service  
 Paul (Murphy) D'Angelo, Achievement in the Arts  
 Major Brain Sullivan, Military Service  
 Kathy Ann Schuler, R.N., M., Commitment to the Sciences  
 Anthony Guardia, Rising Star

### **2012 Wakefield High School Graduates**

Marla Vera Abkarian  
 Kristiana Lee Adragna  
 Ryan Michael Andrews  
 Rachel Sara Antonuccio  
 Lauren English Archambault



Scott Wallace Archambault

Randy James Archibald \*

Keyon Aaron Armstrong

Nicholas Joseph Arsenault

Nicole Elizabeth Badia \*

Justin Dennis Barnes

Carolyn Ann Barrett \*

Zachary Thomas Bates

Jennifer Baytler

Alexis Nicole Beaton

Connor Williams Beebe \*

Joshua Daniel Benedetto

Torie Capuci Berg

Cassandra Bernabel \*

Blair Elizabeth Boghos \*

Jason Andrew Bondi

Jessica Lynn Boomhower

Kristina Arlene Bossi

James Michael Bourque \*

Katelynne Marie Bowden

Elizabeth Latrell Bray

Charles MacLaine Bridges

James Audsley Bridges \*

Samuel Casimir Bridges

Tess Elizabeth Brooks

Wesley Olavi Brown

Marc Ian Bucchieri \*

Nicholas Louis Calderone

Brennan Robert Cameron

Adrianna Marie Caraglia

Jesse Aaron Cardoza

Ryan Patrick Carey \*

Nicole Marissa Carino \*

Craig Joshua Carlson \*

Justine Elizabeth Carlson

Ashley Marie Carney \*

Michael James Carney

Jacquelyn Marie Carriere \*

Laura Joyce Caton \*

Joseph Robert Cerulo

RickieLee Collins

Michael Patrick Conroy \*

Daniel Patrick Conway

Donald Cook\*

Erin Elizabeth Cook \*

Jenna Lynn Cooney

Gabriela Cunha Costa

Alexander Craig Crockett

Devin James Curry

Dylan D'Ambrosio

Hannah Rose D'Arco

Lisa Ashley Danca \*

Jeffrey Davila

Lily Meisi Dawson \*

Julia Elizabeth Deane \*

Michael Louis Dellanno

Alison Mary Devlin

Lindsay Rose DiBenedetto \*

Adam Joseph DiFranza

Robert DiNanno

Allana Elizabeth DiNapoli

Alison Joan Doherty \*

Kevin William Doherty \*

Ryan Frank Doherty \*

Kayla Erin Donnelly \*

Colleen Dorothy Doucette \*

Jessica Ann Downing

Jessica Anne Duffy \*

Patrick Charles Dunleavy

Victoria Ann Fabbo

Shira Faye Faigel \*

Bianca Noel Falite

Andrea Elizabeth Fanikos \*

Sean Patrick Farrell

Caroline Oliveira Fernandes \*

Anthony John Ferretti

Morgan Sarah Flynn \*

Miranda Lee Frezza

Christiana Marie Funicella

Kevin Tyler Garofano

Christina Jeanne Gelardi \*

Giana Elyse Gordon

Maria Lynne Gordon

James Lawrence Goyette

DeAnna Lee Griffin

Alexander Guletsky \*

Christopher Joseph Haddad \*

Allison Mari-Anna Hakioglu

Victoria Ann Haley \*

Conor Robert Harrington \*

Chloe Madeline Harrison \*

Michael Joseph Hartrey \*

Evan Charles Healey

Jenelle Taylor Herman \*

Alexandra Hern \*

Sarah Rose Ingersoll

Danielle Marion Joly \*

Bradford Robert Philip Jones

Peterson Joseph

Nicholas George Kaddaras

Evan Michael Kenney

Lisa Michelle Kenny \*

Brett Eugene Labriola

Matthew Stephen Lamattina \*

John Alexander LaPlaca \*



Jade La Rochelle \*

Amanda G. Lawton

Danielle Marie Leahy \*

Jillayne Page LeBlanc

Samantha Ashley Lucas \*

Shelby Rose Lucey \*

Tyler James MacGrogan \*

Amanda Caroline MacMillan \*

Joshua Michael Mader \*

Corey James Magee

Paige Dorothy Maguire

Patricia Anne Malone

Angela Rose Margherita \*

Francesca Rose Marino \*

Timothy Paul Marshall

Mary Victoria Martin \*

Seth Peter Martin-Wick \*

Paul Martin Maschhoff \*

Dominique Jacqueline Masse

Casey Jane McAuliffe \*

Morgan Lynn McCauley \*

Joseph James McClory

Kyle Patrick McGrail \*

Abigail Elizabeth McGrath \*

Allison Ryann McGuinness \*

Matthew Thomas McKenna

Jeffrey Michael McManama

Jahad Jovon McNeil

Amanda Lee Melanson \*

Brian Melanson \*

Jonathan James Miksis \*

Kayla Milburn \*

Emily Anne Miller \*

Adam Ulrich Mogan

Robert Paul Mogni \*

Stephen David Moore

David John Morales

Ryan Michael Morgan

Samantha Josephine Morris \*

Sarah Katherine Mullen

Kayla Renee Murphy

Erika Nicole Murray

Julianne Margaret Muse

John Anthony Nardone

Vanessa Nason \*

Eric Joseph Nikosey

Amanda Marie Noonan

Lydia Jean Noonan \*

Elke Raye Nordeen \*

Hayley Barbara O'Callaghan

Brian Charles O'Callahan

Kevin Richard O'Connell

Rory Charles O'Connell

Caitlyn Maria O'Halloran \*

Joseph Stephen O'Neill , Jr.\*

Nicole Marie Owen

Henry Dylan Paarz

Joseph Domenic Pacitto

Amy Pankajkumar Patel

Robert Henry Pedersen

Kathleen Mary Pinette \*

Alexander Lee Popp

Gabrielle Marie Price

Joshua Robert Puccio

Grace Elizabeth Quinn

Rebecca Erin Quirk \*

Gemma Maria Raffaele

Charles Anthony Raso

Julia Kathryn Raso \*

Brittany Nicole Remick

Yue Nini Ren \*

Erin Michaela Riley

Jordan Mark Ringdahl

Sean Edward Robbins

Stephen Scott Robertson

Kaila Mari Rush

Andrew William Russo \*

Michael Brian Russo \*

Lynsie Anne Sabbatelli

Jennifer Marie Saponaro \*

Kayla Marie Scalfani

Victoria Rose Sessa

Mitchell David Severt \*

Baivab Sharma Neupane

Eric Anthony Shea \*

Kimberly Lea Shea \*

Christina Marie Sicari

Dana Victor Silvestri

Matthew David Smith

Armani Soto

Felix Fernando Soto

Shawna Marie Spillane

Matthew Jarrett Spinale

Emily Rose Stewart

Richard Aaron Stickney

Adam Nelson Subervi, Jr.

Neal Suh \*

Kerry Ann Synan \*

Elizabeth Ann Tan \*

Brett Andrew Tassinari \*

Paige Noelle Tipton

Nicole Rae Titus

Victoria Lynne Tosi

Lauren Nicole Tryder \*

Nicole Michelle Valeriani \*



David Carmen Volante

Hubert Chrystian Walkowski \*

Stephanie Nicole Wallace \*

Meghan Elizabeth Warchol \*

Robert James Wardwell \*

Devin Christopher Westmacott

James August Whalen

Brittany Mikaela Whipple \*

Caitlin Brooke Wiltshire \*

Michael Gardner Winsor \*

Emily Ross Wright \*

Nicole Shannon Wu \*

Taylor Bridget Yasi \*

George Andrew Young

Shannon Margaret Young

Brandon Keith Zwicker

## ***Lucius Beebe Memorial Library Report of the Board of Trustees***

2012 was another busy year at Wakefield's library. A few highlights:

- An experiment in providing exterior benches proved very popular, so we hope to add more durable permanent versions in the future.
- A huge display of carved pumpkins, a double Dutch jump rope exhibition, and the high quality Plaza Jazz sessions were a few attractions that added excitement to the town and the library's front steps. Thanks go to the Friends of Beebe Library for raising money to fund Plaza Jazz, museum passes, and many other programs. We also appreciate the attractions provided by the Wakefield Events Planning Committee.
- The Town's Information Technology (IT) Department funded a Closed Circuit TV (CCTV) system upgrade to secure library property and people, and it has already helped nab a thief. The Trustees thank IT Director David Knox.
- The Town has funded the restoration of evening and Sunday hours which have seen significant usage as word has spread. The Trustees thank Town Administrator Steve Maio, the Board of Selectmen, the Finance Committee, and the taxpayers for their budgetary support.
- The Summer Reading Program (funded by the Friends of Beebe Library) was especially well attended, providing a great experience for Wakefield's school-age patrons.
- Another successful Blossoms event raised funds and provided some fun for the Town's most prominent supporters.

Respectfully submitted,

Christopher Janicki, Secretary  
Kevin P. Scanlon, Chairman  
Michael Bourque, Vice Chairman

Donna Conlon  
Nancy Delaney  
Jack Havelick  
Tim Healy  
Harold Regan  
Cindy Schatz

## *Report of the Library Staff*

### **Library Director**

When Proposition 2 ½ forced budget reductions in 1981, Beebe Library closed the Greenwood and the Montrose Branch libraries and eliminated Monday morning and Friday night hours as well as the Sunday afternoon hours that had been introduced in 1979. Now, thirty-one years later, we enjoy referring to the “reinstated” Sunday hours as a “restoration of funding.” Between their start on September 23<sup>rd</sup> and the close of 2012, Sunday hours brought about the same level of business (circulation and patron traffic) as the average weekday hour. Our hope is that, as 2013 progresses, Sunday hourly measures of use will exceed the weekly average by a growing margin.

In 1982, the year after the Proposition 2 ½ cuts, the library brought up its first automated circulation system. The North of Boston Library Exchange (NOBLE) was the first automation network in the state, and Beebe was a founding member. It was Beebe Assistant Director Tom Blumenthal who suggested the name. This year, NOBLE launched its fourth integrated library system in thirty years. NOBLE’s services have proliferated - online catalog, patron holds system, web host, ebook cooperative, database provider. The network has proven to be an excellent collaborative for an array of automation services. Even so, Beebe Library’s membership still costs less than the salary for one full time librarian.

The library hosted the Fifth Annual Blossoms at the Beebe in 2012. This signature event is a joint fundraiser that provides significant funding for the operating costs of the Chamber of Commerce and a much-needed supplement to the library’s materials budget (2003 - \$127,000; 2012 - \$90,000). The wine is no less luscious, the flowers no less fragrant, the music no less jubilant, and the auction no less profitable, but the event needs some freshening-up to maintain its popularity. We are very happy

that Susan Wetmore stepped up to chair the 2013 event, which will introduce some new elements.

Despite the hard work of Town Planner Paul Reavis, we failed to attract a vendor to provide a summertime Plaza Café. The Main Street site is a great location, and there is plenty of foot traffic, but we lack the necessary amenities for food service.

For summer 2013, we are enthusiastic about reprising the excellent jazz performances provided by Berklee College of Music students and funded by the Friends of Beebe Library. Our plan is to put a band on the Main Street Plaza 6:00-8:00 every Thursday evening in June, July, and August (except the Fourth of July). Experience suggests that the caliber of the musicians will be superb. All ages welcome.

I am grateful to the citizenry for providing the Library with Trustees who have skills, vision, and good will. I am deeply appreciative of dedicated Friends of Beebe Library whose work produces the funds that enable us to do interesting things. Thank you to the donors and volunteers whose gifts and labor we take as evidence of support for Beebe Library specifically and for the democratic institution of public libraries generally.

Respectfully submitted,  
Sharon A. Gilley  
Library Director

#### **Assistant Director and Head of Public Services**

##### **New Hours**

As of July 1, the library regained the 8:00-9:00 p.m. hour Monday through Thursday that had been cut in 2009. Sunday hours also were introduced. The library is open Sunday 1:00-5:00 p.m. mid-September through mid-June.

##### **Personnel**

Part time Children's Librarian Emily Meyer resigned; Allison Driscoll was hired as a replacement.

Joseph Donahoe joined the staff as a part time Custodian.

Leane Ellis, Readers' Advisory and Reference Librarian, was inducted into the Massachusetts Library Association Hall of Fame.

**Volunteers**

Volunteers continue to make a difference keeping shelves in order and delivering to the homebound. The library was fortunate to again receive support from four Senior Tax Work Off volunteers.

**Friends of Beebe Library**

The Friends, as fundraisers and volunteers, substantially supplement library services. In 2012 the Friends funded most adult and children's programs and events, including the equipment and performers for Plaza Jazz, the Summer Reading program, the News & Views discussion moderator, and seventeen museum passes. The Friends again participated as major organizers of the silent auction and other aspects of the annual Blossoms at the Beebe fundraising event. The Friends have a new website at [friendsofbeebe.org](http://friendsofbeebe.org).

**Services**

The library strives to keep pace with change by introducing quality services that benefit both individual library patrons and the Wakefield community. In 2012, this meant moving to an open-source integrated library system, Evergreen; providing ebooks and ereader tech support; and developing partnerships to host more events like Plaza Jazz and News & Views.

The following reports highlight the broad range of services provided in 2012.

Respectfully submitted,  
Catherine E. McDonald  
Assistant Director

**Readers' and Information Services****Reference**

Reference usage was steady in 2012, with almost the exact same number of questions as the previous year. The department handles requests by phone, fax, or in person, and also by electronic mail at [email@wakefieldlibrary.org](mailto:email@wakefieldlibrary.org).

The library maintains twenty-six public computers with free Internet access, Office software, research databases, and games. Increased use of the computer network is attributable to wireless devices such as laptops, tablets, and smart phones.



The popularity of ebooks continues to grow, and Wakefield residents almost doubled their use of our popular OverDrive service over the previous year, with more than 500 new Wakefield patrons signing up in 2012. The service, provided by the NOBLE network, offers free access to a rapidly growing collection of more than seven thousand downloadable ebooks and audiobooks, which can be used on most portable devices like Kindles, Nooks, iPods, smartphones, tablets, and more. Wakefield patrons were once again among the highest users of the service throughout the NOBLE network. To help patrons better use their ereaders with OverDrive, library staff offered personalized training sessions throughout the year, with more than 30 in January alone.

Wakefield is fortunate to benefit from state funding for many online research databases, available at workstations throughout the library and also from home. Additional resources are funded locally for Wakefield residents, such as Ancestry.com for family history research; NoveList for readers' advisory help; Morningstar Mutual Funds; Tutor.com, which matches students with a live tutor for homework help; and Mango, an online language learning program covering more than fifty languages and English as a Second Language. All of the library's online research tools can be found at **[www.wakefieldlibrary.org/databases](http://www.wakefieldlibrary.org/databases)**.

Staff continued to work on a number of local history projects to preserve and provide better access to Wakefield materials. The image collections are accessible in both the NOBLE Digital Library, available at **[heritage.noblenet.org](http://heritage.noblenet.org)**, and also the Massachusetts Digital Commonwealth, which collects historical images from around the state and provides a single search interface at **[www.digitalcommonwealth.org](http://www.digitalcommonwealth.org)**. In addition, Reference librarians worked with Boston Public Library to take advantage of grant funding to completely digitize the library's historic map collection and annual Town Reports back to 1914. Both of these new collections are available on the library's web site at **[www.wakefieldlibrary.org](http://www.wakefieldlibrary.org)** under the "About Wakefield" menu. The library is also participating in Google's indoor mapping project, which is gradually adding interior floor plans of public buildings to their extensive online mapping services.

The library continues to use Flickr, the popular photo sharing web site, to publicize not only historic images but also current photos of library programs and displays. In conjunction with the annual Blossoms at the Beebe event, the library hosted its third annual *Wakefield Then & Now* photography contest, where entrants were asked to select an historic photo from the library's collection and snap a current picture of the same site for comparison.

New additions to the Reference Area this year include a graphic novel collection to introduce this popular format to adults, and a new library information wall to more conveniently and attractively display library brochures, flyers, and calendars of events.

### **Programs**

Reference staff also coordinated a variety of adult programs this year, thanks in part to funding from the Friends of Beebe Library. Librarians took programming out into the community, offering events at the Senior Center, the schools, and to groups like the Rotary Club, the Retired Men's Club, and others. The library's complete program schedule is available on our web site as well as our automated phone attendant, and new software installed this year allows interested patrons to register online. The following programs in 2012 drew hundreds of participants to the library:

#### **Audubon Series**

- Feeding Backyard Birds
- Bhutan - Land of Enchantment
- Shackleton and Antarctic Wildlife

#### **Author Visits**

- Howie Carr - author and radio personality
- Eric Jay Dolin - author and historian
- Michele McPhee - author and investigative reporter
- Hank Phillippi Ryan - author and investigative reporter

#### **Programs on Books and Reading**

- Beach Reads - Librarians' Suggestions for the Summer
- Wrap Up Books - Librarians' Gift Ideas for the Holidays
- Books by the Lake - Monthly Book Discussion Group
- Senior Center - Monthly Book Discussion Group
- Supper Sleuths - Monthly Mystery Discussion Group
- Friends of Beebe Library - Literary Tea

#### **Food for Thought Series**

- Community Supported Agriculture (CSA)
- Sol y Canto (Flavor and Memory) - A Musical Feast in Seven Courses
- Cooking and Gardening from an Edible Garden

#### **Mass in Motion**

- Mass in Motion - The Cooking Librarian

- Mass in Motion - The Traveling Librarian Walks Wakefield

#### Money Management

- The Lazy Couponer
- It's Your Money
- Debt Management for College Grads

#### New England Stories

- Domestic Servants in 19th & 20th Century New England
- The Gravestone Girls - Welcome to the Graveyard
- New England Stone Walls
- Researching the History of Your Home
- The JFK Experience with Mike Lowe

#### The Traveling Librarian

- The Traveling Librarian Goes to Puerto Rico
- The Traveling Librarian Visits Wakefield - Digital History at the Library
- The Traveling Librarian Goes to Paris

#### Ongoing Groups

- News & Views - Current Events Discussion Group
- DIG - Drop In Genealogy
- French Club - Weekly French Conversation Group
- Plaza Jazz - Outdoor Music Series
- Tech Talks - Using Your New Library Account
- Tech Talks - Using Your Ereader

#### Other Programs

- Career Planning with Gary Gekow
- Kevin Manning's Astronomy for Everyone
- The Spirit of Christmas Past - Four Centuries of Christmas in New England
- Librarians, New Teachers, and Mentors Working Together

#### **Communications and Outreach**

The library's web site at [www.wakefieldlibrary.org](http://www.wakefieldlibrary.org) is the easiest way to access information about library programs and services. The site is maintained almost entirely by library staff, with assistance from NOBLE, rather than being contracted out to a web consultant.

The library's redesigned online newsletter now has over 1,900 subscribers who receive news about library events and programs via weekly e-mail. Patrons can subscribe and unsubscribe by visiting the library's web site. The library can also be found on the popular social networking sites Facebook, Twitter, and Pinterest, where "fans" stay up to date on library news and share ideas and feedback.

Reference and youth services librarians once again coordinated with school personnel to promote summer reading to Wakefield High School and Middle School students. In addition to the popular annual displays of books, librarians visited the schools to talk about books with 849 students.

Librarian Beth Radcliffe continued to coordinate the thirteen generous volunteers of the homebound delivery program who take library materials to twelve ill or disabled residents. Please contact the Reference Department if you or someone you know could benefit from this service.

In addition to their normal reference duties, Reference Department staff also actively participated in and chaired network and statewide professional committees in organizations such as the Mass. Library System and MassLNC cooperative networks, and attended and conducted workshops and conferences on a range of professional library issues. Adding a feather to our cap, Reference Librarian Leane Ellis, in addition to serving as a judge for the Massachusetts Book Awards, was inducted into the Massachusetts Library Association's Hall of Fame for sharing her considerable expertise in Readers' Advisory Services.

Respectfully submitted,  
Jeffrey M. Klapes  
Head of Reference and Information Services

## **Youth Services**

### **Early Literacy**

One of the primary objectives of the Youth Services staff is to raise awareness of early literacy skills. Preschoolers who love books and reading perform better academically than children who do not. To nurture reading motivation and an interest in learning, the Youth Services staff offered the following services on an ongoing basis:

- Lapsit Story Times for babies
- Walkers & Talkers Story Times for one and two year olds
- Threes & Fours Story Times for preschoolers

- Fours & Fives Story Times for young children
- Pajama Story Time for families
- Peter Sheridan Sing Alongs
- Duck Contests
- Visits to Wakefield preschools

### **Readers**

The Youth Services staff provides children and parents with an array of activities to stimulate an interest in books, reading, and libraries. The library reached out to elementary school students to nurture their evolving interests.

- Charlotte's Web County Fair, commemorating the 60<sup>th</sup> anniversary of the children's classic
- 2012 Summer Reading Program, *Dream Big...READ!*
- Craft Buffets during vacation weeks
- Video Gaming Days
- Valentine Crafts
- Board Gaming Days
- Elephant Naming Contest
- Ice Cream Social
- Beebe Library Talent Show
- Jungle Encounters
- Greg McAdams Magic Workshop
- Bean Town Jumpers Double Dutch Jump Rope Demonstration
- Walk Through the Graveyard Halloween Program

The library brings stories to children to stimulate imaginations, build empathy among young people, and foster listening skills. The Youth Services staff coordinated the following library programs towards this end:

- Sparky's Puppets - Kingdom of Riddles
- Magpie Puppets - The Three Bears
- Alicia Quintano - Storyteller
- Scott Magoon - Children's Author and Illustrator
- Guard Up - A Samurai Tale
- Shadow Puppets Workshop
- Kidstock - Live Theater Company
- Books That Are Bad For You Book List
- Grab and Go Bags
- Wrap Up Books List



Nearly a thousand children participated in the Summer Reading Program, *Dream Big...READ!* Activity attendance broke records, as did the number of hours that children read. Collectively, participants read nearly 16,000 hours, their highest in seven years.

### **Young Adults**

Continuing the work that started with a Tweens and Teens Library Services and Technology Act (LSTA) grant in 2009, the library plans programs to engage middle and high school youths. Library programs encourage young people to become active citizens with a sense of ownership in their community. The Young Adult Department, in consultation with the Youth Advisory Board, offered the following opportunities for teens and pre-teens:

- Early Release Day Craft Programs
- Anime Club
- Cookie Decorating
- Hunger Games Movie Release Party
- Karaoke Party
- Magician Steve Brenner
- Comics Workshop
- Self-Defense Workshop
- Museum of Science - Night Sky Portable Planetarium
- Knit Graffiti
- Journal Decorating
- Glow-in-the-Dark Tee Shirts
- Hip Hop Dance Lessons
- Museum of Science - Rockets: There and Back Again
- Wingmasters - Birds of Prey
- Spa Day

The Youth Services staff coordinates with local schools to support student needs. Library services to students run the gamut from suggesting a book to amassing materials for class assignments. Youth Services Librarians took part in the following school projects and events this past year:

- Guest Reader Days at Walton and Dolbeare Schools
- Reading Buddies with the Community Service Club at Galvin Middle School
- Back to School Nights at Dolbeare School
- New Teacher Orientation
- Summer Reading Book Lists

- Annual Booktalks
- St. Joe's Poetry Contest
- Teacher Services Web Page, featuring *Assignment Alert* and *Research Request* webforms
- Book Lists (Women's History Month, Banned Books, Biographies about Women)

### **Communications and Outreach**

The Youth Services staff partners with local agencies to collaborate, network, and maximize resources available to children and families. The Youth Services staff cooperated with the Town Clerk's Office, Wakefield Public Schools, North Suburban Child and Family Resource Network, State Representative Paul Brodeur, State Senator Katherine Clark, and the Wakefield Chamber of Commerce to provide a model for reading and literacy development and addressing children's issues.

In addition to producing traditional print fliers and brochures, Youth Services staff communicates with patrons using social media, electronic newsletters, and blogs to keep parents and teachers informed about programs, activities, and library services. Annually, the staff provides every child in the public schools with print brochures of the Summer Reading Program. Youth Services also has a presence on Twitter and Facebook. Teens can connect with activities and services through the YA Blog on the library website.

Respectfully submitted,  
Nancy A. Sheehan  
Head of Youth Services

### **Circulation Services**

In May, NOBLE transitioned to a new, open-source Integrated Library System (ILS). This new software is both more cost-effective and more easily customized than its predecessor, Millennium. The library was closed for two days in May to prepare all staff for this transition. Training was led by the Heads of Reference, Technical Services, and Circulation. Since this change affected the public version of the catalog as well, a campaign was mounted to advise patrons of the differences they could expect to see. After an anticipated period of adjustment, staff and patrons acclimated to the new system. Wakefield librarians continue to serve on NOBLE committees charged with evaluating improvement options.

2012 circulation was down approximately 6% from 2011 levels. This is consistent with other NOBLE libraries' circulation. The decrease was most apparent in a slower than average summer.

Discounted tickets to Lowell Spinners baseball games were added to the library's popular museum pass program. The seasonal Lake Quannapowitt boating pass continued to be popular, with full bookings every weekend it was available. The program, including the online pass reservation software, is fully funded by the Friends of Beebe Library, with passes checked out a total of 1,688 times in 2012, an increase of 160 checkouts over last year.

Respectfully submitted,  
Jaclyn M. Strycharz  
Head of Circulation

### **Technical Services**

The Technical Services Department provides support in the ongoing management of the library collections and the library's computer network.

### **Collection Management**

The library migration to Evergreen required work with book vendors to establish procedures for electronic ordering and extensive training in three areas: cataloging, acquisitions, and serials.

The gift magazine program is now entering its twenty-fourth year. Thirty-five individuals and community organizations donated forty-eight magazine subscriptions for a value of over \$1,400.

### **Computer Network**

The library worked with the Town Information Technology Department to provide additional enhancements to the telephone system. The telephone system now links to the library's paging system, and there is a new public events listing in the automated attendant menu.

The Technical Services Department continues to follow a planned rotation schedule for computers, printers, and software. This past year, the library upgraded or replaced the following:

#### **Hardware**

- Computer for microfilm scanner

- Computer for public computer reservation system
- Several printers

Software

- Desktop operating systems
- Internet browsers
- Administrative programs
- Public computer reservation system

Respectfully submitted,  
 Becky Rohr  
 Head of Technical Services

**Library Statistics**

<b>Resources</b>	
Print Collections	
Hardback Volumes	101,821
Paperback Volumes	9,036
Periodical Titles	177
Multimedia Collections	
Audio Books	2,390
Downloadable Audio Books	2,226
CD-ROMs	85
Compact Discs	2,450
DVDs	5,465
Mixed Media Kits	92
Video Games	190
Graphic & Digital Collections	
Artwork	42
Downloadable electronic books	6,138
Maps	104
Microfilm Reels	1,364
Photographs	57
Postcards	63
Museum Memberships	16
Circulation	
Books	211,646
Periodicals	3,106
Media	56,256
Museum Passes	1,688

Total Circulation	272,696
Daily Average	908
Interlibrary Loans to Wakefield	24,707
Interlibrary Loans from Wakefield	19,152
<b>Reference</b>	
Reference Questions	34,414
Directional Questions	6,657
Total Questions	41,071
Documents Notarized	470
Documents/Pages Faxed	2,267
Library Computer Hours	35,386
Wireless Hours	30,729
Total Network Use	66,115
Visits to Library Web Site	241,605
Subscribers to Email Newsletter	1,887
<b>Program Participation</b>	
Adult Services	
Book Discussions	19
Book Discussion Participants	307
Programs	129
Program Participants	2,283
Ebook, Catalog & Internet Tutorials	84
Tutorial Participants	110
Children's Services	
Story Hours	216
Story Hour Participants	5,013
Children's Programs	38
Children's Program Participants	2,932
Summer Reading Program Registrants	994
Summer Programs	60
Summer Program Participants	2,751
Young Adult Programs	42
Young Adult Program Participants	491
Class Visits to the Library	0
Classes Visited by Librarians	36
<b>Meeting Room Reservations</b>	614
<b>Patron Traffic</b>	291,346



Daily Average	931
<b>Volunteers</b>	
Homebound Delivery Patrons	12
Homebound Volunteers	13
General Library Volunteers	19
Volunteer Hours	1,624

# Northeast Metropolitan Regional Vocational High School District

**Serving**  
*Chelsea*  
*Malden*  
*Melrose*  
*No. Reading*  
*Reading*  
*Revere*  
*Saugus*  
*Stoneham*  
*Wakefield*  
*Winchester*  
*Winthrop*  
*Woburn*

## Annual Report 2012

**NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT****SCHOOL ADMINISTRATION****SUPERINTENDENT-DIRECTOR**

Theodore Nickole

**DEPUTY DIRECTOR/PRINCIPAL**

David DiBarri

**DISTRICT SCHOOL COMMITTEE****SCHOOL COMMITTEE CHAIRMAN**

Michael T. Wall - Chelsea

**VICE CHAIRMAN**

Henry S. Hooton - Melrose

**SECRETARY**

Peter A. Rossetti, Jr. - Saugus

**TREASURER**

Larry Means - Stoneham

**ASSOCIATE TREASURER**

Vincent J. Carisella - Wakefield

**COMMITTEE MEMBERS**

Earl W. Fitzpatrick - Malden

Ronald J. Jannino - Revere

Judith M. Dymont - North Reading

John J. Bradley - Winchester

Jeanne M. Feeley - Reading

Susan J. Bolster - Winthrop

Deborah P. Davis - Woburn

# **NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT**

**100 Hemlock Road - Wakefield, Massachusetts 01880-3597**

**ANNUAL REPORT 2012**

## **OUTSTANDING STUDENT AWARD**

Christian Mukala from Malden a student in the Drafting and Design program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

## **NATIONAL TECHNICAL HONOR SOCIETY**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in March. At the ceremony, 12 seniors and 54 juniors were inducted. These students joined the previously inducted members to bring the Technical Honor Society Chapter to 111 members for the 2011-2012 school year.

## **NATIONAL HONOR SOCIETY**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in March. At the ceremony 5 seniors, 15 juniors, and 9 sophomores were inducted for the 2011-2012 school year bringing the total membership to 58.

## **STUDENT AND PARENT ADVISORY REP TO THE SCHOOL COMMITTEE**

Katherine Andrade, a junior from Chelsea was elected as the Student Representative for Racial or Linguistic Minorities to the School Committee for the 2011-12 school year. Nicole Porterfield, a junior from Revere was elected as the Student Representative, and her mother Christina Capodilupo was elected as the Parent Representative for the Community to the School Committee for the 2011-12 school year.

## **SCHOLARSHIP COMMITTEE**

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 65 deserving students at the annual Senior Recognition Night. A total of \$37,450 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students the opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

## **PEER MEDIATION PROGRAM**

Our Northeast Peer Mediation Center continues to help reduce problems at Northeast. The mediation process is successful in resolving conflicts concerning rumors, threats, name-calling, teasing, harassment, hazing, and physical fights. Northeast has a full-time coordinator and 23 trained junior and senior peer mediators. A trained mediator is a neutral person not involved in the dispute and through the mediation process, helps people come to their own agreement about how they want to resolve their conflict.

## PROFESSIONAL DEVELOPMENT

The purpose of professional development is to create an environment that values and supports the ongoing education of all Northeast faculty and staff. District administration, in conjunction with faculty, staff, students, families, and community members, including but not limited to the Student Council, Program Advisory Committee, the Parent Advisory Council, and the Northeast School Committee, contribute to the coordination and evaluation of these activities, aligning available professional development resources with district goals.

Priority was given to professional development activities that address the mandates set forth by the Massachusetts Department of Elementary and Secondary Education and specifically, needs identified by Perkins core indicator data and state assessment data. Plan development priorities include:

- Supporting faculty as a community of lifelong learners charged with the awesome responsibility of delivering rigorous and relevant content to a diverse population of students.
- Coordinating a professional development program that meets the needs of both beginning and veteran teachers and emphasizes expanding educators' knowledge of standards-based curriculum, instruction and assessment,
- Fostering professional learning communities that facilitate interactive faculty collaboration, thereby encouraging educators to solicit feedback from each other to improve their practices, as communication, collaboration and cooperation are necessary to sustaining a culture of increased student achievement.

During School Year 2011-2012, professional development initiatives were also supported by the Greater Boston District and School Assistance Center (DSAC). The Massachusetts Department of Elementary and Secondary Education established six regional DSACs to help districts and their schools strategically access and use professional development and targeted assistance to improve instruction and raise achievement for all students. In collaboration with partner organizations, DSACs use a regional approach that leverages the knowledge, skills, and expertise of local educators to address shared needs through an emphasis on expanding district and school capacity for sustained improvement.

### 2011-2012 Goals:

- Provide strategies to foster students' continued learning and achievement;
- Increase the technology skill level of the faculty.
- Promote the 21<sup>st</sup> century skills necessary to prepare college and career ready students.

### 2011-2012 Objectives included:

- Continued and enhanced data-driven review and revision of Numeracy and Literacy goals for improving student achievement, including but not limited to annual revision of Northeast's Common Course syllabi, aligned with the Common Core State Standards and career technical frameworks.
- Increased access to and training for utilizing interactive technology in the classrooms including but not limited to Apple I-Pad technology and document cameras in the academic and career technical settings.



- Trainings supporting faculty with meeting the diverse needs of 21<sup>st</sup> century learners, including but not limited to development for integrating and supporting students with disabilities and English language learners in the academic and career technical classrooms.
- Full staff professional development for ensuring all district employees, students and their families are supported in a safe and nurturing environment.

### **2011 Summer Transition Program:**

Over 200 members of the Class of 2015 participated in the 11<sup>th</sup> season of the **Summer Transition Program** staffed by over 30 Northeast academic and career technical faculty and staff. Incoming 9<sup>th</sup> grade students participated in English Language Arts and Mathematics academic programs daily as well as two career/technical programs per week. English Language Arts programming introduced students to career technical writing assignments as well as writing assignments aligned to their Summer Reading requirements. Students were exposed to the "Writing with Colors" Program to further inform and develop their writing samples. Mathematics curriculum also included project based lessons where students accessed graphing calculators, motion detectors, and surveying equipment to modify and complete assignments. As in the past, an English Immersion Program was also offered to assist English language learners with transitioning from middle school to our career/technical high school. Career/technical areas explored by incoming 9<sup>th</sup> grade students included: Automotive Technology, Automotive Collision Repair, Cosmetology, Culinary Arts, Design & Visual, Drafting & Design, Graphic Communications, Electrical, & Plumbing.

*Funding for this program was provided through Title 1, IDEA, and the Carl D. Perkins Occupational Education Act Federal grants.*

### **Summer Enrichment Program:**

Approximately 40 enrolled Northeast students from Grades 10, 11, and 12 participated in the **2011 Summer Enrichment Program**. This program offers supplemental preparation for the MCAS State assessments. Students were actively engaged in Mathematics, English Language Arts, and Science curricula. A Team Building component also allowed students to enhance cooperative learning and communication skills necessary for negotiating secondary and post-secondary college and/or career experiences.

*Funding for this program was provided by the Academic Support Grant sponsored by the Commonwealth of Massachusetts Department of Elementary and Secondary Education.*

## **SUPPORT SERVICES**

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All faculty guidance counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. One School Adjustment Counselor is bilingual (Spanish-speaking). The School Psychologist provides psychological testing and maintains a small individual and/or group caseload.

The Career Counselor and Career Teacher provide career awareness and career development services to all students. The Career Counselor and Guidance Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and a Peer Mediation Coordinator implements a Peer Mediation Program.

Support groups are established each year based on student needs. Support groups for pregnant and parenting teens, social skills groups for freshmen, anger management groups and non-traditional support groups are examples of groups that have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

A specific linkage is established with Riverside Community Care in Wakefield to refer families seeking outside counseling services for their students. In addition, Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselor provides native language support (Spanish) as needed to limited English proficient students and families across all grades. She provides specific support to the English Language Education program at Northeast, but supports other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, this counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation.

The School Psychologist supports the counseling staff on a consultation basis and works directly with the Special Education Department to assess all students in need of evaluation. The Psychologist also serves as a consultant to the Administration and to the teaching faculty regarding at-risk students, assists with crisis intervention services and offers individual and/or group counseling and support on an as needed basis.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities. The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals.

The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Peer Mediation Coordinator at Northeast operates a Peer Mediation Program where upper class students undergo twenty hours of specialized training in mediation skills and implement a program to work out arising conflicts between students. This is a very positive prevention program that contributes to the development of a positive school climate as students learn to come to their own agreements about how to solve conflict.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The KICK-OFF Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The KICK-OFF Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 140 peer leaders from 11<sup>th</sup> and 12<sup>th</sup> grades.

The After School Enrichment and Tutoring Program is a program of educational assistance to students having difficulty with one or more academic subjects. Students who have been successful in specific subject areas and who have participated in training, volunteer their time to assist others in the library one afternoon per week. The tutoring program is designed to supplement after school assistance provided by the academic and vocational teachers. The program benefits go beyond the student achievement as the relationships formed by the tutors and students help to break down barriers between different grade and age groups and develop friendships that would not have had a chance to form. Academic and vocational teachers offer support and assistance to the Enrichment Program.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on harassment and bullying and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each quarter and report cards are sent home four times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Career Plans are sent home annually for parent review. Language development is communicated for limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.



**GRANTS RECEIVED IN FY 2012:****Entitlement and Allocation Grants****Title II, Part A: Improving Educator Quality, Fund Code: 140**

The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These initiatives should be aligned with Massachusetts' reform efforts and should help districts meet the NCLB goals and requirements for highly qualified teachers, instructional paraprofessionals in Title I targeted assistance and school wide programs, and high-quality professional development. The goal is to improve the overall quality of all educators, including administrators, within the district.

**Federal Special Education Entitlement, Fund Code: 240**

The purpose of this federal entitlement grant program is to provide funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The priority is to serve eligible students with special education services and activities deemed essential for student success in school. Services and activities must ensure compliance with state special education laws and regulations and the Individuals with Disabilities Education Act - 2004 (IDEA-2004).

**Special Education: Program Improvement Grant Fund Code: 274**

The purpose of this federal grant program is to fund professional development activities that will improve the skills and capacity of educators to meet the diverse needs of students with disabilities and to promote inclusive practices across all settings. The priorities of this grant program are designed to advance the knowledge and skills of educators working with students with disabilities through high-quality, job-embedded, and sustained professional development activities.

**Title I, Part A, Fund Code: 305:**

Title I, as reauthorized under the No Child Left Behind Act of 2001, provides resources to local school districts to assist low achieving students in high poverty schools to meet the state's challenging academic standards. Funds may be used to provide academic, instructional, and support services for eligible students, professional development activities for staff, support for parent involvement activities, and the purchase of appropriate supplies and materials. The priorities of Title I are to strengthen the core programs in schools and provide academic and/or support services to low achieving students at the preschool, elementary, middle, and high school levels in support of NCLB goals; provide programs based on scientifically-based research that enable participating students to achieve the learning standards of the state curriculum frameworks; elevate significantly the quality of instruction by providing staff with substantial opportunities for professional development; and involve parents in the development of and participation in the program, activities, and procedures for parents and students to improve student achievement. Northeast maintains a School-Wide Title I designation.

**Perkins Act Allocation Grant Program – Secondary, Fund Code: 400**

The purpose of this federal grant program is to assist school districts in improving secondary programs that meet the definition of career and technical education under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 P.L.109-270 (Perkins IV). Perkins IV allocation funds must be used in accordance with Perkins IV and the Massachusetts Perkins IV Manual. Required and permissive allocation fund uses are identified in the Manual. A portion of allocation funds must be used for professional development.

**Academic Support Services Allocation Grant (Summer), Fund Code: 625**

The goal of this state-funded grant program is to enhance academic support services needed to meet the Competency Determination required for high school graduation for students in the Classes of 2003-2014 who have performed in the Level 1: Warning/Failing (Scaled Score = Less than 220) or Level 2: Needs Improvement (Scaled Score = 220-238) categories on their most recent English language arts and/or mathematics MCAS or re-tests. Summer programs may also serve students in the Class of 2015 transitioning into high school that has scored at Levels 1 and/or 2 on their most recent English language arts and/or mathematics MCAS. These services are to supplement currently funded local, state, and federal programs.

**Summer Academic Support Enhancement Grant, Fund Code: 625-B**

The purpose of this state-funded supplementary summer program is to enhance academic support in English language arts (ELA), mathematics, and science and technology/engineering for students in the classes of 2003-2014 who are participating in MCAS Academic Support programs, in order to help these students meet the Competency Determination for a high school diploma. Programs will develop and pilot replicable models through Professional Learning Communities and/or additional, increased, or enhanced services. These services are to supplement currently funded local, state, and federal programs.

**District and School Assistance Grant – (DSAC) Fund Codes: 323-B-220-E-143**

The purpose of this grant program is to support improvement in Level 3 and Level 4 districts through participation in regionally-based professional development and assistance initiatives associated with the District and School Assistance Centers (DSACs). DSAC regional assistance is designed to enhance the capacity to plan, implement, and sustain practices to improve student performance and is aligned with the Massachusetts District Accountability and Assistance Framework. Grant funds will provide support to districts for expenses for staff to participate in the Department of Elementary and Secondary Education (Department) approved professional development courses and/or to access other school and district improvement assistance offered through or approved by the DSACs.

Funding is allocated through federal Title I School Improvement funds, federal Title II-A Improving Teacher Quality funds, and state Targeted Assistance funds. Fund use must be consistent with the priorities described above and requirements associated with the following funding sources:

Title I School Improvement Funds (Fund Code 323-B): must be used to support improvement initiatives in Title I schools in federal No Child Left Behind accountability status (in improvement, corrective action, and/or restructuring).



Title II-A Improving Teacher Quality (Fund Code 143): may be used to support priority strategic professional development and assistance initiatives designed to raise performance in the eligible districts and any of their schools.

State Targeted Assistance Funds (Fund Code 220-E): may be used to support priority strategic professional development and assistance initiatives designed to raise performance in eligible districts and any of their schools.

In addition, the District received a School Year 2012 District and School Assistance Follow-Up Grant. This funding complemented FY 11 DSAC funding for professional development activities that concluded Fall 2011 (Fund Code 323-C).

### **SUMMER PROGRAMS**

Northeast Metro Tech Summer Programs enjoyed another successful campaign since its inception in 1988. Over the years, both the Summer School and Computer Program have experienced remarkable growth. This year the summer programs serviced approximately 300 students combined.

The Northeast Summer School serviced high school students in six different academic areas including Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued to with its certification program in Basic Welding. This program was not only extremely successful, but gives both students and adults an opportunity to explore and begin new careers.

The popular Northeast Summer Computer Program completed a successful 24<sup>th</sup> year. Its objective of making learning fun had the counselors teach the participants skills that they can use during their school year while enjoying doing it. These programs can help strengthen reading and math skills, and expand their general knowledge of the computer. Outstanding PowerPoint presentations and the Movie Maker software application were an exciting part of this year's computer program classes, along with swimming and diving instruction.

### **COMMUNITY EDUCATION PROGRAM**

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. During the summer of 2012 continued emphasis was placed on technology upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs.

**2012 GRADUATES**

The 2011-12 school year represents the thirty-ninth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 282 students in the class of 2012. Breakdown of graduates' status after graduation is as follows:

Attending 4 year college 77 *	Employed 104
Attending 2 year college 80 *	Entering Military Service 12
Apprentice school 9 *	

\* It should be noted that 59% of the graduating class went on to further their education either in a two or four year college or in an apprentice program. 282 members of the graduating class either entered military service, are employed, or seeking further education. That figure represents 100% of the class of 2012.

**SPECIAL NEEDS ENROLLMENT**

Special Needs enrollment for the 2011-12 school year continued to represent a fair share of the total school enrollment with students. The 313 Special Needs students represent 25% of the school population.

**DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS**

At the Annual Organizational Meeting of the District School Committee on January 13, 2011 the following members were re-elected Officers of the Northeast District School Committee:

Chairman	Michael T. Wall, of Chelsea
Vice Chairman	Henry S. Hooton, of Melrose
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Vincent J. Carisella, of Wakefield

Mr. John X. Crowley, Superintendent-Director of Northeast retired in August of 2012. His 39 years of service to Northeast's faculty, students, and community is thankfully appreciated.

Theodore Nickole has been selected as the new Superintendent-Director and David DiBarri has been selected as the Deputy Director-Principal.

We wish them great success in new endeavors!

**CONCLUSION**

As Northeast celebrates its forty-second year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career. The District supports curriculum and both academic and career technical classrooms with the latest equipment and technology. Evidence of our past success is reflected in the students that have graduated from Northeast Metro Tech. Recent graduate follow up data indicates that 96% of students from the Class of 2011 were positively placed in relevant post-secondary areas. In fact, Northeast currently employs 29 alumni at the school, including the Director-Principal, and Dean of Students. Alumni's stories of success and their readiness and willingness to help their alma mater by as recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2012 achieved a 99% pass rate on the MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post-secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented Wakefield as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Vincent J. Carisella, Associate Treasurer  
Northeast School Committee  
Wakefield Representative

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL  
ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 00-01	S.Y. 01-02	S.Y. 02-03	S.Y. 03-04	S.Y. 04-05	S.Y. 05-06	S.Y. 06-07	S.Y. 07-08	S.Y. 08-09	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12
Chelsea	236	276	240	268	258	221	203	198	206	190	195	199
Malden	206	172	150	157	175	215	238	234	222	216	215	198
Melrose	28	19	30	40	36	56	64	64	48	45	62	61
North Reading	14	21	27	29	30	28	40	38	37	37	36	35
Reading	23	23	22	22	25	19	26	26	26	28	23	16
Revere	267	270	277	272	256	241	242	238	244	238	234	225
Saugus	128	129	139	148	139	146	137	138	161	174	191	204
Stoneham	39	40	36	28	37	34	46	44	46	52	54	59
Wakefield	52	41	39	34	36	59	65	61	84	91	98	79
Winchester	8	8	9	9	6	7	9	9	7	11	13	15
Winthrop	27	35	40	40	37	41	45	44	55	65	58	60
Woburn	64	74	87	85	107	99	97	97	70	59	55	65
<b>TOTALS:</b>	<b>1092</b>	<b>1108</b>	<b>1096</b>	<b>1132</b>	<b>1142</b>	<b>1166</b>	<b>1212</b>	<b>1191</b>	<b>1206</b>	<b>1206</b>	<b>1234</b>	<b>1216</b>
<b>NON DISTRICT GRAND</b>	<b>37</b>	<b>27</b>	<b>40</b>	<b>44</b>	<b>48</b>	<b>43</b>	<b>47</b>	<b>53</b>	<b>39</b>	<b>42</b>	<b>31</b>	<b>35</b>
<b>TOTAL:</b>	<b>1129</b>	<b>1135</b>	<b>1136</b>	<b>1176</b>	<b>1190</b>	<b>1209</b>	<b>1259</b>	<b>1244</b>	<b>1245</b>	<b>1248</b>	<b>1265</b>	<b>1251</b>
 SPECIAL NEEDS												
ENROLLMENT	214	233	273	275	287	320	342	333	323	330	331	326
% SPECIAL NEEDS												
ENROLLMENT	19%	21%	24%	23%	24%	26%	27%	27%	26%	26%	26%	26%



## TOWN OF WAKEFIELD

**Northeast Metropolitan Regional Vocational School  
Comparison of Assessments  
As of March 2011**

	<b>Budget FY 2011</b>	<b>Budget FY 2012</b>	<b>Variance \$</b>	<b>Variance %</b>
Gross Budget	19,657,886	20,600,000	942,114	4.7925%
Less Revenues				
Chapter 70 Aid	8,270,551	7,985,401	(285,150)	-3.45%
Transportation	419,630	542,816	123,186	29.36%
E & D Funds	0	811,554		
Total Revenues	8,690,181	9,339,771	861,751	9.92%
Net Assessments	10,967,705	11,260,229	292,524	2.67%
Chelsea	583,094	589,673	6,579	1.13%
Malden	1,463,718	1,395,610	(68,108)	-4.65%
Melrose	563,826	757,295	193,469	34.31%
No. Reading	439,365	445,262	5,897	1.34%
Reading	327,946	270,061	(57,885)	-17.65%
Revere	1,580,723	1,509,737	(70,986)	-4.49%
Saugus	2,410,971	2,676,368	265,397	11.01%
Stoneham	698,381	744,166	45,785	6.56%
Wakefield	1,209,318	1,302,028	92,710	7.67%
Winchester	141,664	167,562	25,898	18.28%
Winthrop	748,494	649,332	(99,162)	-13.25%
Woburn	800,204	753,136	(47,068)	-5.88%
<b>Total</b>	<b>10,967,705</b>	<b>11,260,229</b>	<b>292,524</b>	<b>2.67%</b>
	<b>Students FY 2011</b>	<b>Students FY 2012</b>	<b>Variance</b>	<b>Enrollment %</b>
Chelsea	190	195	5	15.789474%
Malden	216	215	-1	17.408907%
Melrose	46	62	16	5.020243%
No. Reading	37	36	-1	2.914980%
Reading	28	23	-5	1.862348%
Revere	239	234	-5	18.947368%
Saugus	173	191	18	15.465587%
Stoneham	52	54	2	4.372467%
Wakefield	91	98	7	7.935522%
Winchester	11	13	2	1.052632%
Winthrop	65	58	-7	4.696356%
Woburn	59	56	-3	4.534413%
<b>Total</b>	<b>1207</b>	<b>1235</b>	<b>28</b>	<b>100.00%</b>

Note: Student counts represent the previous year's count for assessment purposes only.



**Northeast Metropolitan Regional Vocational School District  
Combined Balance Sheet - All Fund Types and Account Groups**

June 30, 2012

	<i>Governmental Fund Types</i>		<i>Fiduciary Fund Type</i>	<i>Account Groups</i>	
	<i>General</i>	<i>Special Revenue</i>	<i>Trust and Agency</i>	<i>General Fixed Assets</i>	<i>Long Term Debt</i>
<b>ASSETS</b>					
Cash	2,539,378	757,443	1,531,218	0	12,635,452
Account Receivable	377,433	1,369	0	0	0
Amount Provided for Long Term Debt	0	0	0	0	12,635,452
Fixed Assets	0	0	0	1,123,678	0
<b>Total Assets</b>	<b><u>\$2,916,811</u></b>	<b><u>\$758,812</u></b>	<b><u>\$1,531,218</u></b>	<b><u>\$1,123,678</u></b>	<b><u>\$25,270,904</u></b>
<b>LIABILITIES</b>					
Accounts Payable	144,953	37,703	0	0	0
Claims Incurred Not Reported	0	0	273,610	0	0
Deferred Revenue	0	155,929	0	0	0
Accrued Salary	767,487	204,516	0	0	0
Accrued Sick and Vacation	279,405	0	0	0	0
Other Post Employment Benefit Obligations	0	0	0	0	12,516,524
Capital Lease Obligation	0	0	0	0	118,928
<b>Total Liabilities</b>	<b><u>\$1,191,845</u></b>	<b><u>\$308,148</u></b>	<b><u>\$273,610</u></b>	<b><u>\$0</u></b>	<b><u>\$12,635,452</u></b>
<b>FUND EQUITY</b>					
Investment in General Fixed Assets	0	0	0	1,123,678	0
<b>Fund Balances:</b>					
Reserved for Encumbrances	158,170	0	0	0	0
Reserved for Future Appropriation	384,406	0	0	0	0
Undesigned	1,182,390	360,664	1,257,608	0	0
<b>Total Fund Equity</b>	<b><u>\$1,724,966</u></b>	<b><u>\$360,664</u></b>	<b><u>\$1,257,608</u></b>	<b><u>\$1,123,678</u></b>	<b><u>\$0</u></b>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$2,916,811</u></b>	<b><u>\$758,812</u></b>	<b><u>\$1,531,218</u></b>	<b><u>\$1,123,678</u></b>	<b><u>\$12,635,452</u></b>

## TOWN OF WAKEFIELD

## Northeast Metropolitan Regional Vocational School District

## Special Revenue Funds

June 30, 2012

<u>Undesignated Fund Balance</u>	<u>Amount</u>
Adult Education	\$ (111,426)
Building Usage	135,558
Athletics	8,793
Cafeteria	88,212
Medicaid	91,508
Grants	32,194
School Choice	13,964
Auto Body	15,798
Auto Tech	12,839
Shining Knights	1,914
Day Care	21,171
Culinary	18,135
Cosmetology	11,096
Graphics	21,195
Carpentry	(757)
Metal Fabrication	470
<b>Total:</b>	<b><u>\$ 360,664</u></b>

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## Northeast Metropolitan Regional Vocational School District

## Trust and Agency Fund

June 30, 2012

<u>Undesignated Fund Balance</u>	<u>Amount</u>
Student Activity	99,900
Scholarship	29,107
Insurance	<u>1,128,601</u>
<b>Total:</b>	<b><u>\$ 1,257,608</u></b>

# **Municipal Gas & Light Department**

## *Report of*

MUNICIPAL GAS &  
LIGHT DEPARTMENT

*Report of the Municipal Gas and Light Department*

To the Citizens of the Town of Wakefield:

Our One Hundred Eighteenth Annual Report of the Municipal Gas and Light Department covers the fiscal period July 1, 2011 to June 30, 2012.

The total electric sales of the Department totaled 185,077,238 KWH compared to 188,950,872 KWH the prior year. This approximate 2% decrease was primarily due to a seasonal weather differences. The peak month for electric usage was July with 20,560,870 kilowatt hours of energy consumed. The highest single day usage was July 15<sup>th</sup> with 47,875 KWH consumed. The winter peak month was January with 17,793,951 kilowatt hours of energy consumed. The winter peak day occurred on January 10 with a consumption of 34,629 KWH.

The Department is in the processes of constructing a new combined use facility at 480 North Ave, which will be completed in 2013. The new facility will have the customer service office as well as the warehouse and garage in a single location to better serve our customers.

The Department has continued its review and implementation of a multi-year plan to retire most of its older 4,160 volt system and replace it with a 13,800 volt system which will be more reliable and better equipped for future expansion. The WMGLD also completed new feeder connections to the Wincrest subdivision in the Wakefield and Stoneham and the new apartments off of Hopkins Street. The department continues to upgrade its overhead and underground distribution infrastructure to improve system reliability. The Department efficiently and effectively responded to Hurricane Sandy in October and in addition to restoring its customers in record time, sent mutual assistance to other utilities in Massachusetts and Connecticut after our customers were restored.

Total gas sales were 437,575 MCF were sold compared to 525,693 MCF in the prior year. This represents also represents an 18% decrease from the prior year due to the abnormally warm winter. February was the peak month for gas usage with 80,274 MCF consumed that month.

The Department continued to take a significant portion of its gas supply from the Tenneco Transmission Line through the new meter and regulating facility. The Department continues to replace old steel and cast iron gas mains with modern plastic gas mains, which will ensure a safe and reliable gas distribution system. Major completed major gas main upgrades include the section of Main Street between North Ave and Water Street in addition to major sections of Salem, Water and Greenwood Streets as well as West Park Drive.

The Department has continue to expand on line payment functionality for customers through its website. The new functionality also allows customers to receive electronic bills rather than paper bills if they would like.

The Department's energy conservation program that combines energy audits with rebates for the installation of weatherization material and the purchase of energy efficient appliances continues to be popular. Three hundred and sixteen customers received \$15,450 in rebates and \$13,600 in conservation incentives. This program helps our customers reduce their gas and electricity use.

Respectfully submitted,

WAKEFIELD MUNICIPAL GAS AND LIGHT DEPARTMENT

Board of Commissioners

Ken Chase– Chairman

Michael Giannattasio - Secretary

Michael McCarthy

John J. Warchol

Kevin Haggerty

Peter Dion – General Manager





# **Vital Statistics**

## *Reports of*

TOWN CLERK

TOWN MEETINGS

VOTING RESULTS

VITAL NUMBERS,

BIRTHS, MARRIAGES AND DEATHS

TOWN TREASURER

## *Report of the Town Clerk*

### ANNUAL TOWN MEETING MAY 14, 2012 FIRST SESSION ATTENDANCE

Precincts	8:00	9:00	10:00
1	227	228	229
2	108	112	114
3	151	155	157
4	164	170	172
5	203	209	211
6	227	234	238
7	292	295	298
Total	1372	1403	1419

At 7:30 p.m. Moderator William Harbison Carroll called this Annual Town Meeting to order in the Galvin Middle School Auditorium, 525 Main St., Wakefield. Visitors and non-voters were individually introduced. Tellers were selected, and duly sworn by the Town Clerk. Finance Committee Chairman Brian P. Cusack motioned that the reading of the Warrant, with the exception of the Constable's Return be dispensed with, which was seconded and so voted. The Moderator read the Constable's Return.

Mary K. Galvin, Town Clerk

Selectmen Chairperson Betsy Sheeran motioned to appoint Robert Guida, 49 Renwick Rd., Wakefield as Assistant Moderator in the Galvin Middle School Cafeteria which was seconded and so voted for the duration of this Annual Town Meeting.

Daniel W. Sherman of the Finance Committee presented a Financial Report.

Town Administrator Steve Maio made a presentation regarding the future.

Moderator Carroll presented Article 1 as follows:

To determine how much money the Town will raise and appropriate for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department.

BOARD OF SELECTMEN

Brian P. Cusack, Chairman, Finance Committee reported that the Finance Committee had voted Favorable Action.

Town Administrator Maio motioned to approve, which was seconded.

VOTED: That the Town raise and appropriate from tax levy or transfer from available funds the sums of money as detailed in the following recommendation

for the fiscal year July 1, 2012 to June 30, 2013 the grand total amounting to \$70,413,945.000, the sources thereof in the various classifications as described in the Recommendation Book. Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned to approve the sum of \$1,964,225.00 for the General Government portion of Article 1, which was seconded, and to provide therefore that the sum of \$3,982.00 be appropriated by transfer from the Wetlands Protection Act Filing Fees Account to the Conservation Commission Personal Services Account, and the sum of \$1,960,243.00 be raised and appropriated from tax levy as stated in the Recommendation Book. Finance Committee Chairman Brian P. Cusack advised that they had voted Favorable Action. Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned to approve the sum of \$7,782,747.00 for the Protection of Persons and Property section of Article 1, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned to approve the sum of \$489,698.00 for the Human Services portion of Article 1, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action.



Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned that the Town raise and appropriate the sum of \$4,414,672.00 of which \$72,768. is from Available Funds, which was seconded, for the Public Works Dept., and which is to be appropriated by transfer to the Public Works Personal Services Account from the following accounts:

Perpetual Care Income \$41,888.00; Park Trust Funds Available \$5.00; Sale of lots funds \$30,875.00, and the sum of \$4,341,904.00 be raised and appropriated from tax levy as stated in the Recommendation Book. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action.

Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned that the Town raise and appropriate the sum of \$10,716,560.00 for Public Works Enterprise Departments, which was seconded, and to provide therefore that the sum of \$3,734,860.00 be appropriated by transfer from the Water Surplus Revenue Account to the various Water Div. Budget Accounts listed in the Recommendation Book; and the sum of \$6,981,700.00 be appropriated by transfer from the Sewer Surplus Revenue Account to the various Sewer Division Budget Accounts listed in the Recommendation Book. Moderator Carroll declared that the "motion carries".

Joan Landers, Supt., motioned that the Town raise and appropriate the sum of \$28,020,344.00 for the School Dept., and

that the sum of \$80,000.00 be appropriated by the transfer to the School Dept. Contractual Services - Bus Transportation Allocation from the Offset Receipts 2013 Bus Transportation User Fees, and that the sum of \$27,940,344.00 be raised and appropriated from the tax levy. The total recommendation for the School Dept. is \$28,020,344.00, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned that the Town raise and appropriate the sum of \$1,247,496.00 for the Library Dept., and to provide therefor that the sum of \$45,176.00 be appropriated by transfer to the Library Materials and Supplies Account from the Library Trust Fund Income available, and the sum of \$1,202,320.00 be raised and appropriated from the tax levy as stated in the Recommendation Book, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned that the Town raise and appropriate the sum of \$1,107,390.00 for the Northeast Regional Vocational School from the tax levy as stated in the Recommendation Book, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned that the Town raise and appropriate the sum of \$1,350,445.00 from Tax Levy for the Unclassified budget as stated in the Recommendation Book, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that the "motion carries".

Town Administrator Maio motioned that the sum of \$13,320,368.00 be raised and appropriated from tax levy for Benefits & Administration as stated in the Recommendation Book, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that the "motion carries".

### **Light Department**

Town Administrator Maio motioned that the Town transfer the sum of \$20,150.00 from the Light Operation Account to the Non-Contributory Veterans' Pension Account; and to transfer the sum of \$704,646.00 from the Light Operation Account to the Contributory Retirement Pension Accumulation Fund Account; and to transfer the sum of \$1,037,703.00 from the Light Operation Account to the Employees' Group Insurance Account, and to transfer the sum of \$66,210.00 from the Light Operation Account to the Workers' Compensation Insurance Account; and that the balance of the receipts of the Municipal Gas and Light Department from July 1, 2012 to June 30, 2013 be appropriated for the use of the Department for other expenditures, provided, however, that if the income

from said Department shall exceed the expenses of the Department for said period of time, the use of the excess, in whole or in part, shall be determined by the Board of Light Commissioners, which was seconded. Moderator Carroll declared that the "motion carries".

Selectmen Chairperson Betsy Sheeran motioned to take Article 3 out of order, adding that this request required a 2/3 vote, which was seconded. Moderator Carroll advised that the "motion carries unanimously".

Moderator Carroll presented Article 3 as follows:

To see if the Town will vote to appropriate a sum of money to restore and improve the athletic fields and facilities at Wakefield Memorial High School, including without limitation (a) the installation and/or restoration of turf fields, bleachers, team rooms, lighting and a press box at Landrigan Field; (b) the installation or restoration of turf fields and a track at the Beasley Oval; (c) the installation and/or renovation of a playing surface, fences and benches at the Dobbins Tennis Courts and Veteran's Field Courts; (d) the installation and/or renovation of a gymnasium floor and bleachers at the Field House; and (e) all costs incidental or reasonably related thereto, including engineering and surveying fees; and to determine whether to raise this appropriation by borrowing or otherwise; or to see what the Town will do about it. Shaun S. Margerison, Chairman, Capital Planning Committee, motioned that the Town appropriate the sum of



\$5,000,000 to pay costs of restoring and improving the athletic fields and facilities at Wakefield Memorial High School, including without limitation (a) the installation and/or restoration of turf fields, bleachers, team rooms, lighting and a press box at Landrigan Field; (b) the installation of restoration of turf fields and a track at the Beasley Oval; (c) the installation and/or renovation of a playing surface, fences and benches at the Dobbins Tennis Courts and Veteran's Field; (d) the installation and/or renovation of a gymnasium floor and bleachers at the Field House; and (e) all costs incidental or reasonably related thereto, including engineering and surveying fees; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$5,000,000. under Chapter 44 of the General Laws, or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out this vote, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll called for a vote in the Galvin Middle School Auditorium, and in the cafeteria, adding that a 2/3 vote was required. The vote was YES 501 in the cafeteria and 859 in the auditorium for a total of 1360 YES votes, and 1 NO vote in the cafeteria. Moderator Carroll declared that the "motion carries".

Selectmen Chairperson Betsy Sheeran motioned to take Article 5 out of order, which was seconded. Moderator Carroll



explained that this would require a 2/3 vote, and declared that the "motion carries unanimously".

Moderator Carroll presented Article 5 as follows:

To see if the Town will vote to appropriate, borrow, or transfer from available funds an amount of money not to exceed seventy three million, two hundred seventy three thousand, nine hundred and nine (\$73,273,909.)dollars to be expended under the direction of the Wakefield Permanent Bldg. Committee for the demolition of the existing Galvin Middle School, and the construction of a new Galvin Middle School to house grades 5-8, with a design capacity of 1,070 on the existing site located at 525 Main St. which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the MA School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 54.67 percent(54.67%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, which was seconded.

Sel. John B. Encarnacao, Chairman, Permanent Building Committee, motioned to allow Jeff Luxenborg, Project Mgr., and Architect Charlie Hayes to make a presentation for five minutes, which was seconded. Moderator Carroll advised that the "motion carries".

Sel. Encarnacao, Chairman, Permanent Building Committee, motioned that the Town of Wakefield appropriate the sum of seventy three million, two hundred seventy three thousand, nine hundred and nine (\$73,273,909) dollars for the purpose of paying the costs of the demolition of the existing Galvin Middle School, and construction of a new Galvin Middle School to house grades 5-8, and have a design capacity of 1,070 students, on the existing site located at 525 Main St., including the payment of all costs incidental or related thereto, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town may be eligible for a grant from the MA School Building Authority ("MSBA"), said amount to be expended under the direction of the Wakefield Permanent Building Committee. To meet this appropriation, the Town Treasurer with the approval of the Board of Selectmen, is authorized to borrow said amount under M. G. L., C. 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any

grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the project shall not exceed the lesser of (1) 54.67% of eligible, approved project costs, as determined by the MSBA; provided that any appropriation hereunder shall be subject to, and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M. G. L., Chapter 59, Section 21C (Proposition 2  $\frac{1}{2}$ ); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA, which was seconded. Moderator Carroll explained that this required a  $\frac{2}{3}$  vote, and that the count was 1331 YES, and 7 NO, and further declared that the "motion carries"

At 10:35 p.m., Selectmen Chairperson Betsy Sheeran motioned to adjourn this first session of the Wakefield Annual Town Meeting until Thursday, May 17, 2012 in this Galvin Middle School Auditorium, which was seconded and so voted.

Mary K. Galvin, Town Clerk

ANNUAL TOWN MEETING  
SECOND SESSION  
MAY 17, 2012  
ATTENDANCE

Precincts	7:30	8:00	9:00	10:00
1	36	53	57	57
2	10	13	17	18
3	20	30	34	34
4	15	18	21	21
5	16	26	31	32
6	15	21	27	28
7	28	39	46	47
Total	140	200	233	237

With 140 Registered Voters in attendance, Moderator William Harbison Carroll called this second session of the Annual Town Meeting to order at 7:30 p.m. in the Galvin Middle School Auditorium, 525 Main St., Wakefield.

Mary K. Galvin, Town Clerk

Moderator Carroll presented Article 2 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay as follows, or to see what the Town will do about it.

CAPITAL PLANNING COMMITTEE

Shaun S. Margerison, Chairman, Capital Planning Committee, motioned that the Town raise and appropriate from tax levy the sum of \$1,520,434. and transfer the sum of \$140,000. from the Water Surplus Account to the Water Department Capital



TOWN OF WAKEFIELD

Outlay Account and the sum of \$89,500. from the Sewer Surplus Account to the Sewer Department Capital outlay Account to carry out the purposes of Article 2, which was seconded as follows:

That the Town raise and appropriate from tax levy the sum of \$1,520,434 and transfer						
the sum of \$140,000 from the Water Surplus Account to the Water Department Capital Outlay						
Account and the sum of \$89,500 from the Sewer Surplus Account to the Sewer Department						
Capital Outlay Account to carry out the purposes of Article 2.						
			Tax Levy			
	CATEGORY	DESCRIPTION		PURCHASE / LEASE- PURCHASE	AMOUNT	
PRI.						
1	Prior	Prior Year Lease/Purchase - Information Technology			312,682	
1	Prior	Prior Year Lease/Purchase - DPW / Fire			103,834	
1	Prior	Prior Year Lease/Purchase - School			25,118	
2	Misc	Police - Replace Base Station Radio repeater			21,000	
3	Misc	Vehicle Fuel Tanks - Repairs & Rehabilitation			20,000	
4	Fleet	DPW - #26 1993 Chevy Kodiak 35000 GVW w/plow & Sander		3 year lease purchase	50,000	
5	Fleet	DPW - #91 1986 Aerial Bucket		3 year lease purchase	65,000	
6	Fleet	Police Cruiser (4)			140,000	
7	Fleet	Fire - Engine #2 -			30,000	



		Refurbish/Repaint Pumper			
8	Fleet	DPW - #116 1985 Jacobsen Gang Mower		3 year lease purchase	27,000
9	Facilities	Heating Repairs - Various			75,000
10	Facilities	Roof Repair - Various			50,000
11	Facilities	Public Safety - UPS for EOC			12,000
12	Facilities	Public Safety - AC unit - computer room			10,000
13	Facilities	School - HVAC (Computer Equipment) - HS, GWS, GMS			10,000
14	Facilities	High School - Gymnastics Floor Repair			25,000
15	Facilities	High School - Flooring			25,000
16	Facilities	Public Safety - Emergency unlock motors for cells			26,800
17	Facilities	Greenwood School - Painting & Repairs of Fire Escape - insp.			10,000
18	Fields/Parks	JJ Rounds Wall			15,000
19	Roads	Drainage system improvements			100,000
20	Facilities	High School - Fume Hood for Chemistry Classroom			10,000
21	Fleet	DPW - #18 One ton pickup w/plow, utility body and compressor			54,000
22	Fleet	DPW - #57 2001 Toro Deck Mower (62")			25,000
23	Fields/Parks	Cemetery Lot Development			35,000
24	Facilities	Town Hall - Carpeting			10,000
25	Facilities	Public Safety - Flooring			8,500
26	Facilities	High School & Woodville Sound proofing - 8 classrooms			27,500
27	Facilities	Beebe Library - Repair & Repoint Brick work, limestone, WP			10,000
28	Misc	High School - Floor Matting Wrestling/wellness			12,500

TOWN OF WAKEFIELD

29	Misc	Fire - Grant Match - Training / Nozzles			8,000
30	IT	Various IT		3 year lease purchase	100,000
31	Fleet	Building Inspector - 2005 Ford Taurus			27,000
32	Facilities	Interior Painting and Repairs			25,000
		- Greenwood / Walton / High School - Painting			
33	Misc	Woodville - Oven Replacement			8,500
34	Misc	Walton & Greenwood - Oven & Electrical			6,000
		Subtotal			1,520,434
			Total Tax Levy Capital Outlay ===== >>>		\$1,520,434
WATER ENTERPRISE FUND - CAPITAL OUTLAY					
PRI.	CATEGORY	DESCRIPTION		PURCHASE / LEASE-PURCHASE	AMOUNT
1	Prior	Prior Year lease/purchase			0
2	Fleet	#73 Chevy GVW Dump w/plow - lease purchase		3 yr lease purchase	50,000
3	Facilities	Treatment Plant - Aqua Ammonia System			25,000
4	Facilities	Linden Street Pumping Station upgrades			30,000
5	Misc.	Filter Building and Aerator Basin Upgrades			25,000
6	Misc.	Treatment Plant Control & Scada upgrade			10,000

			Total Water Enterprise Fund =====>>>		\$140,000
<b>SEWER ENTERPRISE FUND - CAPITAL OUTLAY</b>					
PRI.	CATEGORY	DESCRIPTION		PURCHASE / LEASE- PURCHASE	AMOUNT
1	Prior	Prior year lease/purchase			0
2	Misc.	System Improvements - Misc. - (4 sewer pumps - stations / muffin monster Audubon Rd)			75,000
3	Misc.	Vibratory Roller			14,500
			Total Sewer Enterprise Fund =====>>>		\$89,500

Brian P. Cusack, Chairman of the Finance Committee advised that they had voted Favorable Action, and Moderator Carroll declared that the "motion carries".

Moderator Carroll presented Article 4 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Stabilization Fund, or to see what the Town will do about it.

Board of Selectmen

Town Administrator Maio motioned that the Town raise and appropriate from tax levy the sum of \$500,000. to carry out the purpose of this Article, which was

seconded. He added that the Board of Selectmen had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll explained that this matter required a 2/3 vote, and declared that the "motion carries unanimously".

Moderator Carroll presented Article 6 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town raise and appropriate from tax levy to the Capital Projects Fund, also known as the Debt Service Fund, the sum of \$1,800,000. to carry out the purpose of this Article, which was seconded. Town Administrator Maio also added that the Board of Selectmen had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that the Finance Committee had voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 7 as follows:

To see if the Town will vote to raise and appropriate from available funds a sum of money to supplement the Internet Technology Budget for fiscal year 2012 in order to repair various software and hardware systems at the School Department.

Town Administrator Maio motioned that the Town vote to raise and appropriate from available funds the sum of \$280,000.00 to carry out the purpose of Article 7, which was seconded. Town Administrator Maio also advised that the Board of Selectmen



had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll advised that the "motion carries".

Moderator Carroll presented Article 8 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Board of Selectmen, or to see what the Town will do about it.

#### BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town transfer from the Excess & Deficiency Account the sum of \$40,000.00 to carry out the purpose of this Article, which was seconded. Town Administrator Maio also added that the Board of Selectmen had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 9 as follows:

To see if the Town will hear and act upon a report of the Board of Selectmen

to layout Town ways in substantially the same location as the private ways described below:

**Blue Jay Circle** from its intersection with the sideline of Preston Street to the end of a cul-de-sac, a distance of approximately 250 feet, in substantially the same location as a private way shown on a plan entitled "Property Rights and Dimensional Standards Plan/Blue Jay Circle/Wakefield, MA", by Hayes Engineering, Inc. dated February 8, 2012,

**Grace Court** from its intersection with the sideline of Montrose Avenue to the end of a cul-de-sac, a distance of approximately 254 feet, in substantially the same location as a private way shown on a plan entitled "Street Acceptance Plan/Grace Court/Wakefield, MA", by Hayes Engineering, Inc. dated January 27, 2010,

**Mitchell Lane** from its intersection with the sideline of Eunice Circle looping around a distance of approximately 1,075 feet to the sideline of Eunice Circle, in substantially the same location as a private way shown on a plan entitled "Mitchell lane Plan & Profile (Revised)", by Foss Engineering co., Board of survey signed november 19, 1968,

**Montrose School Lane** from its intersection with the sideline of Lowell Street to the end of a cul-de-sac, a distance of approximately 503 feet, in substantially the same location as a private way shown on a plan entitled "Street Acceptance Plan/Montrose School Lane/Wakefield, MA", by Hayes Engineering, Inc. dated July 21, 2011,

**Sophia's Way** from its intersection with the sideline of Montrose Avenue to the

end of a cul-de-sac, a distance of approximately 246 feet, in substantially the same location as a private way shown on a plan entitled "Street Acceptance Plan/Sophia's Way/Wakefield, MA", by Hayes Engineering, inc. dated January 15, 2011,

**Stoney Hill Lane** from its intersection with the sideline of Montrose Avenue to the end of a cul-de-sac, a distance of approximately 375, in substantially the same location as a private way shown on a plan entitled "Street Acceptance Plan/Stoney Hill Lane/Wakefield, MA", by Hayes Engineering, Inc. dated January 5, 2012, a copy of each which is on file for review at the Wakefield Town Clerk's office, and to authorize the acquisition by purchase or eminent domain proceedings of rights and easements necessary in connection therewith for reconstruction and maintenance in accordance with all the applicable sections of the Massachusetts General laws; or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, Dir., DPW motioned to table the requests for Mitchell Lane and Stoney Hill Lane, which was seconded and so voted.

Richard F. Stinson, Dir., DPW motioned that the Town vote to authorize the Board of Selectmen to accept by Grant or Deed or to take by eminent domain proceedings, rights and permanent easements necessary for the reconstruction and maintenance of Blue Jay Circle, Grace Court, Montrose School Lane and Sophia's Way as public ways as described in Article 9, and to

provide therefore, that the Town raise and appropriate from tax levy the sum of \$1.00, which was seconded. Moderator Carroll explained that this motion required a 2/3 vote, and declared that "the motion carries".

Moderator Carroll presented Article 10 as follows:

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Massachusetts Coalition of Police, Wakefield Division for the period July 1, 2010 to June 30, 2014, and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Police Officers Association for the period of July 1, 2010 to June 30, 2014 and to provide therefor that the Town supplement the Police Personal Services Account by the transfer from free cash of the sum of \$71,894. and from the account created as a collective bargaining reserve by vote of the Town under Article 5 of the 2010 Annual Town Meeting of the sum of \$30,558. and that the Town raise and appropriate from Tax levy the amount of \$138,208. for a total of \$240,660, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator

Carroll declared that "the motion carries".

Moderator Carroll presented Article 11 as follows:

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Police Superior Officers' Association for the period July 1, 2010 to June 30, 2014 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Police Superior Officers' Association for the period of July 1, 2010 to June 30, 2014 and to provide therefore that the Town supplement the Police Personal Services Account by the transfer from free cash of the sum of \$50,528. and from the account created as a collective bargaining reserve by vote of the Town under Article 2 of the 2008 Annual Town Meeting of the sum of \$20,373. and that the Town raise and appropriate from Tax Levy the amount of \$99,398. for a total of \$170,299, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that "the motion carries".



Moderator Carroll presented Article 12 - Fingerprinting bylaw as follows:

To see if the Town will vote to amend the General Bylaws by adding the following thereto as Chapter 143 of the Code of the Town:

Police Chief Richard E. Smith motioned to see if the Town will vote to amend the General Bylaws by adding the following thereto as Chapter 143 of the Code of the Town:

**"Chapter 143 Fingerprint-Based  
Criminal Record Background Checks**

**§ 143-1. Purpose and Authorization**

In order to protect the health, safety and welfare of the inhabitants of the Town of Wakefield, and as authorized by G.L. c. 6, § 172B½, this Bylaw shall require (a) applicants for certain Town licenses permitting the conduct of specific occupational activities within the Town as enumerated in § 143-2, below, to submit to fingerprinting by the Wakefield Police Department, (b) the Police Department to conduct criminal record background checks based on such fingerprints, and (c) the Town to consider the results of such background checks in determining whether or not to grant a license.

The Town authorizes the Massachusetts State Police, the Massachusetts Department of Criminal

Justice Information Systems (the "DCJIS") and the Federal Bureau of Investigation (the "FBI") as may be applicable to conduct on behalf of the Town and its Police Department fingerprint-based state and national criminal record background checks, including of FBI records, consistent with this Bylaw. The Town authorizes the Police Department to receive and utilize records of the State Police, the DCJIS and the FBI in connection with such background checks, consistent with this Bylaw.

§ 143-2. Applicant's Submission to Fingerprinting by the Police Department

Any applicant for a license to engage in any of the following occupational activities within the Town shall submit a full set of fingerprints taken by the Wakefield Police Department within ten (10) days of the date of the application for a license for the purpose of conducting a state and national criminal record background check to determine the suitability of the applicant for the license:

Hawker and Peddler  
Liquor Licensee  
Manager or Alternate Manager of a Liquor Licensee  
Solicitors and Canvassers  
Dealers in Junk, Second-Hand Articles and Antiques  
Second-Hand Motor Vehicle Dealer  
Hackney Carriage (Taxi) Operator  
Ice Cream Truck Vendor

At the time of fingerprinting, the Police Department shall notify each individual who is fingerprinted that his or her fingerprints will be used to check such individual's FBI and state criminal history records.

§ 143-3. Police Department  
Processing of Fingerprint-Based  
Criminal  
Record

Background Checks and Communication  
of Results

The Police Department shall transmit fingerprints it has obtained pursuant to § 143-2 of this Bylaw to the Identification Section of the Massachusetts State Police, the DCJIS and/or the FBI as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in the said section.

The Police Department shall provide the applicant with a copy of the results of his or her fingerprint-based criminal record background check and supply the applicant the opportunity to complete, or challenge the accuracy of, the information contained in it, including in the FBI identification record. The Police Department shall also supply applicants with information regarding the procedures for obtaining a change, correction

or updating of a criminal record, including a copy of 28 CFR Part 16.34 pertaining to FBI identification records. In no event shall the Police Department render a suitability evaluation pursuant to the paragraph below until it has taken the steps detailed in this paragraph and otherwise complied with any other procedures required by any Town policy applicable to licensing-related criminal record background checks.

The Police Department shall communicate the results of fingerprint-based criminal record background checks to the applicable licensing authority within the Town. The Police Department shall in addition render to the licensing authority its evaluation of the applicant's suitability for the proposed occupational activity based upon the results of the criminal records background check and any other relevant information known to it. In rendering its evaluation, the Police Department shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability. The Police Department shall indicate whether the applicant has been convicted of, or is under pending indictment for, a crime that bears upon his or her suitability, or any felony or misdemeanor that involved force or the threat of force, controlled substances or a sex-related offense.

§ 143-4. Reliance on Results of  
Fingerprint-Based Criminal Record  
Background Checks

Licensing authorities of the Town shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with the license applications specified in § 143-2, above. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination. The licensing authority shall not deny a license based on information in a criminal record unless the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.

§ 143-5. Compliance with Law,  
Regulation and Town Policy

Implementation of this Bylaw and the conducting of fingerprint-based criminal record background checks by the Town shall be in accordance with all applicable laws, regulations and Town policies. The Board of



## TOWN OF WAKEFIELD

Selectmen is authorized to promulgate regulations for the implementation of this Bylaw. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

§ 143-6. Fees

The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be One Hundred Dollars (\$100.00). A portion of the fee, as specified in G.L. c. 6, § 172B½, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system."

or to see what the Town will do about it.  
POLICE CHIEF

Police Chief Richard E. Smith motioned that the Town vote to amend the General Bylaws by adding thereto Chapter 143, "Fingerprint-Based Criminal Record Background Checks" as set forth in Article 12, which was seconded. Moderator Carroll declared that "the motion carries".

October 1, 2012

We approve the amendments to the Town Bylaws, and the amendments adopted under Article 12 add a new Chapter 143 to the

Town's General Bylaws. We urge the Town to review and comply with the requirements of The Executive Office of Public Safety and Security before implementing the amendments.

Martha Coakley, Attorney General  
By: Margaret J. Hurley, Asst. AG

Moderator Carroll presented Article 13 as follows:

To see if the Town will vote to authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easement from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

#### BOARD OF SELECTMEN

Richard F. Stinson, Dir., DPW motioned that the Town authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easement from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to provide therefore, that the Town raise and appropriate from tax levy the sum of \$1.00, which was seconded. Moderator Carroll explained that this motion required a 2/3 vote, and declared that "the motion carries unanimously".

Moderator Carroll presented Article 14 as follows:

## TOWN OF WAKEFIELD

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money for the collection, disposal, recycling and composting of refuse, or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, Dir., DPW motioned that the Town raise and appropriate from tax levy the sum of \$1,500,480.00 for the collection, disposal, recycling and composting of refuse, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 15 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the implementation of the Town's NPDES Storm Water Program, or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Director, motioned that the Town raise and appropriate from tax levy the sum of \$100,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 16 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to conduct Phase IV of a Town Wide Drainage Study, or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Dir., motioned that the Town raise and appropriate from tax levy the sum of \$55,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee, advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 17 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the replacement of shade trees, said sum to be expended under the direction of the Board of Selectmen, or to see what the Town will do about it.

BOARD OF SELECTMEN

DPW Dir. Richard F. Stinson motioned that the Town raise and appropriate from tax levy the sum of \$10,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

## TOWN OF WAKEFIELD

Moderator Carroll presented Article 18 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to conduct a Town wide public shade tree spraying program, or to see what the Town will do about it.

## BOARD OF SELECTMEN

Richard F. Stinson, DPW Dir., motioned that the Town raise and appropriate from tax levy the sum of \$20,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 19 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for roadway improvements, or to see what the Town will do about it.

## BOARD OF SELECTMEN

Richard F. Stinson, DPW Dir., motioned that the Town raise and appropriate from tax levy the sum of \$200,000.00 for roadway improvements, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that "the motion carries".



Moderator Carroll presented Article 20 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for construction of new sidewalks, or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Dir., motioned that the Town raise and appropriate from tax levy the sum of \$50,000.00 to carry out the purpose of this Article, which was seconded.

Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 21 as follows:

To see if the Town will vote to raise and appropriate from available funds a sufficient sum of money for the purchase of one aerial ladder truck for use by the Fire Department, and that the funding for this article be raised by borrowing or otherwise, or to see what the Town will do about it.

CAPITAL PLANNING COMMITTEE

Shaun S. Margerison, Chairman, Capital Planning Committee motioned that the Town appropriate the sum of \$950,000 for the purpose of purchasing one aerial ladder truck for use by the Fire Department, and to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the

said sum under and pursuant to M.G.L., C. 44, Section 7 of the General laws, or any other enabling authority, and to issue bonds and notes of the Town for a period not to exceed five (5) years, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll explained that this motion required a 2/3 vote, and declared that "the motion carries unanimously".

Moderator Carroll presented Article 22 as follows:

To see if the Town will vote to raise and appropriate from tax levy a sufficient sum of money to pay the rental for the rental year commencing on July 1, 2012 and ending on June 30, 2013 to the Trustees of the 364 Main Street Trust or their successors in title for land occupied as a parking area on Centre Street, or to see what the Town will do about it.

#### BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town raise and appropriate from tax levy the sum of \$5,500. to pay the rental for the rental year commencing July 1, 2012 to June 30, 2013 to Trustees of 364 Main Street Trust or their successors in title for land occupied as a public parking area on Centre Street, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 23 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for professional services to assist in the fiscal year 2013 revaluation of Town properties within the Town, or to see what the Town will do about it.

BOARD OF ASSESSORS

Town Administrator Maio motioned that the Town raise and appropriate from tax levy the sum of \$29,500 for professional services to assist in the fiscal year 2013 revaluation of properties within the Town, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that "the motion carries".

At 10:05 p.m., Selectmen Chairperson Betsy Sheeran motioned to adjourn this second session of the Annual Town Meeting until Monday, May 21, 2012 in this hall, which was seconded and so voted.

Mary K. Galvin, Town Clerk

ANNUAL TOWN MEETING  
THIRD SESSION  
MAY 21, 2012  
ATTENDANCE

Precints	7:30	8:00	9:00
1	7	20	23
2	9	11	11
3	6	16	19
4	8	14	15
5	8	21	24
6	7	29	35
7	16	37	39
Total	61	148	166

With 61 Registered Voters in attendance, Moderator William Harbison Carroll called this third session of the Annual Town Meeting to order at 7:30 p.m. in the Galvin Middle School Auditorium, 525 Main St., Wakefield.

Mary K. Galvin, Town Clerk  
Moderator Carroll presented Article 24 as follows:

*To see if the Town will vote to amend the Zoning Bylaws by:*

*Amending §190-18. Home Occupations by inserting the following paragraph at the end of the section:*

"Bed and Breakfast businesses, approved by special permit issued by the Zoning Board of Appeals, may be operated, within an existing structure with seven rooms or more, that was originally constructed prior to 1935 and is located on a lot of 5,000 square feet or more."

*And amend Table 3: Table of Required Off-Street Parking, §190-41.B., by adding the after Hotels:*

"Bed and Breakfast            1.0 per  
   bedroom"

*or to see what the Town will do about it.*

## ECONOMIC DEVELOPMENT COMMITTEE

Town Planner Paul Reavis motioned to see if the Town will vote to amend the Zoning Bylaws by:

Amending S190-18 Home Occupations by inserting the following paragraph at the end of the section:

"Bed and Breakfast businesses, approved by special permit issued by the Zoning Board of Appeals, may be operated, within an existing structure with seven rooms or more, that was originally constructed prior to 1935, and is located on a lot of 5,000 sq. ft. or more."

And Amend Table 3: Table of Required Off-Street Parking, S190-41.B., by adding after Hotels:

"Bed and Breakfast      1.0 per bedroom"

Or to see what the Town will do about it.

Matthew Lowry, Chairman, Planning Board advised that they had voted 3-2 not to recommend this motion as Favorable Action.

Moderator Carroll explained that this required a 2/3 vote, and declared that the vote was 37 YES and 61 NO, adding that the "motion is denied".

Moderator Carroll presented Article 25 as follows:

*To see if the Town vote to amend the Zoning Bylaws by amending the §190-4. B. Definitions by adding the following definition after SETBACK:*

**"SIDEWALK CAFÉ** - A portion of the STREET or public place in which tables and chairs are placed for the use of patrons consuming food or beverages, including



## TOWN OF WAKEFIELD

alcoholic beverages, that is operated by a food service business located on abutting property.

amending the Use Table, §190-23 by adding Sidewalk Café following Restaurant under the permitted Business uses as follows:

		SSR	SR	GR	MR	NB
	LB	B	LI	I		
"Sidewalk Café		N	N	N	N	N
N	Y	N	N"			

And to amend the Zoning Bylaws by adding §190-36.C.(1), as follows:

"(1) Sidewalk cafes with less than ten seats are exempt from off-street parking requirements."

or to see what the Town will do about it.

ECONOMIC DEVELOPMENT COMMITTEE

Town Planner Paul Reavis motioned that the Town vote to amend the Wakefield Zoning Bylaws by adopting Article 25, which was seconded. Matthew Lowry, Chairman, Planning Board advised that they had voted Favorable Action. Moderator Carroll explained that this required a 2/3 vote and confirmed that the vote was YES 116, and NO 5, and further declared that "the motion carries".

October 1, 2012

We approve the amendments to the Wakefield by-laws adopted under this article on the warrant for the Annual Town Meeting which convened on May 21, 2012.

Martha Coakley, Attorney General  
By: Margaret J. Hurley, Asst. AG

## Article 26

Moderator William Harbison Carroll  
presented Article 26 as follows:

*To see if the Town vote to amend the  
General Bylaws by adding Chapter 147 to the  
Town Code, as follows:*

### Chapter 147 Sidewalk Cafes

#### 1. Administration

It is unlawful for anyone to operate a sidewalk café without obtaining a **Sidewalk Café Street Use Permit** from the Board of Selectmen and without complying with all the provisions of this Chapter; provided, that the requirements of obtaining a permit, and permit procedures do not apply to street maintenance work performed by the Town of Wakefield or the Wakefield Municipal Gas and Light Department, or street improvement work authorized and administered by the Director of Public Works.

#### 2. Purpose

The purpose of the bylaw is to protect the Town and its inhabitants from the unregulated installation, use or maintenance of outdoor dining areas on public streets, sidewalks and other public properties. The unregulated installation, use or maintenance of outdoor dining areas on public streets, sidewalks and other public properties will result in obstruction of sidewalks that will interfere with the public's right to

unhampered passage thereon, will damage municipal property because of chaining street furniture to poles, traffic standards, street trees, and other fixtures, will interfere with the performance of required municipal services, will create unsightly conditions and will endanger the safety and welfare of the inhabitants of the Town.

### **3. Definitions**

**"Public place"** means and includes streets, avenues, ways, boulevards, drives, places, alleys, sidewalks, and planting strips, squares, triangles, plazas, and right-of-way for public use and the space above or beneath its surface, whether or not opened or improved.

**"Sidewalk café"** means a portion of the public place in which tables and chairs are placed for the use of patrons consuming food or beverages, including alcoholic beverages, that is operated by a food service business located on abutting property.

**"Sidewalk Café Street Use Permit"** means a permit issued by the Wakefield Board of Selectmen to provide seating and/or to operate a food service business that provides food or alcoholic beverages, on a public street or sidewalk. No person shall operate a food service business or sidewalk cafe unless such person has obtained a valid permit, to operate that business in such a manner, pursuant to this Chapter.

**"Pedestrian zone"** means the area or space of the public place or roadway that is reserved for the exclusive use of pedestrians. Street furniture,

plantings, and other obstructions shall not protrude into this corridor.

**"Food service business"** means any entity regulated by the State Sanitary Code, 105 CMR 590.000

#### **4. The Permit Process**

A. A Sidewalk Café Street Use Permit is seasonal and expires on November 1<sup>st</sup> each year. Applications are available from the Board of Selectmen's Office. The initial application fee is \$300.00; renewals are \$75.00 per year. Applications must be complete at the time of filing. The Board of Selectmen will prepare a legal notice that is posted at town hall and on the town website and published in a local newspaper at least fourteen and seven days and prior to the assigned hearing date. Notice is mailed by first class mail to abutting property owners.

B. Applicants for a Sidewalk Café Street Use Permit must review and amend, as necessary: Zoning Board of Appeals decisions, Board of Health permits, common victualler's, entertainment, beer and wine, all alcoholic licenses and any other permits and licenses of the primary business and premises where the sidewalk café is proposed.

C. When a complete Sidewalk Café Street Use Permit application is submitted, the Board of Selectmen will provide a notice form to the



applicant. The notice form will include the application date, proposed sidewalk café dimensions, and comment period dates, as well as provide information on how the public can comment on the pending application. The applicant must post this notice in a prominent place at the proposed location, clearly visible from the adjacent sidewalk area. The notice form must be continuously posted for at least 10 business days before the public hearing. An inspector, under the direction of the Town Administrator, will verify the notice is posted during the public comment period.

D. The hearing before the Board of Selectmen is open to public comment. The Board of Selectmen may

disapprove an application or approve the application

as submitted or conditionally approve the

application for a Sidewalk Café Street Use Permit.

If approved, the applicant may request renewal of

the Sidewalk Café Street Use Permit on or before

March 31 of each year. A Sidewalk Café Street Use

Permit is void when: the business changes ownership;

the permit duration expires; or fees are not paid as required.

E. The Board of Selectmen may modify the conditions



of a Sidewalk Café Street Use Permit, including permitted hours or days of operation, after providing the permittee with written notice 10 days before modifying the Sidewalk Café Street Use Permit.

F. All Sidewalk Café Street Use Permits are of a temporary nature, vest no permanent rights, and are revocable. Sidewalk Café Street Use Permit shall not be transferrable or assignable.

G. The Board of Selectmen may suspend any Sidewalk Café Street Use Permit for transportation, public safety purposes, or to coordinate with parades and special events authorized and permitted by the Board of Selectmen.

## **5. Permit Application; Complete Applications Required**

Applicants for a Sidewalk Café Street Use Permit must complete and sign the Sidewalk Café Street Use Permit Application. By signing the permit application, the applicant agrees to defend, indemnify and hold harmless the Town of Wakefield. A Sidewalk Café Street Use Permit cannot be transferred or assigned.

To submit a complete Sidewalk Café Street Use Permit application, the applicant must provide the following

information along with their signed application.

A. A certified abutters list of all property owners within 300 feet of the proposed site.

B. Three copies of a legible site plan including the following:

1. North arrow;
2. Name and location of adjoining streets or alleys;
3. Width of adjacent sidewalks;
4. Location of existing improvements (for example, utility poles, parking pay stations, bus shelters, sign posts, tree pits) identifying the distance of each from nearest edge of the proposed sidewalk café area;
5. Location of property lines and dimensions of the sidewalk area proposed for café use;
6. Sidewalk width remaining for pedestrian zone and pedestrian visual corridor;
7. Location and dimensions of any proposed installations in the sidewalk area associated with the sidewalk café;
8. Location of abutting building exits and entrances;
9. Location and number of tables and chairs;
10. If fencing, bollards and chains, or planters are proposed, details including materials, dimensions, and installation method;
11. Location of existing and proposed landscaping; and

12. Location and description of adjacent parks, adjacent streets that are closed to traffic, or adjacent public plazas available for pedestrian travel.

13. Letter of Authorization form signed by the property or business owner, verifying that the sidewalk café will be operated by a food service business that is permitted by the Town of Wakefield's Health Department. This Letter of Authorization form can also be used to authorize an agent to apply for and obtain the sidewalk café permit on the owner's behalf.

14. Use description listing:

- a. The anticipated periods of use during the year;
- b. The proposed hours of daily use; and
- c. Whether any liquor will be sold or consumed in the area to be covered by the Sidewalk Café Street Use permit. Include a copy of the liquor license.

15. Certificate of \$1,000,000 liability insurance with the Town of Wakefield as an additional policy holder. Include a copy of the certificate.

#### **6. Review by the Board of Health**

If Board of Health review or additional permits are required, the Board of Selectmen will not issue a Sidewalk Café Street Use Permit until all permit requirements are met.

#### **7. Review by the Building Inspector**

Building Inspector review is not required for all proposed sidewalk cafés in the

public right-of-way, but may be required in certain circumstances, including:

a. If the total area of the sidewalk café is 100 square feet or more and the only legal exit path is through the food service business, and if Building Inspector determines that interior alterations are needed to comply with building code standards and limits to the number of occupants, then a building permit for the alterations may be required;

b. If an area of the sidewalk café is on private property, then Building Inspector permits are required.

If Building Inspector review or additional building permits are required, the Board of Selectmen will not issue a Sidewalk Café Street Use Permit until all permit requirements are met.

#### **8. Sidewalk Café Standards**

The following standards apply to all sidewalk cafés in a public place. Board of Selectmen has the discretion to require more strict standards or require specific conditions to the Sidewalk Café Street Use Permit given specific site characteristics.

- 1.No sidewalk café can occupy more than 100 square feet and must be adjacent to the building's property-line street wall.
- 2.No sidewalk café can be within 5 ft of the curbline where diagonal parking is allowed.
- 3.The useable area of a sidewalk café must have an entrance/exit directly to the public place.

4. The sidewalk café must be accessible and detectable as required by ADA guidelines.
5. Only retractable, operable awnings that extend a maximum of 4 ½ feet are allowed to cover sidewalk café.
6. No fixed or partial enclosures are allowed.
7. All furniture must be movable and not permanently affixed. All seating, tables, service furniture, planters, bollards, menu boards, podiums must be movable in order to accommodate wheelchair access.
8. The public place around the sidewalk café must meet ADA guidelines (see Clear Pedestrian Zone below);
9. All bollards and fencing is detectable by cane.
10. Sidewalk cafés may not encroach into tree pits or the corner curb radius area.
11. Umbrellas, A-frame signs, portable signs, planters, or any other encroachment are not allowed in the pedestrian zone.
12. Electrical cords or strings of lights may not be strung over or be placed on the pedestrian zone.
13. No platforms or other site-leveling structures are allowed.
14. No heating elements are allowed within the footprint of the permitted sidewalk café area.
15. The installation and use of speakers and other amplified sound is not allowed.



### 9. Clear Pedestrian Zone

A designated five(5) foot wide linear-pedestrian zone is required for all sidewalks. The pedestrian zone is measured from the outside edge of the sidewalk café fencing or fence post base to the nearest obstruction; for example, a tree pit or tree grate, news box, bicycle rack, sign post, or other similar object. If no obstruction exists, the pedestrian zone is measured to the back of the curb. The linear-pedestrian zone shall be generally straight and with no sharp or jagged turns that impair pedestrian circulation. If the only ADA access path to the sidewalk café is through the building, the review and approval by the Building Inspector is required.

The Board of Selectmen may require more than the minimum **pedestrian zone** widths in order to provide for pedestrian passage, traffic management, or any other public use purpose. Examples of where the Selectmen may require more than the minimum pedestrian-zone width include, but are not limited to:

1. Areas with high peak-period pedestrian volumes;
2. When analysis suggests a wider pedestrian zone is necessary; or
3. When approved street-design plans call for additional width.

### 10. Setbacks

In addition to creating a five (5) foot clear pedestrian zone (above), setbacks are required from the following elements:

1. Five (5) feet from alleys, driveways, bus zone areas,

- disabled person parking zones,  
and commercial loading zones;
2. Five (5) feet from curb ramps,  
traffic signs, and utility  
poles, fire hydrants, bike  
racks, and other street  
fixtures; and
  3. Fifty (50) feet from a  
residentially-zoned parcel.

A larger setback distance may be required by the Board of Selectmen to provide for pedestrian passage, traffic management, or any other public use purpose.

#### **11. Exit Requirements**

If Building Inspector determines that interior alterations are needed to provide sufficient exiting, then a Building Inspector permit application for the alterations permit will be required. A clear path-of-travel must be maintained from any building exit, equal in width to the exit door. This clear path-of-travel must be free of obstructions, like fencing, and directly connect the building exit to the public-place-sidewalk area. The egress must be free of obstructions, including gates of any type.

#### **12. Public Hearings before Board of Selectmen and Permit Approvals**

Sidewalk Café location, seating areas, street furniture and pedestrian zones must be clearly identified on the required site plan for the Sidewalk Café Street Use Permit application. The Board of Selectmen will review the application and determine if it is complete and meets the minimum requirements.

The review will include, but is not limited to:

1. Consideration of recommendations from the Director of Public Works, Building Inspector, Health Department and Town Planner.
2. Determining that the food service business is set back at least 50 feet from a residentially-zoned parcel;
3. Confirming that the Letter of Authorization is signed by the property or business owner and verifies that the sidewalk is accessory use to an adjacent, existing food service business;
4. Confirming that the applicant is the property or business owner or authorized agent as established on the Letter of Authorization form;
5. Confirming that clearance, exiting, and setback requirements are met on the site plan;
6. Confirming that any fencing details conform to installation and Americans with Disabilities Act (ADA) requirements;
7. Verifying insurance documentation meets the requirements as stated herein;
8. Verifying public notice was posted on-site during the public comment application period;
9. Reviewing whether any additional permits are required, for example: sidewalk repair, or other site-related permits;
10. Determining if sidewalk café application needs to be routed to the Zoning Board of Appeals, Board

of Health or Building Inspector for additional review

and permitting;

11. Confirming that site conditions conform to the site plan; and

12. Review of the daily operations plan including hours of operation, set-up and break-down, methods of securing furniture, and daily cleaning of sidewalks.

### **13. Sidewalk Café Permit Conditions**

The Board of Selectmen may, as deemed appropriate, condition the **Sidewalk Café Street Use Permit** to address:

1. Design standards;
2. Hours of operation and dates of use;
3. Impacts associated with the sidewalk café activity;
4. Lighting;
5. Noise;
6. Placement of signage, furniture, or equipment;
7. Need for repairs or improvements to the public place in order to accommodate the sidewalk café or to ensure access to the use complies with the ADA;
8. Pedestrian circulation, traffic management, or any public use purpose.
9. All permit-related encroachments shall be removed from the public place from October 15<sup>th</sup> to April 15<sup>th</sup> for snow plowing

or when the Street Use  
permit expires;

10. Sidewalk café must be in  
compliance with

all local and state liquor  
control laws.

11. The sidewalk café area  
may not be used for  
any use other than food and  
beverage service  
associated with the  
adjoining business.

Outdoor storage or other uses

are strictly

prohibited.

**14. Permittee Responsibilities**

- A. The permittee shall maintain the sidewalk café, and adjoining and abutting public place free of all refuse of any kind generated from the operating the sidewalk café and their business.
- B. Only materials and supplies used by the permittee for the daily operation of the sidewalk café may be located within the sidewalk café and the permittee shall not store other supplies or other materials in the sidewalk café or public place.
- C. The surface of the public place shall not be altered and fixtures of any kind shall not be installed in the public place unless authorized by Sidewalk Café Street Use Permit.
- D. Sidewalk café furniture and fixtures shall not be secured to any public amenity unless



authorized by Sidewalk Café Street Use Permit.

E. The permittee shall temporarily remove the sidewalk café and clear the public place as the Board of Selectmen deems necessary to temporarily accommodate access to abutting properties or utilities.

F. The permittee is responsible for ensuring that the sidewalk café activity does not encroach into the roadway, abutting property, or cause pedestrians to divert from the pedestrian zone.

G. The permittee shall not operate the sidewalk café in a way that restricts or interferes with access to the abutting property; or creates a nuisance or hazard to public health, safety, or welfare; or increases traffic congestion or delay; or constitutes an obstruction for fire, police, or sanitation vehicles.

H. The permittee shall immediately remove the sidewalk café when ordered by the Board of Selectmen, the Chief of Police, the Fire Chief, or Building Inspector.  
or to see what the Town will do about it.

*Town Planner Paul Reavis motioned that the Town vote to amend the Zoning Bylaws by adopting Article 26, which was seconded. Marc Luca, Chair, Wakefield*

Commission on Disability Issues explained that they voted Favorable Action. Moderator Carroll explained that this requires a 2/3 vote, and declared that "the motion carries".

October 30, 2012

We approve the amendment to the Wakefield by-laws adopted under Article 26 on the Warrant for the Annual Town Meeting which convened on May 14, 2012.

Martha Coakley, Attorney General  
By: Margaret J. Hurley, Asst. AG

Moderator William Harbison Carroll presented Article 27 as follows:

#### Article 27

To see if the Town vote to amend the Zoning Bylaws by adding the definition of Assisted Living Facility to §190-4.B. Definitions following ATTACHED DWELLING COMPLEX:

"ASSISTED LIVING FACILITY--- A residential development subject to certification under M.G.L. Chapter 19D as the same may be amended or recodified, which provides room and board; provides assistance with activities of daily living for three or more adult residents who are not related by consanguinity or affinity to their care provider and collects payment or third party reimbursement from or on behalf of residents to pay for the provision of room, board and assistance"

amending the Use Table, §190-23 by adding Assisted Living Facilities after Hospital to the list of uses as follows:

SSR SR GR MR NB LB B LI

I

"Assisted Living N N SP N SP SP SP SP SP"

*And amending §190-41.B, Table 3, Table of Required Off-Street Parking by deleting the parking requirements for Hospital, chronic or convalescent sanatoriums and nursing or convalescent homes, and replacing with the following:*

"Hospital, chronic or convalescent sanatoriums and nursing or convalescent homes or assisted living facilities"	"1.0 per 2 employees in the maximum working shift, plus 1.0 per attending doctor, plus 1.0 per patient beds"
---	--

*Atty. Michael P. McCarthy, 8 McDonald Farm Rd. motioned that Article 27 be indefinitely postponed, which was seconded. Moderator Carroll declared that the motion for Indefinite Postponement "carries".*

Moderator Carroll presented Article 28 as follows:

Article 28

To see if the Town will vote to amend the Wakefield Zoning Bylaw creating Section 190-103 entitled Assisted Living Facility Overlay District to read as follows:

190-103 Assisted Living Facility Development

A. Applicability and Intent. The intent of Section 190-103, Assisted Living Facility Development, is to provide for locations of Assisted Living Facilities. As provided in §190-23, Table of Use Regulations, these provisions apply only within the Assisted Living Facility Overlay District. Within the Assisted Living Facility Overlay District all provisions of the Wakefield Zoning Bylaw applicable to the underlying districts shall continue to apply, except that a special permit granted under this §190-103, subject to the following, allows a development for an Assisted living Facility.

B. Procedure. The special permit granting authority for an Assisted Living Facility shall be the Board of Appeals. No Assisted Living Facility shall be allowed except by a Special Permit, relating to property located in the Assisted Living Facility Overlay



District, granted by the Board of Appeals in accordance with the requirements of §190-44-45 of the

Wakefield Zoning Bylaws. Said Board of Appeals may impose such conditions, as it deems appropriate for the protection of public health, safety, and welfare.

Developments under special permit granted under this §190-103 for an Assisted Living Facility are not to be subject to the provisions of §190-32 Multifamily dwellings.

C. Density, Dimensional and Parking Requirements.

i. **Number of Units within the Assisted Living Facility Development.** The minimum area required shall be 500 square feet of land for each unit (including staff or caretaker unit);

ii. **Dimensional Requirements.** The Business zone dimensional requirements of

Table 2, Table of Dimensional Regulations of the Wakefield Zoning Bylaw

shall apply to the Assisted Living Facility and the provisions and/or

requirements of Article VI and §190-35 of this Bylaw shall not apply to

the Assisted Living Facility. The dimensional requirements for an Assisted

Living Facility may be reduced and/or altered by the Board of Appeals by

issuance of a special permit. Any such reduction and/or alteration shall be

supported by evidence of infeasibility due to lack of suitable land, design



considerations or other similar factors. The Board of Appeals must also find

that the granting of such special permit will not adversely affect the health,

safety, convenience, character or welfare of the neighborhood or district or the

Town. The Assisted Living Facility may be comprised of more than one

building with no minimum distance requirement between buildings and may

also be located on more than one contiguous lot.

iii. **Parking and Loading.** The Assisted Living Facility shall include 1 parking

space per every 3 units and there is no loading bay requirement. The parking spaces shall be designed

in accordance with the requirements and/or

standards of Article VII of the Zoning Bylaws. The requirements and/or standards of

Article VII maybe reduced and/or altered by the Board of Appeals by issuance

of a special permit. Any such reduction and/or alteration shall be supported by

evidence of infeasibility due to lack of suitable land, design considerations or

other similar factors. The Board of Appeals must also find that the granting of

such special permit will not adversely affect the health, safety, convenience,

character or welfare of the neighborhood or district or the Town.

D. Accessory uses. Assisted Living Facilities may have accessory uses within a

building as may be desirable for the use and convenience of its residents,

including without limitation, hairdressers/barbers, retail sales, dining room/area,

or to see what the Town will do about it

#### PROPERTY OWNER

Atty. Brian McGrail, 81 Outlook Rd., motioned that the Town vote to amend the Zoning Bylaws by adding the above to S. 190-103, which was seconded. Matthew Lowry, Chairman, Planning Board advised that they had voted Favorable Action. Moderator Carroll explained that this required a 2/3 vote, and stated that the vote was YES 101, and NO 33, and declared that "the motion carries".

October 30, 2012

We approve the amendments to the Wakefield by-laws on the warrant for the Annual Town Meeting which convened on May 21, 2012. The amendments adopted under Article 28 amend the town's zoning by-laws to insert a new Section 190-103, "Assisted Living Facilities Development".

Martha Coakley, Attorney General

By: Margaret J. Hurley, Asst. AG

Moderator William Harbison Carroll presented Article 29 as follows:

#### Article 29

To see if the Town will vote to:

Amend §190-4.B. of the Wakefield Zoning Bylaw by adding the following definition:

"Assisted Living Facility--- A residential development subject to certification under M.G.L. Chapter 19D as the same may be amended or recodified, which provides room and board; and which provides assistance with activities of daily living for three or more adult residents who are not related by consanguinity or affinity to their care provider and collects payment or third party reimbursement from or on behalf of residents to pay for the provision of room

and board and the provision of assistance with the activites of daily living."

Amend §190-5 of the Wakefield Zoning Bylaw entitled "Establishment" by adding the following at the end thereof:

"Assisted Living Facility Overlay District"

Amend §190-6.A of the Wakefield Zoning Bylaw entitled "General Description" by adding the following at the end thereof:

"(17) The Assisted Living Facility Overlay District is a special overlay district to distinguish locations suitable for an Assisted Living Facility use and to regulate that use within them. Within such district all provisions of the Wakefield Zoning Bylaw applicable to the underlying districts shall continue to apply except as provided in §190-103 entitled Assisted Living Facility Development"

Amend the Wakefield Zoning Bylaw by amending the Zoning Map by superimposing over the existing zoning districts an overlay district as shown on map titled:

"Assisted Living Overlay District" dated May 14, 2012.

Amend §190-7.A. of the Wakefield Zoning Bylaw entitled "Zoning Map" by adding the following at the end thereof:

"(6) The Assisted Living Overlay District is located as shown on a separate map entitled "Assisted Living Overlay District dated May 14, 2012.""

Amend the Wakefield Zoning Bylaw by adding to the Table of

Use Regulations, §19023, Table 1, below Hospital the following:

"Assisted Living Facility is only allowed in the Assisted Living Overlay District by a Special Permit pursuant to §190-103", or to see what the Town will do about it.

Nancy L. Bertrand, 7 Shumway Cir., motioned to amend this article to omit lots 17-085-84B and 17-086-84D from the overlay district, which was seconded. After calling for a vote, Moderator Carroll declared that "the motion carries to amend".

THE PROPERTY OWNER

Atty. Brian McGrail, 81 Outlook Rd., motioned that the Town vote to amend the Zoning Bylaws as described above, which was seconded. Moderator Carroll explained that this required a 2/3 vote and declared that the vote was YES 106, and NO 18, and added that "the motion carries".

October 1, 2012

We approve the amendments to the Wakefield by-laws, and the map related to Article 29 adopted under this Article on the Warrant for the Annual Town Meeting which convened on May 21, 2012.

Martha Coakley, Attorney General  
By: Margaret J. Hurley, Asst. AG

Moderator William Harbison Carroll  
presented Article 30 as follows:

Article 30

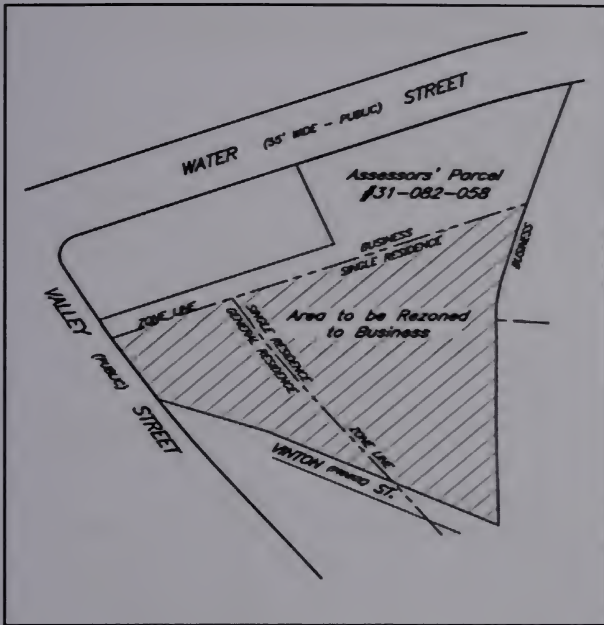
To see if the Town will vote to amend the Wakefield Zoning Bylaw by amending the Wakefield Zoning Map dated May 9, 2011 by changing the zoning district designation of so much of the property on Water Street shown on Wakefield Assessors Maps as Parcel 58 of Map 31 as is currently within the Single residence or General Residence District to the Business District,

and amending the zoning text, §190-7. Zoning Map such that the changed Zoning Map has a new date. The first sentence of §190-7.A. is changed as follows: "A. Except as set forth below, the above zoning districts are shown on the map entitled "Wakefield Zoning Map, dated May 14, 2012.", or to see what the Town will do about it.

THE PROPERTY OWNER

Map for Article 30





Atty. Brian D. McGrail, 81 Outlook Rd., motioned that the Town vote to amend the Zoning Bylaw by changing the Zoning Map as set forth in Article 30, which was seconded. Matthew Lowry, Chairman, Planning Board explained that they had voted Favorable Action. Moderator Carroll added that this required a 2/3 vote and declared that the vote was YES 102, and NO 0, and stated that the "motion carries unanimously".

October 1, 2012

We approve the amendments to the Wakefield by-laws and the map related to Article 30 adopted under this Article on the warrant for the Annual Town Meeting which convened on May 21, 2012.

Martha Coakley, Attorney General  
By: Margaret J. Hurley, Asst. AG

Moderator William Harbison Carroll presented Article 31 as follows:

Article 31

To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2012 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2012 to June 30, 2013, or to see what the Town will do about it.

MUNICIPAL LIGHT COMMISSIONERS

Town Administrator Stephen P. Maio motioned that the Town vote to authorize the Board of Assessors to use such sum of the balance of the Operating Fund of the Municipal Gas & Light Department as of June 30, 2012 as the Board of Light Commissioners may vote in computing the tax rate for fiscal period July 1, 2012 to June 30, 2013, which was seconded. Brian Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll advised that "the motion carries".

Selectmen Chairperson Betsy Sheeran thanked WCAT, and motioned to dissolve this Annual Town Meeting at 10:20 p.m. which was seconded and so voted.

Mary K. Galvin, Town Clerk

## *Report of the Town Clerk*

REGULAR TOWN MEETING  
NOVEMBER 15, 2012  
ATTENDANCE

Precinct	7:30	8:00	9:00	9:30
1	14	24	29	20
2	13	13	13	13
3	15	23	26	27
4	14	17	19	19
5	19	23	26	26
6	27	31	34	34
7	22	26	28	28
Total	124	157	175	176

With 124 Registered Voters in attendance at 7:30 p.m., Moderator William Harbison Carroll called this Regular Town Meeting to order in the Galvin Middle School Auditorium, 525 Main St., Wakefield. Visitors and non-voters were individually introduced. Tellers were selected and duly sworn by the Town Clerk. Finance Committee Chairman Brian Cusack motioned that the reading of the Warrant, with the exception of the Constable's Return, be dispensed with, which was seconded and so voted. Moderator Carroll read the Constable's return.

Mary K. Galvin  
Town Clerk

Moderator William Harbison Carroll presented ARTICLE 1 as follows:

To see if the Town will hear and accept a report on the Fiscal year 2012 budget, or to see what the Town will do about it.

TOWN ADMINISTRATOR

## TOWN OF WAKEFIELD

Town Administrator motioned THAT THE TOWN VOTE TO ACCEPT A REPORT ON THE FISCAL YEAR 2012 BUDGET, which was seconded. Moderator Carroll declared that the "motion carries".

Moderator William Harbison Carroll presented ARTICLE 2 as follows:

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Clerical (Town Hall) AFSCME Council 93, Local 3117 for the period July 1, 2012 to June 30, 2015 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

## BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN VOTE TO IMPLEMENT A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF WAKEFIELD AND THE WAKEFIELD CLERICAL (TOWN HALL) AFSCME COUNCIL 93, LOCAL 3117 FOR THE PERIOD JULY 1, 2012 TO JUNE 30, 2015 AND TO PROVIDE THEREFOR THAT THE TOWN SUPPLEMENT THE PERSONAL SERVICE ACCOUNTS OF VARIOUS DEPARTMENTAL BUDGETS BY RAISING AND APPROPRIATING FROM THE TAX LEVY THE AMOUNT OF \$35,040.01 and BY THE TRANSFER OF \$846.75 FROM THE WATER SURPLUS REVENUE ACCOUNT TO THE PUBLIC WORKS WATER PERSONAL SERVICES ACCOUNT; AND BY THE TRANSFER OF \$792.20 FROM THE SEWER SURPLUS ACCOUNT TO THE PUBLIC WORKS SEWER PERSONAL SERVICES ACCOUNT, TO THE FOLLOWING PERSONAL SERVICES ACCOUNTS, which was seconded:

ACCOUNTING	\$ 5067.18
BUILDING	\$ 663.59
POLICE	\$ 4103.26
FIRE	\$ 4100.95
COUNCIL/AGING	\$ 3612.96
PUBLIC WORKS	\$ 975.36
HUMAN SERVICES	\$ 3625.51
TOWN CLERK	\$ 1374.72
TREASURER	\$ 1496.22
ASSESSORS	\$ 763.59
TAX COLLECTOR	\$ 4721.74
BOARD OF HEALTH	\$ 3925.89
Selectmen	\$ 609.04
Water	\$ 846.75
Sewer	\$ 792.20

For a total of \$36,678.96 Brian Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".



Moderator William Harbison Carroll presented  
ARTICLE 3 as follows:

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Municipal Administrative, Supervisory and Professional Employees' Association for the period of July 1, 2012 to June 30, 2015 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN VOTE TO IMPLEMENT A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF WAKEFIELD AND THE WAKEFIELD MUNICIPAL ADMINISTRATIVE, SUPERVISORY AND PROFESSIONAL EMPLOYEES' ASSOCIATION FOR THE PERIOD OF JULY 1, 2012 TO JUNE 30, 2015 AND TO PROVIDE THEREFOR THAT THE TOWN SUPPLEMENT THE PERSONAL SERVICE ACCOUNTS OF VARIOUS DEPARTMENTAL BUDGETS BY RAISING AND APPROPRIATING FROM TAX LEVY THE AMOUNT OF \$56,669.47 ; BY THE TRANSFER OF \$3365.15 FROM THE WATER SURPLUS REVENUE ACCOUNT TO THE PUBLIC WORKS WATER PERSONAL SERVICES ACCOUNT; AND BY THE TRANSFER OF \$3365.15 FROM THE SEWER SURPLUS ACCOUNT TO THE PUBLIC WORKS SEWER PERSONAL SERVICES ACCOUNT TO THE FOLLOWING PERSONAL SERVICE ACCOUNTS, which was seconded:

INFO TECH.	\$10,453.02
ASSESSORS	\$4,865.61
BUILDING	\$2,850.37
ANIMAL INSP.	\$1,058.17
COUNCIL/AGING	\$12,113.96
PUBLIC WORKS	\$10,210.20
LIBRARY	\$15,118.44
Water	\$3,365.15
Sewer	\$3,365.15

For a total of \$63,400.07. Brian Cusack, Chairman, Finance Committee explained that they voted Favorable Action. Moderator Carroll declared that "the motion carries".



Moderator William Harbison Carroll presented ARTICLE 4 as follows:

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Independent Employees Association for the period of July 1, 2012 through June 30, 2015 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN VOTE TO IMPLEMENT A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF WAKEFIELD AND THE WAKEFIELD INDEPENDENT EMPLOYEES ASSOCIATION FOR THE PERIOD OF JULY 1, 2012 TO JUNE 30, 2015 AND TO PROVIDE THEREFOR THAT THE TOWN SUPPLEMENT THE DEPARTMENT OF PUBLIC WORKS PERSONAL SERVICES ACCOUNT BY RAISING AND APPROPRIATING FROM THE TAX LEVY THE AMOUNT of \$60, 435.00; BY TRANSFERRING THE SUM OF \$18,129.00 FROM THE WATER SURPLUS REVENUE ACCOUNT TO THE PUBLIC WORKS WATER PERSONAL SERVICES ACCOUNT; AND BY TRANSFERRING THE SUM OF \$12,479.00 FROM THE SEWER SURPLUS REVENUE ACCOUNT TO THE PUBLIC WORKS SEWER PERSONAL SERVICES ACCOUNT, which was seconded for a total of \$91,043.00. Brian Cusack, Chairman, Finance Committee advised that they voted Favorable Action.

Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 5 as follows:

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money to supplement the various departmental budgets for the period July 1, 2012 to June 30, 2013, to provide wage and salary increases to non-represented employees of the Town, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN VOTE TO PROVIDE WAGE AND SALARY INCREASES TO NON-REPRESENTED EMPLOYEES OF THE TOWN, AND TO PROVIDE THEREFOR THAT THE TOWN RAISE AND APPROPRIATE FROM THE TAX LEVY THE AMOUNT OF \$22,520.53 AND THAT THE SUM OF \$11,311.00 BE APPROPRIATED BY TRANSFER FROM THE WATER SURPLUS REVENUE ACCOUNT TO THE PUBLIC WORKS WATER PERSONAL SERVICES ACCOUNT; AND THAT THE SUM OF \$11,311.00 BE APPROPRIATED BY TRANSFER FROM THE SEWER SURPLUS ACCOUNT TO THE PUBLIC WORKS SEWER PERSONAL SERVICES ACCOUNT AS FOLLOWS:

SELECTMEN	\$22622.00
ACCOUNTING	\$ 5000.00
TOWN COUNSEL	\$ 6000.00
PARKING CLERK	\$ 264.75
FIRE DEPARTMENT	\$ 7500.00
SEALER	\$ 121.19
CONSERVATION	\$ 690.26
Town Planner	\$ 1680.58
Council on Aging	\$ 1263.75

FOR A TOTAL OF \$45,142.53, which was seconded. Brian Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator William Harbison Carroll presented ARTICLE 6 as follows:

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period of July 1, 2012 to June 30, 2015 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

carry out the purposes of this Article, or to see what the Town will do about it.

#### BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned for INDEFINITE POSTPONEMENT, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator William Harbison Carroll presented ARTICLE 7 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to provide increases to the salaries of the Town Clerk, the Town Treasurer and the Town Tax Collector for the period of July 1, 2012 to June 30, 2013, or to see what the Town will do about it.

#### BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN VOTE TO INCREASE THE SALARIES OF THE TOWN CLERK, TOWN TREASURER AND TOWN TAX COLLECTOR AND TO PROVIDE THEREFOR THAT THE TOWN RAISE AND APPROPRIATE FROM TAX LEVY THE AMOUNT OF \$12,232.19 FOR THE PERIOD OF JULY 1, 2012 TO JUNE 30, 2013 TO SUPPLEMENT THE PERSONAL SERVICES ACCOUNTS OF VARIOUS DEPARTMENTS AS FOLLOWS, which was seconded:

TAX COLLECTOR	\$5997.68
TOWN CLERK	\$5433.63
TREASURER	\$ 800.88

Brian Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll explained that this article requires a 2/3 vote, and declared that the vote was YES 140, and NO 1, and added that "the motion carries".

Moderator Carroll presented ARTICLE 8 as follows:

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Firefighter's Union Local 1478 International Association of Firefighters, AFLCIO for the period of July 1, 2011 to June 30, 2014 and to provide therefore

that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN VOTE TO IMPLEMENT A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF WAKEFIELD AND THE WAKEFIELD FIREFIGHTER'S UNION LOCAL 1478 FOR THE PERIOD OF JULY 1, 2011 TO JUNE 30, 2014 AND TO PROVIDE THEREFOR THAT THE TOWN SUPPLEMENT THE FIRE PERSONAL SERVICE ACCOUNT BY RAISING AND APPROPRIATING FROM THE TAX LEVY THE SUM OF \$197,939.26, which was seconded. Brian Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll stated that "the motion carries".

Moderator Carroll presented ARTICLE 9 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to effect repairs to the Americal Civic Center, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN RAISE AND APPROPRIATE FROM TAX LEVY THE SUM OF \$150,000.00 TO CARRY OUT THE PURPOSE OF THIS ARTICLE, which was seconded. Brian Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 10 as follows:

To see if the Town will vote to approve the following:

RESOLVED, the Town of Wakefield, MA hereby passes a special bylaw requesting that, in the event of the passage of the statewide medical marijuana initiative, the Massachusetts Department of Public Health issue a registration to the



National Organization for Positive Medicine (Federal Tax ID 019-64-5887) to operate a single not-for-profit medical marijuana compassion center in the Town of Wakefield, MA. Furthermore, the Town of Wakefield, MA requests that the Massachusetts Department of Public Health waive the fees for the National Organization for Positive Medicine (Federal Tax ID No. 019-64-5887), or to see what the Town will do about it.

## CITIZEN PETITION

Laurel Skinder Gourville, Chairperson, Board of Health motioned for Indefinite Postponement, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 11 as follows:

To see if the Town will vote to amend the Zoning Bylaws by:  
A. adding the definition of "MEDICAL MARIJUANA TREATMENT CENTER" to §190-4.B. Definitions, immediately after the definition of "LOT WIDTH," as follows:

"MEDICAL MARIJUANA TREATMENT CENTER-- An establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana or products containing marijuana and/or related supplies for ostensibly medical purposes."  
and

B. amending the Use Table, §190-23, by adding "Medical Marijuana Treatment Center" after "Office of a physician, dentist, lawyer or certified public accountant (CPA) not incidental to residential use" to the list of uses, as follows:

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SR GR MR NB LB B LI I ALOD

SSR

Medical Marijuana Treatment Center N N N N N N  
N N N N

or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN AMEND THE ZONING BYLAWS AS PRESENTED IN THIS ARTICLE, which was seconded.

Police Chief Richard E. Smith expressed support for this motion, and Matthew Lowry, Chairman, Planning Board advised that they voted Favorable Action. Moderator Carroll explained that this motion required a 2/3 vote, and declared that the



vote was YES 143, and NO 9, adding that "the motion carries".

"Disapproved by Attorney General decision dated 3/13/13."

Town Administrator Stephen P. Maio presented ARTICLE 12 as follows:

To see if the Town will vote to increase the amount of real property tax exemptions for elderly residents from \$750.00 to \$1,000.00 in accordance with the provisions of M.G.L. Chapter 59 Section 5 Clause 41C or to see what the Town will do about it.

#### BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN INCREASE THE AMOUNT OF REAL PROPERTY TAX EXEMPTIONS FOR ELDERLY RESIDENTS FROM \$750 TO \$1000 IN ACCORDANCE WITH THE PROVISIONS OF MGL CHAPTER 59, SECTION, 5, CLAUSE 41C, which was seconded. Town Administrator Maio also noted that the Board of Selectmen recommend Favorable Action. Brian Cusack, Chairman, Planning Board advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 13 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds, a sufficient sum of money for the relocation/replacement of the existing seventy-two inch box culvert that exits the DPW facility located at 35 North Avenue and travels north under the existing Galvin Middle School and crosses Main Street and enters town property south of Richardson Street on the east side of Main Street and to determine whether the appropriation shall be raised by borrowing or otherwise, or to see what the Town will do about it.

#### BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned THAT THE TOWN TRANSFER FROM FREE CASH THE SUM OF \$620,605.00 TO CARRY OUT THE PURPOSE OF ARTICLE 13, which was seconded. Brian Cusack, Chairman, Finance Committee advised that they voted

Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 14 as follows:

To see if the Town will hear and act upon a report of the Board of Selectmen to layout a Town way in substantially the same location at the private way described below:

Mitchell Lane from its intersection with the sideline of Eunice Circle looping around a distance of approximately 1,075 feet to the sideline of Eunice Circle, in substantially the same location as a private way shown on a plan entitled "Plan & Profile of Mitchell Lane" by Northeastern Engineering Associates, dated May 14, 1955, Board of Survey approved February 16, 1955 and recorded August 24, 1955.

DEPARTMENT OF PUBLIC WORKS

DPW Director Richard F. Stinson motioned THAT THE TOWN VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO ACCEPT BY GRANT OR DEED OR TO TAKE BY EMINENT DOMAIN PROCEEDINGS, RIGHTS AND PERMANENT EASEMENTS NECESSARY FOR THE RECONSTRUCTION AND MAINTENANCE OF MITCHELL LANE AS A PUBLIC WAY AS DESCRIBED IN ARTICLE 14 AND TO PROVIDE THEREFORE, THAT THE TOWN RAISE AND APPROPRIATE FROM TAX LEVY THE SUM OF \$1.00, which was seconded. Matthew Lowry, Chairman, Planning Board advised that they voted to recommend Favorable Action. Moderator Carroll explained that this requires a 2/3 vote, and declared that "the motion carries unanimously".

Moderator Carroll presented ARTICLE 15 as follows:

To see if the Town will vote to authorize the Board of Selectmen to apply for, receive and expend without further appropriation a grant from the Massachusetts Water Resources Authority for the purpose of funding the Town's infiltration/inflow removal program, and further that the Town appropriate a sum of money to fund its portion for the program and to determine whether this appropriation be raised by borrowing or otherwise, or to see what the Town will do about it.

## DEPARTMENT OF PUBLIC WORKS

DPW Director Richard F. Stinson motioned THAT THE TOWN VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO APPLY FOR, RECEIVE AND EXPEND WITHOUT FURTHER APPROPRIATION A GRANT FROM THE MASSACHUSETTS WATER RESOURCES AUTHORITY IN THE AMOUNT OF \$536,000 FOR THE PURPOSE OF FUNDING THE TOWN'S INFILTRATION/INFLOW REMOVAL PROGRAM, OF WHICH 45% OR \$241,200 REPRESENTS THE GRANT PORTION AND 55% OR \$294,800.00 REPRESENTS THE LOAN PORTION TO THE TOWN BY THE MWRA AND FURTHER THAT THE TOWN AUTHORIZE THE TOWN TREASURER WITH THE APPROVAL OF THE BOARD OF SELECTMEN TO ISSUE BONDS OR NOTES TO THE MASSACHUSETTS WATER RESOURCES AUTHORITY, PAYABLE OVER 5 YEARS FROM THE SEWER ENTERPRISE FUND TO CARRY OUT THE PURPOSE OF THIS ARTICLE, which was seconded. Brian Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll explained that this requires a 2/3 vote, and declared that "the motion carries unanimously".

Moderator Carroll presented ARTICLE 16 as follows:

To see if the Town will vote (a) to raise and appropriate from tax levy or transfer from available funds a sum of money to the Other Post Employment Benefits Liability (OPEB) Trust Fund established at the November 8, 2010 Regular Meeting; (b) to designate the Health Care Security Trust (HCST) board of trustees to serve as the custodian of the Town's OPEB Trust Fund; and (c) to authorize the Treasurer and the Town Administrator of the Town to execute and deliver a Custodian and Investment Agreement with HCST, to sign checks and wire OPEB Trust Fund sums to HCST or to the Pension Reserves Investment Trust, or as they may otherwise be directed by HCST, and to make withdrawals and investments and enter into such agreements and deliver such certificates and other documents as HCST or the Pension Reserves Investment Management Board may direct; or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned THAT THE TOWN VOTE (A) TO RAISE AND APPROPRIATE FROM TAX LEVY THE SUM OF \$800,000.00 TO FUND THE OTHER

POST EMPLOYMENT BENEFITS LIABILITY (OPEB) TRUST FUND ESTABLISHED AT THE NOVEMBER 8, 2010 REGULAR MEETING; (B) TO DESIGNATE THE HEALTH CARE SECURITY TRUST (HCST) BOARD OF TRUSTEES TO SERVE AS THE CUSTODIAN OF THE TOWN'S OPEB TRUST FUND; AND (C) TO AUTHORIZE THE TREASURER AND THE TOWN ADMINISTRATOR OF THE TOWN TO EXECUTE AND DELIVER A CUSTODIAN AND INVESTMENT AGREEMENT WITH HCST, TO SIGN CHECKS AND WIRE OPEB TRUST FUND SUMS TO HCST OR TO THE PENSION RESERVES INVESTMENT TRUST, OR AS THEY MAY OTHERWISE BE DIRECTED BY HCST, AND TO MAKE WITHDRAWALS AND INVESTMENTS AND ENTER INTO SUCH AGREEMENTS AND DELIVER SUCH CERTIFICATES AND OTHER DOCUMENTS AS HCST OR THE PENSION RESERVES INVESTMENT MANAGEMENT BOARD MAY DIRECT, which was seconded. Mr. Maio also expressed appreciation to Daniel Sherman of the Finance Committee for his work on this issue. Brian Cusack, Chairman, Finance Committee advised that they enthusiastically voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 17 as follows:

To see if the Town will vote to accept the report of the Permanent Building Committee in relation to the Galvin Middle School as a report of progress, or to see what the Town will do about it.

#### PERMANENT BUILDING COMMITTEE

Joseph B. Bertrand of the Permanent Building Committee motioned THAT THE TOWN ACCEPT THE REPORT OF THE PERMANENT BUILDING COMMITTEE AS A REPORT OF PROGRESS ON THE GALVIN MIDDLE SCHOOL PROJECT, which was seconded. Mr. Bertrand also motioned to allow Architect Charles Hay of Tappe Associates to make a presentation, which was seconded and so voted. Moderator Carroll declared that the motion under Article 17 "carries".

Moderator Carroll presented ARTICLE 18 as follows:

To see if the Town will amend Part III, Section 3-2 (a) of the Town Charter that now reads: "(a) composition, term of office: There shall be a Board of Selectmen composed of seven (7) members elected, at large, for a term of three (3) years



each, so arranged that the terms of as nearly an equal number of members as is possible shall expire each year". To read: "(a) composition, term of office: There shall be a Board of Selectmen composed of seven (7) members elected, one from each voting district, for a term of three (3) years"; or to see what the Town will do about it.

## CITIZEN PETITION

Dennis Cloherty, 1 Harvest Rd. motioned to amend the town bylaws as described above, which was seconded. Moderator Carroll advised that this may not be doable as it is written. Town Counsel Mullen explained that the town has a charter, and changes can only be made by a Charter Commission, and cannot be done in an article like this. Mr. Cloherty then made a motion to withdraw his motion, which was seconded and so voted. Dan Sherman, Finance Committee motioned for Indefinite Postponement, which was seconded. Moderator Carroll declared that "the motion carries".

At 9:35 p.m. Selectmen Chairperson Betsy Sheeran motioned to dissolve this Regular Town Meeting, which was seconded. Moderator Carroll declared that "the motion carries".

Mary K. Galvin, Town Clerk



## *Report of the Town Clerk*

### *Births*

Date	Name of Child	Parents
<b>January</b>		
3	Hannah Regina Quinn	Bryan & Kristine Quinn ( Hudd )
9	Lily Noel Holmes	Joseph & Emily Holmes ( Strong )
9	Erik Roger Hubbard	Sean & Jennifer Hubbard ( Gauthier )
12	Nash Alexander Fonstein	Matthew & Adriann Fonstein ( Lipper )
12	Devan Shiloh Hupprich	Shane & Gina Hupprich ( Alessi )
13	Quinn Avery Kelley	Kevin & Alyssa Kelley ( Roy )
15	Ian McKinnon Lasker	Matthew & Erin Lasker ( Cronan )
18	Giuliana Georgianna D'Alelio	Joseph & Bernadette D'Alelio ( Obshatkin )
23	Zoe Ruth Michelle Meagher	Sean Meagher & Phaedra Moore ( Moore )
25	Andrew Michael Gorham	Michael & April Gorham ( Heinstrom )
27	Evianna Grace Alcorn	Jacob Jr & Jessica Alcorn ( Hardy )
27	Amelia Keyes Stanton	Jared & Laura Stanton ( Marcuccilli )
26	Arianna Grace Jason	Christian & Katherine Jason ( Biro )
28	Mia Evelyn Kassabian	Gary & Lisa Kassabian ( Karrat )
<b>February</b>		
1	Dean Anthony Benedetti	Michael & Sarah Benedetti ( Kogan )
1	Liam Rory Squeglia	William & Rosemarie Squeglia ( Dicicco )
1	Brynn Danielle Ross	Jeremy & Jessica Ross ( Curley )
2	Kevin Alan Lopes III	Kevin Jr & Jillian Lopes ( Sokol )
3	Isaiah Marino Bertram	Geoffrey & Jessica Bertram ( Jutte )
7	Lucy Rose Goryl	Craig & Stephanie Goryl ( Currier )
9	Lilia Behjat Bacon	Warren Bacon IV & Azita Pourali-Bacon
9	Max Allan Hoadley	John & Jamie Hoadley ( Buhite )
10	Cole James Gregory	Brian & Nicole Gregory ( Divincenzo )
11	Michael Anthony Pirrello IV	Michael III & Aprile Pirrello ( Lozzi )
12	Marissa Bernadette Leeman	Gerard Jr & Amy Leeman ( MacDonald )
14	Harrison Samuel Atkinson	Michael & Tina Atkinson ( Colella )
15	Isabella Mary Wilcock	Christopher & Cathleen Wilcock ( Burke )
19	Finley Charles Loews	Charles & Amy Loews ( Gaudreau )
19	Declan Van Hagen Arnold	Ryan & Shannon Arnold ( Cain )

21	Logan Alexander Knowles	Stephen & Susan Knowles ( Baldassaro )
22	Willow Margaret Jane Sloss	Callum Sloss & Sharon O'Brien
23	Sophie Rose Standley	Philip & Jaime Standley ( Kasendorf )
26	Owen Guy Livermore	Ryan & Janelle Livermore ( Cefalo )
28	Jack Donovan Hunt	Christopher & Courtney Hunt ( Curran )
28	John William Murphy	Alan & Kristin Murphy ( Jarmusik )

**March**

2	Henry S. Parsons Thurston	Andrew Thurston & Elizabeth Parsons
4	Evlin Rois Callanan	Brian & Ariel Callanan ( Greer )
5	Mia Mary Hajjar	William & Mary Hajjar ( Kelly )
7	Katherine Hogan Richter	Charles & Molly Richter ( Hogan )
8	Molly Anne Slater	Terrence & Elaine Slater ( Woods )
11	Laura Jean Nasser	Mark & Sara Nasser ( Levendusky )
16	Jack Thomas Blair	Thomas Blair & Maureen Doyle Blair
28	Lucas James Colleran	Joseph & Eileen Colleran ( McLaughlin )
28	Owen Patrick Colleran	Joseph & Eileen Colleran ( McLaughlin )
28	Hunter Joseph Rauseo	Michael & Lynn Rauseo ( Levoy )
29	Nico James Gallo	Randy & Stephanie Gallo ( Blaney )

**April**

3	Joseph Thomas Morrison	Thomas & Beth Morrison ( Caritey )
4	Olivia Skye Chiarella	Richard & Sonia Chiarella ( Zeraschi )
4	Peter Michael Doucet III	Peter II & Ranessa Doucet ( Howell )
6	Aine Campbell Hagan	Gary Hagan & Erin Walsh-Hagan
7	Mira Ruth Dicarlo	Anthony & Jennifer Dicarlo ( Butler )
9	Luigi Antonio Magno	Emidio Magno & Tonia Guarino
10	Caroline Mayo Cannon	Sean & Carrie Cannon ( Price )
10	Ian Michael McDonald	Rafael McDonald & Alice Rose-McDonald
11	Clio Olive Korik	Igor & Atara Korik ( Kessler )
12	Sloane Elizabeth White	Jonathan & Jenna White ( Vatcher )
13	Carly Julia Crowley	Shawn & Jennifer Crowley ( Hudson )
13	Penelope Hope Crovetti	Robert & Morgan Crovetti ( Leichter )
13	Owen Alexander Morrisseau	Lee & Kristina Morrisseau ( Cooley )
14	Keagan Gregory Haynes	Gregory Haynes & Lauren Cullity
16	Adam Anthony Ait Bourezgue	Ayoub & Michelle Ait Bourezgue (McCabe)
17	Ava Noelle Anjim	John & Jihan Anjim ( Aikur )
17	Colin Thomas Briggs	Jonathan & Kate Briggs ( Berrien )
19	Rehan Abdul Banglawala	Sarfraz Banglawala & Rumana Gazi

22	Logan Charles Pitzi	Craig & Charm Pitzi ( Cabugas )
25	Zoe Reiter Neal	Rory & Stacy Neal ( Reiter )
25	Alanah Rose Rizzo	Paul & Joyce Rizzo ( Marujo )
25	Paul Domenic Rizzo Jr.	Paul & Joyce Rizzo ( Marujo )
26	Caleb Andrew Martineau	Philip & Suzanne Martineau ( Elwell )
26	Levi Benjamin Martineau	Philip & Suzanne Martineau ( Elwell )
26	Felix Claude Menard	Andre Claude Menard & Yu Hsien Liu
27	Lily Ann Repucci	Stephen & Lindsay Repucci ( Howard )
27	Mila Valentine Barbara Rosa	Gregory Rosa & Lilian DeSouza-Rosa
29	Connor Shields Dalton	Brendan & Caroline Dalton ( Burgess )

**May**

1	Catherine Genevieve Johnson	Nathan Johnson & Genevieve Rajewski
2	Gianna Sharon Donovan	Peter & Joselinda Donovan ( Digrande)
2	Samuel David Klee	David & Ellen Klee ( Schwartz )
2	Jacob Portillo	Tony Portillo & Sandra Lopez Meneses
3	Audrey Elise Crain	Kevin & Cristin Crain ( Dotterwick )
3	Harper Elizabeth Moulton	Brandon & Nora Moulton ( Chlupsa )
4	Evelynn Isabelle L. Alphonse	Thomas Alphonse & Jeanine Gillis
6	Lillian Rose Gant	John & Lindsey Gant ( Moore )
6	Brayden James Goss	Steven Goss & Melissa Etienne
9	Lexi Marie Bourikas	Kostantinos & Gina Bourikas ( Coscia )
9	Liam Michael Mahan	Michael Mahan & Claudia Kopp
10	Nathan Andrew Farber	Scott & Leigh Farber ( Ritt )
11	Clara Rose Aloise	Nicholas & Joanna Aloise ( Berry )
11	Cassandra Elise Hurton	David & Kristin Burson ( Hurton )
13	Riley Erin Camerlengo	Jared & Mary Camerlengo ( Skidmore )
14	Austin Thomas Gagnon	James Gagnon Jr & J. MacCormack-Gagnon
17	Tyler Thomas Bosco	Andrew & Jennifer Bosco ( Martineau )
17	Orhan Yorgancioglu	Mustafa Yorgancioglu & Candan Zaimoglu
22	Molly Anne Magner	Peter & Colleen Magner ( Incandela )
24	Luca Anthony Currier	George Jr & Rachel Currier ( Gallucci )
24	Emily Grace Weiner	Jeffery & Katharine Weiner ( Freeman )
25	Thomas Daniel Corcoran	Daniel & Michelle Corcoran ( Corcoran )
25	Grace Sullivan Eriksen	Geoffrey & Sara Eriksen ( Sullivan )
26	Lincoln William Fox	Brian & Kathleen Fox ( Lipe )
27	Wessley Lewis Wilkins	Patrick & Michelle Wilkins ( Bradbury )
28	Caroline Jean Kieran	Andrew & Kara Kieran ( Daszkiewicz )
31	Matthew Ryan Meahl	Joseph & Michelle Meahl ( Locke )

**June**

1	Bella Stephanie Howe	Brandon & Amanda Howe ( Matthews )
4	Charles Anthony Gallagher	John & Kristen Gallagher ( Snyder )
4	Liam Michael Gleason	Brendan & Katherine Gleason ( Cote )
5	Matthew Thomas Sillari	Charles Jr & Laurie Sillari ( Funk )
7	Joshua Leo Metzger	Michael & Sharon Metzger ( Forsberg )
7	Mackenzie Murphy Tremblay	Keith & Laurel Tremblay ( Murphy )
11	Callie Jean Intoppa	David & Julie Intoppa ( Gatto )
14	Marco Anthony Cyr	Mark & Tracy Cyr ( Manupelli )
14	Ellery Buz Johnson	Matthew & Ehrin Johnson ( Clegg )
14	Mila Renee Williams	Joshua Hinkson & Stephanie Williams
15	Nico Joseph Giovanni	James & Carlene Giovanni ( Beard )
19	Catherine Elizabeth Layne	Steven & Erin Layne ( Hickey )
20	Alessandra D. Ostrowski	Erek Ostrowski & Eileen Dimalanta
21	Samuel Whiting Dalby	Spencer & Elizabeth Dalby ( Vaughan )
21	Julia Laurel Weidman	William Weidman III & Catherine Davis
22	Margaret Louise Kattar	Solomon Kattar & Aisling O'Donovan
23	Leah Louise Ellis	Neal Ellis & Elena Proakis
26	Ava Michele Holmes	Ryan & Michele Holmes ( Bartleson )
26	Zoey Jane Shelton	John IV & Colleen Shelton ( Gerardi )
27	Alice Margaret Dobbs	Michael & Katherine Dobbs ( Kangas )
28	Nadia Angelina Mitchell	Jon & Christine Mitchell ( Bordonaro )

**July**

1	Michael Joseph Frattura	Michael & Jessica Frattura ( Mitchell )
3	Oliver James Berlin	Aaron & Kristen Berlin ( Rodrigue )
3	Reid Ellis Berlin	Aaron & Kristen Berlin ( Rodrigue )
3	Gage Michael Gamwell	Gregory & Kate Gamwell ( Decker )
5	Ryan Emory Heusinkveld	Mark & Kendra Heusinkveld ( Collins )
6	Amelia Grace Loughman	Daniel & Melissa Loughman ( Badolato )
7	Sydney Louise Hewett	Sean Hewett & Emily Martineau
9	Daniel Bradford Burt	Matthew & Nancy Burt ( Akin )
9	Molly Susan Darnell	Robert & Alison Darnell ( Legor )
9	Molly Marie Garfield	Melissa & Eric Garfield ( Groves )
12	Nathan Michael Coyle	Bradley & Jacqueline Coyle ( Snow )
13	Finn Carter Arnold	Kyle & Victoria Arnold ( Finn )
14	Shaylee Fallyn Zervas	Keith & Samantha Zervas ( Farrell )
15	Sophia Giacqueline Silva	Patrick & Vanessa Silva ( Onorio )



24	Tyler Frank Smith	Shawn & Mariana Smith ( Gilroy )
27	Jacoby William Bavin	William & Christina Bavin ( Cavallo )
27	Julianna Christina Bavin	William & Christina Bavin ( Cavallo )
27	Nevaeh Allison Tetrault	Andrew & Christine Tetrault ( Knapp )

**August**

1	Lyla Anne Clements	Michael & Linda Clements ( Golden )
1	James Andrew Langton	John Jr & Stacey Langton ( Guinasso )
3	Olivia Modlinska Geehan	Gregory Geehan & Alicja Modlinska
6	Liam Parker Sargent	Phillip & Kelly Sargent ( Davis )
7	Vincent John Cataldo	Robert & Danielle Cataldo ( Cirigliano )
7	Reese Nicole Crowley	Patrick & Christine Crowley ( Garrison )
7	Donald Jack Goss IV	Donald Jack III & Liza Goss ( Brass )
7	Timothy Seamus Hegarty	Sean & Karen Hegarty ( Innis )
9	Audrey Lynn McDonald	John & Jennifer McDonald ( Reboulet )
9	Finnigan James Stone	Jonathan & Erin Stone ( Tierney )
9	Zoe Marie Stone	Jonathan & Erin Stone ( Tierney )
10	Sadie Anne Carlino	Robert Jr & Sharon Carlino ( Farrell )
11	Owen Wong	Bruce Wong & Wing-Yiu Chui
12	Chase Steven Korba	Douglas & Stephanie Korba ( Angelo )
14	Anjali Lakshmi Aluka	Thirumal Aluka & Padmini Boonapalli
14	Evan Joseph Kelly	Paul & Andrea Kelly ( Croce )
17	Genevieve Brea Irons	Kirk & Elizabeth Irons ( Rossicone )
17	Cora Mae Wilson	John Wilson Jr & Jennifer Kallay
18	Mya Joanne Bethune	Michael & Joy Bethune ( Tashjian )
18	Emily Elizabeth Norke	Peter & Megan Norke ( Young )
21	Jack Martin Holleran	Gerald Jr & Marjorie Holleran ( Horvitz )
23	Matthew John Belyea	Jonathan & Jessica Belyea ( Puliafico )
23	Jasper Chen Lau	Tan Yi Lau & Xi Chen
25	Ella Rose Khachadoorian Kent	Jeffrey & Carolyn Kent ( Khachadoorian )
25	Samantha Avery Meuse	Jon Meuse & Stephanie Barrone
25	Lillian Ruth Searbo	Stephen & Meaghan Searbo ( Shaw )
27	Celia Joan McLaughlin	Charles & Stephanie McLaughlin ( Bilicki )
28	John Colozzi Wollner	Gregory & Kerry Wollner ( Colozzi )
29	Thomas Manning Mersereau	Timothy & Lauren Mersereau ( Doherty )



## September

1	Dylan Rita Burnett	John & Stacy Burnett ( Marchessault )
1	Vlad Zalizetskyy	Denys Zalizetskyy & Ulyana Kryvenko
2	Emory Leigh Schultz	Eugene Schultz & Lynne Krasker Schultz
8	Julia Isabel Gazda	Kevin & Kerri Gazda ( Brosnan )
9	Kingsten Zi Yu Lau	Kok Kin Lau & Lai Yi Lam
10	Adrienne Denise Dorney	Andrew & Renee Dorney ( Joly )
10	Emma Blake Doucette	Eugene III & Elizabeth Doucette (Labriola)
12	Jackson Anthony Freitas	Bryan & Melissa Freitas ( MacPhee )
12	Benjamin Kyle Sliski	Timothy Sliski & Elizabeth Rowland
13	Julia Noelle Mercurio	John & Lauren Mercurio ( Holmgren )
16	Lilah James Demartino	James & Caitlin Demartino ( O'Brien )
18	Alex John Turner	James & Alissa Turner ( Tempero )
20	Anthony Ramon Cruz	Ramon & Laurie Cruz ( Tirabassi )
20	Nathan John Ferrell	Bret & Erica Ferrell ( Stewart )
21	Luke Anthony Albano	Marc & Courtney Albano ( Carroll )
25	Violet Maeve Keane	Gary & Courtney Keane ( Sullivan )
25	Joseph David Walczewski	Gary & Nicole Walczewski ( Cifuni )
22	Trent Roland Savage	Eric & Deirdre Savage ( Joyal )
21	Bowen Kayne Perez	Ramon & Holly Perez ( Anderson )
21	Ameya Mahi Yetukuri	Saradhara Yetukuri & Gayathri Kommavarapu
23	Naomi Elise Diolosa	Olivier & Liesel Diolosa ( Ramsey )
23	Kara Anne Leary	Matthew & Anne Leary ( Linnehan )
24	Lance Ying Fu	Yutao Fu & Ying Wei
24	Stella May Quadrozzi	William Jr & Jennifer Quadrozzi ( Gallo )
25	Colin John Robinson	Joel & Kristine Robinson ( Young )
26	Nathaniel John Sloane	Peter & Beth Sloane ( Murphy )
27	Evan Ryan Bradshaw	Adam Bradshaw & Amy Silbovitz
27	Breccan David Martin	Scott & Jami Lynn Martin ( Thompson )
29	Ryleigh Cecile Cooper	Ryan & Erin Cooper ( McCarthy )
29	Swati Jaykrushna Patel	Jaykrushna & Rekhaben ( Patel ) Patel

## October

2	Renis Ahmad Sheikh	Arshid Sheikh & Golsa Eftekhari Hosseini
3	Jack Lynton Peledge	Justin & Courtney Peledge ( Burke )
4	Augustine Anthony Schools	Benjamin & Melissa Schools ( Truman )
6	Griffin Peter Burns	Ryan & Susan Burns ( Venezia )
8	Max William Vincent	James & Amanda Vincent ( Coombes )
14	Peter Alexander Deiko	Alexander Deiko & Olga Rudgalve

16	Jake Lee Hubbard	Peter & Jaime Hubbard ( Prince )
17	Adam Charles Fountain	Jonathan Fountain & Dorothy Morley
17	Cassandra May Fountain	Jonathan Fountain & Dorothy Morley
17	Cyptin Justin Iosua	James & Jessica Iosua ( Marshall )
18	Christopher J. McNamara	Christopher McNamara & G. Anna Disisto
19	Maria Patricia Rocha Travis	Patrick & Silvia Travis ( Rocha )
23	Grace Edith Collins	Richard & Heather Collins ( Anderson )
23	Cynthia Anne Rosenfield	Mark & Melanie Rosenfield ( Dunlop )
24	Ronin Josiah Curry	Josiah & Holly Curry ( Perreault )
24	Ayaan Singh	Saurabh Anand & Gitanjali Srivastava
26	Daniel Augustus Palmer	George Jr. & Susan Palmer ( Dollhopf )
27	Ella Marie Kurti	Kreshnik & Colleen Kurti ( Hurst )
27	Richard William Nazzaro	Brian & Jackalyn Nazzaro ( Emro )
31	Gabriella Madelyn Moga	Daniel & Jacqueline Moga ( Rosa )
31	Callie Agnes Morrison	Mark & Sylvia Morrison ( Battaglia )
31	Jackson Peter Savage	Sean & Anne Marie Savage ( Paone )

## November

1	Madeline Carol Weston	Scott & Heather Weston ( Hill )
2	Connor Killeen Timmins	Jeffrey & Jacquelyn Timmins ( Killeen )
12	Marina Caroline Bubanas	Kevin & Allison Bubanas ( Knowles )
13	Emma Catherine Corey	Paul & Alexandra Corey ( Keppel )
14	Jameson Patrick Lynch	Brian & Kathryn Lynch ( Ragucci )
19	Livia Agnes Cote	Peter & Karina Cote ( Saloranta )
19	Sofia Camilla Cote	Peter & Karina Cote ( Saloranta )
20	Breton Mackeen Dudgeon	Uriah & Ashley Dudgeon ( MacDonald )
20	Analisa Sharon Lawson	Andre & Lisa Lawson ( Perno )
22	Lucienne Elizabeth Castillo	Javier Castillo & Rebecca Gilding
23	Hazel Frances Thompson	Eric & Marianne Thompson ( Laiosa )
27	Evan Robert Arkinstall	Terry & Elizabeth Arkinstall ( Muti )
29	Daanyaal Amjad Choudhry	Mohammad & Faiza Choudhry ( Jabeen )
30	Alina Pilar Harbeck	Craig & Maria Harbeck ( McCarron )
30	Colt James Verbeck	Chad Verbeck & Emily Liskow

## December

2	Dahlia Charlotte Hartelius	Peter & Juliana Hartelius ( Collins )
6	Hunter Maxwell Thorman	Patrick & Lauren Thorman ( Grover )
7	Abigail Catherine Bent	Thomas & Lauren Bent ( Gannon )
12	Madeline Frances Morris	Richard Jr & Christina Morris ( Goodwin )
15	Declan Reed Leonard	Franco & Michelle Leonard ( Pezzullo )
15	Jake Francis Stuppia	Michael Jr. & Shauna Stuppia ( McIntyre )
17	Alexandra Victoria Clair	Christopher & Victoria Clair ( Quinlan )
18	Shawn Anthony Leone	Marc & Marissa Leone ( Mancuso )
20	Nora Frances McGregor	John & Emily McGregor ( Miller )
21	Jocelyn Bree Aliski	David & Heidi Aliski ( Whalen )
21	Rowan Thomas Hartwell	Thomas Jr. & Leigh Hartwell ( Croteau )
21	Samara Wai Yan Lee	Clarence Lee & Christina Chow
22	Owen Daniel Pickett	John & Glenna Pickett ( Ryan )
25	Calvin Thomas Sessions	Stephen Ingalls & Myra Sessions
27	Andrew John Griffin	Casey & Robyn Griffin ( Goulet )
29	Audrey Jihyo Lim	Yirang Lim & Ju Hyun Choi
30	Deborah DeCote DePaula	Ulisses DeCote & Edmara DePaula DeCote

## *Marriages*

Date	Place of Marriage	Name	Residence
<b>January</b>			
1	Wakefield	John Landers	Wakefield
		Vania Tareco	Wakefield
7	Saugus	Andrew Lake	Wakefield
		Renee Gauthier	Wakefield
14	Lynn	Benjamin Kelso	Wakefield
		Nancy Liu	Wakefield
14	Salem	Ryan Doran	Medford
		Michelle Yazinka	Wakefield
14	Nahant	Charles Curreri	Wakefield
		Susanna Cusack	Wakefield
21	Wakefield	David Amerault	Wakefield
		Shannon Landis	Wakefield
28	Wakefield	Emad Dumar	Wakefield
		Wedad Almasri	Wakefield
<b>February</b>			
8	Wakefield	Hitesh Punjabi	Wakefield
		Rita Arrif	Wakefield
9	Wakefield	Charles Lim	Wakefield
		Peiyi Li	Wakefield
11	Beverly	Robert Williams	California
		Tara Petitto	California
14	Wakefield	Matthew Benoit	Wakefield
		Meredith Sherman	Wakefield
18	Georgetown	Matthew Bacigalupo	Wakefield
		Angela Iafrate	Wakefield
20	Wakefield	Amauri De Bitencourt	Wakefield
		Sandra Santos	Wakefield
21	Wakefield	Joseph Pacholski	Wakefield
		Margaret Sheehan	Wakefield
<b>March</b>			
9	Wakefield	Peter Braid	Wakefield
		Amy Silcox	Wakefield



9	Wakefield	Gregory Pique	Wakefield
		Sinem Gurel	Wakefield
17	Melrose	Timothy Wrinkle	North Andover
		Angela Catalfamo	North Andover
31	Wakefield	Joseph Marullo	Colorado
		Bethany Vollmer	Colorado
31	Arlington	Michael Giurleo	Medford
		Courtney O'Brien	Wakefield
<b>April</b>			
14	Wakefield	Foong Ha-Sim	Peabody
		Siow Cheung	Peabody
14	Wakefield	David Romero	Wakefield
		Kelly Monahan	Wakefield
14	Burlington	Shawn Theriault	Wakefield
		Sarah Bishop	Wakefield
15	Andover	George Stansfield IV	Wakefield
		Jeanine Pennucci	Wakefield
21	Watertown	James Meuse	Wakefield
		Lindsay Page	Wakefield
28	Wakefield	Michael Sorrentino	Wakefield
		Tara McDonald	Wakefield
<b>May</b>			
5	Wakefield	Jason Sirois	New Hampshire
		Kelly Gilmartin	New Hampshire
5	Peabody	Joel Schwartz	Wakefield
		Jaurice Ogle	Wakefield
12	Brewster	Adam Clark	Wakefield
		Patricia DeWolfe	Wakefield
12	Wakefield	Keith Wong	Wakefield
		Jennifer Helberg	Wakefield
19	Salem	Kevin Cordy	Wakefield
		Kristin Smedberg	Wakefield
19	Peabody	Mark Simons	Wakefield
		Beth Davison	Danvers
19	Danvers	Martin Schiff	New York
		Jennifer Taggart	New York
19	Sudbury	David Eulie	Andover



		Jennifer Razzaboni	Lynn
19	Sturbridge	Colin Callaghan	Wakefield
		Sayward Bosse	Wakefield
20	Danvers	Brian Allen	Wakefield
		Karen Kay	Wakefield
26	Ipswich	Patrick Dugan	Wakefield
		Marissa Abreu	Wakefield
27	Belmont	Derek Demaso	Wakefield
		Natalie Williams	Belmont
<b>June</b>			
1	Quincy	Gregory Porzio	Wakefield
		Diana Gallo	Wakefield
2	Boston	Sean Kingsley	Wakefield
		Kristen Brescia	Wakefield
2	Wakefield	Chongman Chan	Hong Kong
		Hoi Ip	Hong Kong
8	Salisbury	Richard Burditt, Jr.	Wakefield
		Kim O'Brien	Wakefield
9	Saugus	Wendi Brenner	Lynn
		Denise Schroeder	Lynn
9	Cambridge	Jeff Wasilko	Wakefield
		Julie Jamieson	Virginia
9	Wilmington	Kevin Chisholm	Wakefield
		Kristin Pagliuca	Wakefield
16	Malden	Benjamin Reuell	Wakefield
		Sarah Thomas	Wakefield
16	Wakefield	Walter Doyle, Jr.	Wakefield
		Annette Smith	Wakefield
21	Wakefield	Christopher Stager	Wakefield
		Adrian Verhulst	Wakefield
22	Boston	Frank D'Ippolito	Arlington
		Anna Maria Licameli	Salem
22	Stoneham	Robert Melino	Wakefield
		Alexandra Skrekas	Wakefield
23	Barnstable	Russell Keene, III	West Roxbury
		Kelly Varney	West Roxbury
23	Andover	David Rocca	Wakefield
		Lindsay MacHenry	Wakefield

29	Bourne	Peter Hatch	Wakefield
		Allison Lacy	Stoneham
30	Haverhill	Paul Burke	Wakefield
		Jodi Gosule	Wakefield

**July**

6	Tewksbury	Stephen Pirrello	Melrose
		Shannon Burchill	Melrose
7	Everett	Annette Williams	Winthrop
		Glenia Dyott	Winthrop
7	Ipswich	Joshua Gregorio	Bradford
		Connie Carroca	Bradford
13	Sharon	Eric Sherman	Woburn
		Sally Gage	Woburn
20	Lynnfield	Brian Freeman	Peabody
		Samantha Salerno	Wakefield
21	Gloucester	Jared Ackerman	Wakefield
		Danielle Duval	Wakefield
21	Malden	Nathan Alvarado	Southbridge
		Rosaura Contes	Salem
22	Wakefield	James Richter	Newbury
		Anne Domit	Boston
26	Wakefield	Nancy Craig	Indiana
		Tamera Mills	Indiana
27	Wakefield	Marc Walsh	Wakefield
		Jennifer Gange	Wakefield
27	Peabody	David Forster	Wakefield
		Ashley Gallant	Wakefield
27	Groton	Brendan Thistle	Cambridge
		Marie Spang	Cambridge
28	Saugus	Daniel Wise	Wakefield
		Emily Munger	Wakefield
28	Wakefield	Michael Senn	Wakefield
		Katherine Bilicki	Wakefield

**August**

2	Billerica	Thomas Porcaro	Chelmsford
		Kristina Crichton	Chelmsford
6	Wakefield	Ludin Salguero	Wakefield

		Rachael Hyler	Wakefield
9	Wakefield	Jeffrey Miller	Arizona
		Ashley O'Neil	Wakefield
11	Wakefield	Yingshi Tang	Wakefield
		Luming Cai	Wakefield
16	Wakefield	Matthew Quinlan	Wakefield
		Renee Boudreau	Wakefield
18	Wakefield	Timothy Booth	Wakefield
		Heather Cunningham	Wakefield
18	Topsfield	Matthew Leahy	Wilmington
		Lindsay Emmott	Wilmington
25	Wakefield	David Sykes	North Andover
		Martha Gibb	North Andover
25	Melrose	Dominic Quinn	Wakefield
		Shannon Nestor	Wakefield
			New
25	Edgartown	Edward Breen	Hampshire
		Patricia Bourgeois	Wakefield
25	Georgetown	Stephen Butterfield	New Hampshire
		Gloria Chin	Wakefield
25	Mashpee	Brian Merrill	Wakefield
		Kathryn Donnell	Wakefield
26	Gloucester	Joseph Jordan	Wakefield
		Lisa Razzino	Malden
31	Wakefield	Michael Cole	Wakefield
		Andrea Galasso	Wakefield
<b>September</b>			
1	North Andover	Jeffrey Frost	Lynnfield
		Kayla Borja	Lynnfield
1	Wakefield	Glen Rowell	Wakefield
		Josephine Denham	Wakefield
2	Wakefield	Adam Pope	Virginia
		Nicole Camier	Virginia
2	Brookline	Andrew Deldonno	Wakefield
		Alison Errico	Wakefield
6	Wakefield	Stephen Maimone	Wakefield
		Pauline McDonagh	Wakefield
7	Wakefield	Michael Lyons	Wakefield

7	Topsfield	Tracey Johnson	Wakefield
		Liam MacKay	Peabody
		Rose Nadeau	Peabody
15	Middleton	John McCormack, Jr.	Wakefield
		Tatyana Pevzner	Wakefield
15	Boston	Brian Horne	Gloucester
		Jenna Howard	Gloucester
15	Wakefield	Joseph Donnellan	Wakefield
		Christina Tamer	Wakefield
15	Andover	Jamie Leupold	Wakefield
		Jennifer Benoit	Wakefield
15	Boston	Stephen Chrisos	Wakefield
		Erin Flynn	Wakefield
15	Easton	Joel Guzinski	Wakefield
		Maddie Gambale	Wakefield
15	Wakefield	Thomas Hurton, III	Wakefield
		Robin Besaw	New Hampshire
		Christopher	
15	Attleboro	Michalowski	Wakefield
		Laura Mann	Wakefield
15	Falmouth	Richard Crea, Jr.	Peabody
		Lindsey Yost	Peabody
20	Wakefield	James Collieran III	Wakefield
		Meaghan Suprina	Wakefield
20	Nantucket	Sean Seefeldt	Wakefield
		Maryann Markey	Wakefield
22	Beverly	Christopher Carpenter	Wakefield
		Fallon Siggins	Wakefield
22	Burlington	Robert Newell	Stoneham
		Cynthia Green	Stoneham
22	Wakefield	John Todisco, Jr.	Wakefield
		Kate Kretas	Wakefield
24	Wakefield	Robert Frost	Wakefield
		Leanne Zitoli	Wakefield
24	Wakefield	Jihad Raheem	Wakefield
		Lina Hussein	Wakefield
29	Waltham	Edward Higgins	Wakefield
		Sadie Sham	Wakefield

**October**

2	Wakefield	Luis Orellana	Wakefield
		Yeni Rivera	Wakefield
5	Wakefield	Acresio Gomes	Everett
		Ana Bichara	Everett
6	Marblehead	Jonathan Merrigan	Boston
		Julie deGaravilla	Boston
12	Salem	Dennis Manaog	Wakefield
		Krista Piccadaci	Wakefield
13	Wakefield	Robert Cook	Wakefield
		Deborah McCue	Lowell
14	Westford	Christopher Driscoll	Wakefield
		Stacey Waisnor	Wakefield
14	Princeton	Corey Surette	Wakefield
		Cristy James	Wakefield
26	Waltham	Stephen Ricci	Wakefield
		Daniella Flori	Wakefield

**November**

2	Groton	George Ratcliffe	Wakefield
		Christina Socci	Wakefield
3	Sudbury	Ryan Vautour	Connecticut
		Jennifer Battle	Pepperell
10	Lynn	Andrew Ranfeld	Wakefield
		Amanda Riley	Peabody
10	Wakefield	Darren Stead	Wakefield
		Jaclyn Saletnik	Wakefield
17	Wakefield	Eric Nagle	Wakefield
		Michele Hazzard	Wakefield
17	Wakefield	Jason Goldberg	Woburn
		Anastasia Romaniouk	Woburn
17	Wakefield	Brian Dumont	Wakefield
		Robyn Nazzaro	Wakefield
23	Salem	Joel Nice	Wakefield
		Christina Scarano	Wakefield
24	Kingston	Jimmy Seto	Wakefield
		Ashley Belanger	Wakefield



**December**

8	Melrose	Mark Heath	Wakefield
		Jussara Caldeira	Wakefield
8	Peabody	Christopher Humphries	Wakefield
		Kasumi Takikawa	Wakefield
8	Melrose	Christopher Doyle	Wakefield
		Jan Ferraro	Wakefield
8	Everett	Richard Orcutt	Wakefield
		Mei Hua Zhu	Wakefield
14	Wakefield	Kevin Orben	Wakefield
		Lisa Edwards	Wakefield
18	Wakefield	Damian Rebisz	Wakefield
		Amanda Bruno	Wakefield
29	Wakefield	Kenneth Cymbal	Wakefield
		Zhanna Ivanova	Wakefield
29	Wakefield	Jesus Vazquez	Boston
		Julie DiAngelis	Reading
30	Freetown	Adam Phipps	Melrose
		Sylvia Silva	Melrose
31	Boston	Charles Curran III	Wakefield
		Caroline Henderson	Wakefield

*Deaths*

Date	Name	Age
<b>January</b>		
3	Rita M. Janvrin	92
4	Joan Louison	82
9	John J. Flynn	30
10	Patricia A. Clark	55
10	Alice M. Melanson	75
11	Marjorie S. Irons	91
12	William D. Hunt	81
13	Robert Donald LeSaffre	79
14	Kenneth A. DelRossi	58
14	Herbert Muse	78
14	Phillip M. Nelson	58
15	Theresa M. MacPhee	82
15	Gennaro J. Petrillo	88
16	Susan C. DeVita	68
17	Liboria Contardo	93
17	Edward D. McIntire, Jr.	63
18	Henry J. Francesconi	74
18	Gerald M. MacAdams	87
18	Tuk Choy Kwok	80
19	Anne L. Igo	79
20	Benjamin James Tropeano	76
21	Roberta M. O'Neil	94
22	Frances M. Boudreau	94
22	Emma Zagarella	89
23	Stephen B. Ciulla	91
23	Mary Theresa Hurton	84
24	Helen Gertrude Gould	96
25	Francis X. MacDougall Jr.	57
26	Grace Marie Alleca	89
26	Louise M. Harrigan	86
26	Dorothy Marie Keefe	100
29	Margaret S. George	100
29	Claire A. McCarthy	83
30	Peter R. Barton	70

**February**

1	Josephine R. Gentile	77
1	Joseph A. Santora	91
2	Joseph G. Fabiano	87
6	Margaret B. Easton	83
6	Gloria Ann Hurley	87
6	Charles J. O'Leary, Jr.	74
7	Claire T. Humphrey	85
8	Edith Burditt	86
10	James Anthony Notto	60
10	Anne F. Schaffer	73
11	Gaetana Rose Peluso	83
11	Shirley A. Sokol	82
11	Hugo O. Forster, Jr.	78
12	Catherine M. Landers	91
12	Marion M. McCarthy	83
13	Russel L. Edwards	89
14	Paul J. Banks	84
14	David B. Naylor	59
15	Salvatore T. Costantino	95
16	Joseph Michael Chaput	54
16	Shelley Wallace Lert	102
16	Carole Levy	75
19	Mary M. Lyzun	93
21	Nancy A. Wilson	81
22	Edward L. Fenerty, Jr.	90
25	James H. McBain, Sr.	91
27	Rosa Martone	89
28	Ruth L. Ryder	97

**March**

2	Francis Joseph Kelly	80
2	Eileen M. Harrington	67

3	Ruth Barton	94
4	Bella Samis	87
5	John M. Partaledis	65
9	Mary R. Ricker	92
13	Mary A. Nee	70
17	Eleanor Dennis	89
18	John R. Costello	56
19	Gladys M. LaShoto	85
20	Lorraine Cefalo	69
20	John J. Correia	59
23	Barbara I. Copeland	92
23	Edith Voight	87
23	George Albert Melanson	89
23	Dorothy L. Mangan	93
24	Patricia M. Curran	74
25	Dominic A. DiGiammarino	84
26	Adrienne E. Smith	74
28	Lillian McKenzie	88
29	Patricia A. Cusack	58
31	Marion M. Morgan	92

**April**

3	Joseph P. Frotten	86
4	Donald John Versace	71
5	Janis L. MacKay	64
5	Arturo Ferretti	76
6	Edward Harper	87
7	Gerald J. Corradino	80
9	Virginia L. Bresett	68
10	Lorette M. Meuse	88
12	William Leach	88
14	Louis J. Racca	80
19	Corinne White	85
22	Edward F. Perreault	99
23	Lena L. Prisco	83

**May**

1	Theresa Joan Longo	94
2	Winston Clifford Moore	86

3	Roberta F. Hathon	70
4	Sofia M. DeSimone	93
4	Rose Tenaglia	93
8	Anthony C. Rose, Jr.	86
11	Ann J. Lemieux	78
12	Jeanne A. Murphy	85
12	Ann M. Toland-Cooper	69
14	Marion Jesse Louise Malmsten	95
16	Florence M. MacKenna	91
17	Doris M. Boisen	88
17	Benito G. Barsanti	82
21	Elbridge G. Davis	92
22	John C. Wegst	63
24	Sunisa Punyaratabhan	52
25	Anne Theresa Addonizio	82
28	Christopher Mogan	48
29	Beatrice L. Murphy	82
29	Shirley E. Simpson	93
29	Barbara Joan Stinson	76
31	Richard C. Boutiette	82

**June**

1	Rita May Carlton	87
3	George P. Bragalone	73
4	Elaine C. McEvoy	73
5	Marlene Luciano	79
7	Marie A. Nigro	92
7	Chan Chou Kuo	62
11	Robert Thomas Hogg	90
11	Nicolletta M. Crowley	72
12	Louise L. Bond	89
12	Lillian Catherine Studley	90
13	Elizabeth A. Mackey White	97
16	June M. Ellis	87
16	Peter J. Surette	52
17	Matthew P. Hildreth	79
19	Mary E. Osborne	98
21	Joan I. Kelley	90
21	Frank J. Kucharski	84



21	Jean K. Caruso	69
23	Harris A. Cusick	72
24	Mary B. MacEachern	90
24	Florence C. Timmins	91
29	Paul A. Chisholm	69
29	Helen M. Sheffield	88
29	Miriam R. McCoubrey	85

**July**

2	Martha Royce Lacey	86
3	Benedetta Carnevale	99
5	Shui Kwan	91
7	Mary Alice Lyle	90
8	Jerry Rosenberg	79
10	Rosalie M. Collins	95
11	Theodore P. Assini	85
11	Walter E. Sneed	77
12	Mary F. Goward	89
16	Joseph M. Byrne	86
17	George Lincoln Pietrantoni	70
18	Palmina Evangelista	76
19	Margaret Penta	102
21	Carl E. Elliott	91
30	Sophie T. Hitron	92
31	Mary A. Donnarumma	88

**August**

4	Beatrice T. Franklin	94
5	Alfred J. DiTonno	91
6	Jinghua Zhang	74
6	Marilyn L. Jones	81
7	Antonio Fernando Cardone	63
9	Marjorie J. Duggan	86
10	Glennalee Hein	83
11	Arthur J. Lynch	95
13	Michael K. Stewart	50
14	Hugh C. Metzler	57
17	Helen V. Keith	92
17	Julio R. Olivier	85

18	Sophie T. Crocker	93
19	Bernice Fletcher	98
22	Theresa E. Barricelli	86
27	Marguerite J. Tarr	98
27	Stewart E. Johnson	73
27	James S. Schloss	95
30	Kathleen Linda Lynch	62
30	Michael L. DelRossi	69
31	Renee J. Titus	47

**September**

4	Jeanette A. Sage	91
6	Lola C. Healy	87
8	Sandra S. Moses	92
9	Robert A. McDermott	64
10	Gloria M. DeMarco	85
12	Anthony M. Sousa	81
16	Jeanne Jefferson	88
17	Arthur Lamb	79
18	Janet I. Souza	69
18	Elmira E. Caprio	89
20	Giovanniantonio Tucci	84
20	Claire E. Johnson	81
21	Henrietta E. Geoghegan	92
21	David A. Sylvia	47
22	Harriet Grasso	94
24	Charles R. Cresta	79
25	Marjorie E. Roberts	92
25	Stephen P. Mitchell	61

**October**

1	M. Marjorie Maltby	83
3	Adolarata M. Fisk	97
5	Lillian M. White	84
6	Mary Carvalho	80
6	Theresa Ruehrwein	81
6	Sylvia J. Beaulieu	70
7	Barbara Ann Wishart	78
8	Kenneth P. Lowry	68

12	Richard Cerulo	69
13	Helen Spano	91
14	Alford C. Johnson, Jr.	83
15	Patricia Lee Kelley	69
15	Roger Alan Curran	76
16	Robert M. Darnell	89
17	Arthur Michael Sagarino	77
18	Elizabeth Lane	69
18	Anna Patricia Mele	99
21	Thomas S. Golini	65
22	Stephen Michael McGonagle	25
27	Philip Jackson Stackpole, Jr.	80
31	Isabel M. Muise	93

### November

1	Richard J. Nesbitt	75
3	Pasqualina Cardillo	94
4	Russell W. Cutter	67
4	Maureen Claire Daly	76
4	Ashutosh R. Thakkar	29
6	Robert M. Stanton	76
6	Rose Shwartzner	76
9	Richard Murray	76
11	William R. DiScipio, Sr.	73
11	Maureen Clair Leone	75
12	Rosina Prizio	105
12	John E. Morgan	90
16	James W. Collins, Jr.	73
16	John F. Sedlacko	84
16	James A. Luz	74
17	Mary L. Dillon	82
17	Thomas Jackson Potts, III	65
18	Robert Colarusso	76
20	Walter Edward Harrington	86
20	Peter Anthony Klidas	48
21	Philomena A. Evangelista	87
23	Barbara M. Kirk	85
23	Pauline Sica	82

**December**

2	Thomas J. Fallon	93
3	Leon F. Sleger	78
5	Leo J. Bureau	81
6	Mary B. Fitzgerald	103
6	James F. Allen	69
7	Joseph A. Croce, Sr.	90
7	Stephen A. Tewksbury	65
9	David F. Carleton	98
9	Mary Katherine Kelleher	92
10	Mary H. Cyr	97
11	Jeanette L. Spellman	77
11	Sonnino Peter Volpe	95
11	Nancy Mary Sacco	95
13	Andrew M. Williams	82
18	William Beane	81
18	Mary F. Doherty	83
21	Robert George Biggar	89
23	Ellen Powers Quinn	95
24	Helen Hope Paolini	79
24	Gerald Robert Meiklejohn	65
25	Dorothy L. Hayner	82
26	Joseph P. Monteforte	99
26	Carole Nicole Grassie	40
27	Jacqueline A. Fish	77
27	Emery Lee Miller	92
28	Mary Celeste Sullivan	89
30	Mary T. Murphy	90
31	John W. Etheridge	88

## TOWN OF WAKEFIELD

PRESIDENTIAL PRIMARY  
TUESDAY,  
MARCH 6, 2012

PRECINCTS	1	2	3	4	5	6	7	TOTAL
Registered Voters	2485	2130	2299	2243	2582	2422	2348	16509
Number Voting	533	359	363	473	449	503	460	3140
% Voting	21.45%	16.85%	15.79%	21.09%	17.39%	20.77%	19.59%	19.02%
<b>DEMOCRATIC</b>								
<b>PRESIDENTIAL PREFERENCE</b>								
*Barack Obama	79	0	0	0	0	0	0	79
No Pref.	17	0	0	0	0	0	0	17
Write-Ins	4	0	0	0	0	0	0	4
Blanks	5	0	0	0	0	0	0	5
<b>STATE COMMITTEE MAN</b>								
*Joseph F. Lawless, III	83	0	0	0	0	0	0	83
Write-Ins	0	0	0	0	0	0	0	0
Blanks	22	0	0	0	0	0	0	22
<b>STATE COMMITTEE WOMAN</b>								
*Betsy Sheeran	88	0	0	0	0	0	0	88
Write-Ins	0	0	0	0	0	0	0	0
Blanks	17	0	0	0	0	0	0	17
<b>TOWN COMMITTEE</b>								
*Group	56	0	0	0	0	0	0	56
Write-Ins	0	0	0	0	0	0	0	0
Blanks	49	0	0	0	0	0	0	49
<b>TOWN COMMITTEE</b>								
Betsy Sheeran	77							77
Mary Therese Daniels	71							71
Dorothy J. Halpin	67							67
Lisa A. Butler	68							68
Leslie J. Scott-Lysan	65							65
Kathleen M. Beaulieu	65							65
Julie M. Bernardin	60							60
Madeline R. Brown	64							64
Christopher J. Callanan	70							70
Brendan J. Connell	61							61
Anne P. Danehy	68							68
Michael J. Delory	67							67
William L. Diamond	65							65
Paul R. DiNocco	71							71
Patricia J. Doren	63							63
Mary Frances Duggan	64							64
John B. Encarnacao	73							73
Jane Good	77							77
Anthony V. Guardia	79							79
Douglas L. Heath	59							59
William R. Hughson	62							62
Gregory M. Iudice	62							62
Janet A. Lively	63							63
James M. MacKAY	66							66
Thomas F. Markham, III	66							66
Ann McGonigle Santos	69							69
Jacquelynn Millinor	60							60
Anne Marie Mitchell	67							67
Richard W. Pearson	62							62
Vivian P. Peterson	62							62
Kevin S. Piskadlo	67							67
Fred Rich LaRicca	65							65
Janet Schuchter	61							61
Sam Stella	67							67
Paula J. Thompson	66							66
Write Ins	0							0
Blanks	2319							2319
<b>Elected</b>								



# 201st ANNUAL REPORT

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## PRESIDENTIAL PRIMARY TUESDAY, MARCH 6, 2012

PRECINCTS	1	2	3	4	5	6	7	TOTAL
Registered Voters	2485	2130	2299	2243	2582	2422	2348	16509
Number Voting	533	359	363	473	449	503	460	3140
% Voting	21.45%	16.85%	15.79%	21.09%	17.39%	20.77%	19.59%	19.02%
<b>REPUBLICAN</b>								
<b>PRESIDENTIAL PREFERENCE</b>								
Ron Paul	24	0	0	0	0	0	0	24
*Mitt Romney	349	0	0	0	0	0	0	349
Rick Perry	1	0	0	0	0	0	0	1
Rick Santorum	33	0	0	0	0	0	0	33
Jon Huntsman	1	0	0	0	0	0	0	1
Michele Bachmann	2	0	0	0	0	0	0	2
Newt Gingrich	15	0	0	0	0	0	0	15
No Preference	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	2	0	0	0	0	0	0	2
<b>STATE COMMITTEE MAN</b>								
*Albert J. Turco	325	0	0	0	0	0	0	325
Robert E. Aufiero	61	0	0	0	0	0	0	61
Write-Ins	41	0	0	0	0	0	0	41
Blanks	0	0	0	0	0	0	0	0
<b>STATE COMMITTEE WOMAN</b>								
*Brittany A. Carisella	274	0	0	0	0	0	0	274
Write-Ins	3	0	0	0	0	0	0	3
Blanks	150	0	0	0	0	0	0	150
<b>GROUP TOWN COMMITTEE</b>								
*Group	153	0	0	0	0	0	0	153
Write-Ins	0	0	0	0	0	0	0	0
Blanks	274	0	0	0	0	0	0	0
<b>INDIVIDUAL TOWN COMMITTEE</b>								
Gerard William Leeman	164							164
Albert J. Turco	259							259
David A. Kelly	175							175
Robert V. McCorry, Jr.	167							167
Jeanne M. McCorry	167							167
Joanne M. Turco	200							200
Heather A. Cunningham	171							171
Joseph V. Tringale	185							185
Mary J. Salois	165							165
Philip A. Salois	164							164
Bruce A. McPhee	170							170
Anne T. Willett	181							181
Alan James Coffin	167							167
Phyllis J. Hull	212							212
Richard R. Tisei	311							311
Eugenia M. Coffin	162							162
Arthur J. Rotondi, Jr.	179							179
Joseph Sebastiano Tringale	179							179
Charles L. Geier	168							168
Brittany A. Carisella	179							179
Vincent Andrew Carisella	178							178
Michael M. Motzkin	170							170
Lou Ann Bumstead	174							174
Kathryn Day Morgan	177							177
Roland A. Cote	163							163
Jerome V. Sweeney, II	181							181
Richard A. Afrikian	165							165
Kevin P. Scott	193							193
Write-Ins	0							0
Blanks	9819							9819
* Elected								

## TOWN OF WAKEFIELD

PRESIDENTIAL PRIMARY  
TUESDAY,  
MARCH 6, 2012

PRECINCTS	1	2	3	4	5	6	7	TOTAL
Registered Voters	2485	2130	2299	2243	2582	2422	2348	16509
Number Voting	533	359	363	473	449	503	460	3140
% Voting	21.45%	16.85%	15.79%	21.09%	17.39%	20.77%	19.59%	19.02%
<u>Green Rainbow</u>								
<u>PRESIDENTIAL PREFERENCE</u>								
Kent Mesplay	0	0	0	0	0	0	0	0
*Jill Stein	1	0	0	0	0	0	0	1
Harley Mikkelson	0	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0
<u>STATE COMMITTEE MAN</u>								
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	1	0	2
<u>STATE COMMITTEE WOMAN</u>								
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	1	0	2
<u>TOWN COMMITTEE</u>								
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	10	0	0	0	0	0	0	10
* Elected								

ANNUAL TOWN ELECTION  
APRIL 24, 2012

precincts	1	2	3	4	5	6	7	Total
Registered Voters	2496	2121	2296	2232	2556	2434	2363	16498
Turnout Voting	580	377	410	488	500	566	638	3559
Turnout Voting	23.24%	17.77%	17.86%	21.86%	19.56%	23.25%	27.00%	21.57%
<b>BOARD OF SELECTMEN - 3 YEAR TERMS</b>								
Brian E. Falvey	362	178	215	228	257	335	378	1953
Paul R. DiNocco	305	192	192	208	265	320	302	1784
Thyllis J. Hull	157	146	128	140	148	139	201	1059
Breg Liakos	90	81	142	240	164	154	145	1016
Phillip L. Renzullo	75	53	62	46	55	65	75	431
Write-Ins	3	1	0	1	1	5	3	14
Blank	0	0	0	0	0	0	0	0
<b>TAX COLLECTOR - 3 YEAR TERM</b>								
Kathleen M. Kelly	406	276	305	349	363	418	467	2584
Write-Ins	2	3	0	0	0	0	1	6
Blank	172	98	105	139	137	148	170	969
<b>MODERATOR - 1 YEAR TERM</b>								
William Harbison Carroll	385	260	300	340	335	383	429	2432
Write-Ins	2	4	1	5	0	2	4	18
Blank	193	113	109	143	165	181	205	1109
<b>TOWN GAS &amp; LIGHT COM. 3 YEAR TERMS</b>								
Michael P. McCarthy	379	250	279	322	329	380	419	2358
Kenneth J. Chase Jr	359	246	284	311	321	358	403	2282
Write-Ins	1	4	1	0	3	0	2	11
Blank	0	0	0	0	0	0	0	0
<b>SCHOOL COMMITTEE - 3 YEAR TERMS</b>								
Kathryn Day Morgan	382	247	274	324	344	402	476	2449
Janine C. Iengo-Cook	315	168	209	212	223	219	287	1633
John E. Bengtson	175	145	160	222	239	260	210	1411
Write-Ins	4	3	2	0	0	3	5	17
Blank	0	0	0	0	0	0	0	0
<b>LIBRARY TRUSTEES - 3 YEAR TERMS</b>								
Kevin Patrick Scanlon	369	239	281	303	320	369	413	2294
Cindy A. Schatz	341	231	277	299	316	354	392	2210
Write-Ins	34	14	18	18	24	21	27	156
Blank	0	0	0	0	0	0	0	0
<b>PLANNING BOARD - 5 YEAR TERM</b>								
William M. D'Amore	351	236	281	309	315	349	388	2229
Write-Ins	0	2	1	2	0	0	2	7
Blank	229	139	128	177	185	217	248	1323
<b>BOARD OF HEALTH - 3 YEAR TERM</b>								
Laurel Skinder Gourville	365	242	296	328	332	371	419	2353
Write-Ins	2	1	3	0	1	3	1	11
Blank	213	134	111	160	167	192	218	1195
<b>HOUSING AUTHORITY - 5 YEAR TERM</b>								
Alfred S. Confalone	375	115	282	312	331	359	415	2189
Write-Ins	2	0	1	0	0	1	5	9
Blank	203	115	127	176	169	206	218	1214
<b>BOARD OF ASSESSORS - 3 YEAR TERM</b>								
Jane A. D'Addario	368	246	281	314	326	361	408	2304
Write-Ins	4	2	3	3	2	0	1	15
Blank	208	129	126	171	172	205	229	1240
<b>BOARD OF ASSESSORS - 1 YEAR TERM</b>								
Christopher R. Wilcock	355	242	278	313	322	355	404	2269
Write-Ins	3	2	3	0	3	0	3	14
Blank	222	133	129	175	175	211	231	1276

## TOWN OF WAKEFIELD

REFERENDUM  
ELECTION  
JUNE 9, 2012

PRECINCTS	1	2	3	4	5	6	7	TOTAL
Registered Voters	2514	2119	2305	2248	2547	2425	2375	16533
Number Voting	848	518	748	756	798	868	958	5495
% Voting	33.73%	24.45%	32.43%	33.63%	31.33%	35.79%	40.34%	33.24%

## REFERENDUM QUESTION

Shall the Town of Wakefield be allowed to exempt from the provisions of prop. 2 1/2, so called, the amounts required to pay for the bond issued in order to pay the costs of demolition of the existing Galvin Middle School and construction of a new Galvin Middle School to house grades 5-8 and have a design capacity of 1,070 students, on the existing site located at 525 Main St., including the payment of all costs incidental or related thereto?

Yes	703	390	587	599	667	746	782	4474
No	145	128	162	157	131	121	176	1020
Blanks	0	0	0	0	0	1	0	1







TOWN OF WAKEFIELD

STATE PRIMARY  
TUESDAY,  
SEPTEMBER 6, 2012

PRECINCTS	1	2	3	4	5	6	7	TOTAL
Registered Voters	2556	2167	2324	2233	2562	2478	2399	16719
Number Voting	263	223	222	278	303	259	256	1804
% Voting	10.29%	10.29%	9.55%	12.45%	11.83%	10.45%	10.67%	10.79%
REPUBLICAN								
SENATOR IN CONGRESS								
*Scott P. Brown	118	105	103	117	135	110	120	808
Write-Ins	1	0	0	1	2	0	0	4
Blanks	3	0	3	1	2	3	5	17
REP IN CONGRESS								
*Richard R. Tisei	119	102	101	118	137	110	123	810
Write-Ins	0	0	1	0	1	2	0	4
Blanks	3	3	4	1	1	1	2	15
COUNCILLOR								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	11	10	16	11	17	11	20	96
Blanks	111	95	90	108	122	102	105	733
SENATOR IN GEN COURT/ 5th Middlesex								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	9	11	17	10	14	12	14	87
Blanks	113	94	89	109	125	101	111	742
REP IN GENERAL COURT / 9TH Essex District								
*Donald H. Wong	100	87	78				110	375
Write-Ins	1	0	1				0	2
Blanks	21	18	27				15	81
REP IN GENERAL COURT / 32nd Middlesex District								
No Candidate				0	0	0		0
Write-Ins				10	12	13		35
Blanks				109	127	100		336
CLERK OF COURTS								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	9	9	14	8	13	12	13	78
Blanks	113	96	92	111	126	101	112	751
REGISTER OF DEEDS / MIDDLESEX SOUTHERN DIST								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	10	9	13	8	12	13	14	79
Blanks	112	96	93	111	127	100	111	750
SHERIFF								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	7	10	14	9	12	11	13	76
Blanks	115	95	92	110	127	102	112	753
* ELECTED								

STATE PRIMARY  
TUESDAY,  
SEPTEMBER 6, 2012

PRECINCTS	1	2	3	4	5	6	7	TOTAL
Registered Voters	2556	2167	2324	2233	2562	2478	2399	16719
Number Voting	263	223	222	278	303	259	256	1804
% Voting	10.29%	10.29%	9.55%	12.45%	11.83%	10.45%	10.67%	10.79%
<b>GREEN RAINBOW</b>								
<b>SENATOR IN CONGRESS</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	1	0	0	0	0	0	0	1
Blanks	0	0	0	0	0	0	0	0
<b>REP IN CONGRESS</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	1	0	0	0	0	0	0	1
Blanks	0	0	0	0	0	0	0	0
<b>COUNCILLOR</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	0	0	1
<b>SENATOR IN GEN COURT/ 5th Middlesex</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	0	0	1
<b>REP IN GENERAL COURT / 9TH Essex District</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	0	0	1
<b>REP IN GENERAL COURT / 32nd Middlesex District</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0
<b>CLERK OF COURTS</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	0	0	1
<b>REGISTER OF DEEDS / MIDDLESEX SOUTHERN DIST</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	0	0	1
<b>SHERIFF</b>								
No Candidate	0	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	0	0	1
<b>ELECTED</b>								

## TOWN OF WAKEFIELD

STATE / PRESIDENTIAL ELECTION  
TUESDAY,  
NOVEMBER 6, 2012

PRECINCTS	1	2	3	4	5	6	7	TOTAL
Registered Voters	2630	2271	2424	2311	2639	2587	2435	17297
Number Voting	2172	1785	2059	1983	2298	2182	2097	14576
% Voting	82.59%	78.60%	84.94%	85.81%	87.08%	84.34%	86.12%	84.27%
<b>ELECTION OF PRESIDENT &amp; V.P.</b>								
*Obama & Biden Democratic	1039	956	1049	1002	1225	1182	1033	7486
Johnson and Gray Libertarian	14	20	26	21	16	18	19	134
Romney and Ryan Republican	1094	786	961	939	1039	961	1026	6806
Stein and Honkala Green-Rainbow	9	8	4	9	8	8	6	52
Write-Ins	6	4	10	5	4	3	5	37
Blanks	10	11	9	7	6	10	8	61
<b>SENATOR IN CONGRESS</b>								
*Scott P. Brown Republican	1319	1018	1188	1165	1297	1186	1256	8429
Elizabeth A. Warren Democratic	841	755	857	809	992	972	828	6054
Write-Ins	1	1	2	0	3	0	1	8
Blanks	11	11	12	9	6	24	12	85
<b>REP. IN CONGRESS / 6th DISTRICT</b>								
John F. Tierney Democratic	658	637	665	632	805	794	675	4866
*Richard R. Tisei Republican	1397	1015	1274	1232	1377	1251	1324	8870
Daniel Fishman Libertarian	53	61	58	51	38	58	41	360
Write-Ins	1	2	4	4	2	2	0	15
Blanks	63	70	58	64	76	77	57	465
<b>COUNCILLOR / 6TH DISTRICT</b>								
*Terrence W. Kennedy Democratic	1344	1178	1382	1320	1519	1379	1350	9472
Write-Ins	18	12	21	16	18	23	16	124
Blanks	810	595	656	647	761	780	731	4980
<b>SENATOR IN GEN COURT / 5th MIDDLESEX DIST</b>								
*Katherine M. Clark Democratic	1410	1184	1420	1362	1569	1454	1403	9802
Write-Ins	12	11	25	26	16	27	12	129
Blanks	750	590	614	595	713	701	682	4645
<b>REP IN GEN COURT / 9TH ESSEX DIST</b>								
*Donald H Wong Republican	1408	1169	1362				1390	5329
Write-Ins	21	21	18				12	72
Blanks	743	595	679				695	2712
<b>REP IN GEN COURT / 32nd Middlesex Dist</b>								
*Paul Brodeur Democratic				1315	1475	1385		4175
Write-Ins				15	14	27		56
Blanks				653	809	770		2232
<b>CLERK OF COURTS / MIDDLESEX COUNTY</b>								
*Michael A. Sullivan Democratic	1306	1143	1322	1295	1469	1350	1323	9208
Write-Ins	10	9	11	15	13	23	7	88
Blanks	856	633	726	673	816	809	767	5280
<b>REGISTER OF DEEDS / Middlesex Southern Dist</b>								
*Maria C. Curtatone Democratic	1262	1118	1299	1244	1440	1311	1280	8954
Write-Ins	10	11	14	18	11	19	12	95
Blanks	900	656	746	721	847	852	805	5527
<b>SHERIFF / Middlesex County (to fill vacancy)</b>								
*Peter J. Koutoujian Democratic	1021	903	1036	1008	1186	1120	1028	7302
Ernesto M. Petrone Unenrolled	598	475	519	542	565	509	551	3759
Write-Ins	4	11	5	4	5	5	1	35
Blanks	549	396	499	429	542	546	517	3480
<b>RVSD - Chelsea</b>								
*Michael T. Wall	1183	1025	1198	1178	1356	1223	1164	8327
Write-Ins	6	8	9	7	8	7	3	48
Blanks	983	752	852	798	934	952	930	6201

STATE / PRESIDENTIAL ELECTION  
TUESDAY,  
NOVEMBER 6, 2012

<b>RVSD - Malden</b>								
Jeanne M. Feeley	1126	1015	1151	1151	1313	1171	1144	8071
Write-Ins	3	7	7	7	7	5	3	39
Blanks	1043	763	901	825	978	1006	950	6466
<b>RVSD - Melrose</b>								
Henry S. Hooten	1110	986	1139	1146	1301	1153	1124	7959
Write-Ins	4	8	6	9	7	3	2	39
Blanks	1058	791	914	828	990	1026	971	6578
<b>RVSD - No. Reading</b>								
Judith Dymant	1104	980	1122	1109	1278	1143	1106	7842
Write-Ins	2	6	7	7	6	3	3	34
Blanks	1066	799	930	867	1014	1036	988	6700
<b>RVSD - Reading</b>								
Robert S. McCarthy	1104	980	1130	1104	1283	1147	1126	7874
Write-Ins	6	6	6	9	6	4	3	40
Blanks	1062	799	923	870	1009	1031	968	6662
<b>RVSD - Revere</b>								
Ronald J. Jannino	1104	969	1108	1078	1239	1111	1086	7695
Write-Ins	1	6	6	6	7	8	3	37
Blanks	1067	810	945	899	1052	1063	1008	6844
<b>RVSD - Saugus</b>								
Peter A. Rosetti, Jr.	965	864	958	948	1117	1003	1005	6860
Arthur Grabowski	285	233	253	265	267	238	251	1792
Write-Ins	3	5	5	7	2	4	1	27
Blanks	919	683	843	763	912	937	840	5897
<b>RVSD - Stoneham</b>								
Lawrence M. Means	1062	943	1089	1068	1234	1106	1083	7585
Write-Ins	3	5	6	7	5	5	3	34
Blanks	1107	837	964	908	1059	1071	1011	6957
<b>RVSD - Wakefield</b>								
Vincent J. Carisella	1189	1053	1188	1169	1357	1261	1218	8435
Write-Ins	4	5	6	6	6	5	3	35
Blanks	979	727	865	808	935	916	876	6106
<b>RVSD - Winchester</b>								
John J. Bradley, Jr.	1055	936	1078	1039	1234	1103	1058	7503
Write-Ins	4	8	5	7	7	5	2	38
Blanks	1113	841	976	937	1057	1074	1037	7035
<b>RVSD - Winthrop</b>								
Susan J. Bolster	1044	931	1066	1028	1231	1091	1060	7451
Write-Ins	4	8	6	6	7	7	2	40
Blanks	1124	846	987	949	1060	1084	1035	7085
<b>RVSD - Woburn</b>								
Deborah P. Davis	783	674	787	737	928	811	817	5537
J.B. Shaughnessy	393	350	372	407	430	373	351	2676
Write-Ins	3	6	6	5	5	5	1	31
Blanks	993	755	894	834	935	993	928	6332
<b>Elected</b>								
<b>Question 1</b>								
YES	1719	1422	1645	1591	1815	1722	1656	11570
NO	245	224	231	228	280	263	256	1727
BLANKS	208	139	183	164	203	197	185	1279
<b>Question 2</b>								
YES	862	751	885	839	983	967	849	6136
NO	1194	964	1069	1050	1227	1123	1128	7755
BLANKS	116	70	105	94	88	92	120	885





## *Report of the TREASURER'S OFFICE*

To the Citizens of Wakefield

I herewith present my report for the year ending December 31, 2012

### TRUST FUNDS

The Trust Funds now in the hands of the Treasurer are as follows:

Old Cemetery Trust Funds	\$ 6,650.00
Library Trust Funds	\$143,330.00
Park Trust funds	\$ 21,472.00
School Trust Funds	\$ 9,000.00
Various Trust Funds	\$ 28,030.00

During the Fiscal Year 7/01/2013 – 6/30/2014 the following loans will fall due:

	Principal	Interest
Dolbeare	\$513,000.00	\$ 83,700.00
Woodville Bond	\$ 33,000.00	\$ 5,170.50
Woodville Bond	\$896,000.00	\$200,974.50
Senior Center Bond	\$115,000.00	\$ 21,397.50
Sewer Bond	\$ 80,000.00	\$ 14,553.00
Public Safety Bond	\$555,000.00	\$ 13,875.00
Public Safety Bld Bond	\$ 0.00	\$173,050.00
Land Acquisition	\$ 0.00	\$ 20,300.00

	Principal	Interest
Land Acquisition	\$ 65,000.00	\$ 1,625.00
MWRA Sewer Bond	\$ 33,550.00	\$ 0.00
Water Pollution Abatement Revenue	\$ 5,570.00	\$ 0.00
Water Pollution Abatement Revenue	\$ 2,571.00	\$ 0.00
Mass Water Pollution Abatement Trust	\$ 89,742.15	\$ 21,573.69
MWRA Water Bond	\$ 50,000.00	\$ 0.00
MWRA Water Bond	\$ 50,000.00	\$ 0.00
MWRA Water Bond	\$ 40,000.00	\$ 0.00
MWRA Sewer Bond	\$ 60,159.00	\$ 0.00
MWPAT Bond	\$ 2,272.00	\$ 0.00
Water Standpipe	\$ 80,000.00	\$ 25,221.11
Water Meters	\$110,000.00	\$ 57,183.06
Galvin Middle School Feasibility Study	\$ 28,000.00	\$ 18,746.83
Athletic Fields	\$170,000.00	\$262,486.77
Galvin Middle School	\$245,000.00	\$610,002.30

We are pleased to report that the interest earned from 01/01/2012 to 12/31/2012 is as follows:

Revenue	\$268,106.64
Trust Funds	\$ 29,648.04

# **Finances**

## *Reports of*

TOWN ACCOUNTANT

STATEMENT OF ASSETS & LIABILITIES

STATEMENT OF REVENUE & EXPENDITURES

STATEMENT OF APPROPRIATION  
& EXPENDITURE BY DEPARTMENT

STATEMENT OF INDEBTEDNESS



Annual Report of the Town Accountant  
For the Fiscal Year Ending June 30, 2012

The combined Balance Sheet, Statement of Revenue and Expenditure, Statement of Appropriations and Expenditures by department, and the Statement of Indebtedness are presented on the following pages. The Town's General Fund is used to account for the basic operating activities such as administration, public safety, public works, education, human services, culture and recreation. The Non-major Governmental Funds are used to account for financial resources allocated by law, contract or designated to a specific purpose.

The accounting firm of Powers & Sullivan, Certified Public Accountants, currently audits the Town's annual financial statements. The complete financial statements and the auditors' report are available from the Town Accountant and are on file in the Accounting office. Copies of all financial reports and ledgers are available upon request during normal business hours.

Kevin M. Gill  
Town Accountant



**GOVERNMENTAL FUNDS  
BALANCE SHEET**

JUNE 30, 2012

ASSETS	General	Nonmajor Governmental Funds	Total Governmental Funds
Cash and equivalents.....	\$ 10,424,861	\$ 5,077,934	\$ 15,502,795
Investments.....	-	1,978,527	1,978,527
Receivables, net of uncollectibles:			
Real estate and personal property taxes.....	1,364,945	-	1,364,945
Real estate tax deferrals.....	238,815	-	238,815
Tax liens.....	630,953	-	630,953
Motor vehicle excise taxes.....	300,676	-	300,676
Departmental and other.....	92,723	167,147	259,870
Intergovernmental.....	6,805,572	408,785	7,214,357
Tax foreclosures.....	201,839	-	201,839
<b>TOTAL ASSETS.....</b>	<b>\$ 20,060,384</b>	<b>\$ 7,632,393</b>	<b>\$ 27,692,777</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES:</b>			
Warrants payable.....	\$ 613,438	\$ 143,311	\$ 756,749
Accrued payroll.....	650,170	-	650,170
Tax refunds payable.....	737,000	-	737,000
Other liabilities.....	929,778	-	929,778
Deferred revenues.....	9,464,046	573,625	10,037,671
Notes payable.....	-	100,000	100,000
<b>TOTAL LIABILITIES.....</b>	<b>12,394,432</b>	<b>816,936</b>	<b>13,211,368</b>
<b>FUND BALANCES:</b>			
Nonspendable.....	-	2,154,992	2,154,992
Restricted.....	-	4,727,798	4,727,798
Committed.....	1,072,293	-	1,072,293
Assigned.....	220,095	-	220,095
Unassigned.....	6,373,564	(67,333)	6,306,231
<b>TOTAL FUND BALANCES.....</b>	<b>7,665,952</b>	<b>6,815,457</b>	<b>14,481,409</b>
<b>TOTAL LIABILITIES AND FUND BALANCES.....</b>	<b>\$ 20,060,384</b>	<b>\$ 7,632,393</b>	<b>\$ 27,692,777</b>

**GOVERNMENTAL FUNDS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

FISCAL YEAR ENDED JUNE 30, 2012

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>			
Real estate and personal property taxes, net of tax refunds.....	\$ 52,119,195	\$ -	\$ 52,119,195
Tax liens.....	70,169	-	70,169
Motor vehicle and other excise taxes.....	3,076,612	-	3,076,612
Hotel/motel tax.....	642,130	-	642,130
Penalties and Interest on Taxes.....	299,771	-	299,771
Payments in lieu of taxes.....	800,874	-	800,874
Intergovernmental.....	17,600,387	3,944,454	21,544,841
Departmental and other.....	1,586,964	3,125,254	4,712,218
Contributions.....	-	492,609	492,609
Investment income.....	120,791	4,134	124,925
<b>TOTAL REVENUES.....</b>	<b>76,316,893</b>	<b>7,566,451</b>	<b>83,883,344</b>
<b>EXPENDITURES:</b>			
Current:			
General government.....	2,446,712	2,045,470	4,492,182
Public safety.....	7,776,054	297,164	8,073,218
Education.....	28,177,021	5,799,995	33,977,016
Public works.....	6,532,284	978,562	7,510,846
Community development.....	-	1,297	1,297
Human services.....	448,624	78,876	527,500
Culture and recreation.....	1,124,102	260,638	1,384,740
Pension benefits.....	11,133,432	-	11,133,432
Property and liability insurance.....	263,825	-	263,825
Employee benefits.....	11,575,505	-	11,575,505
State and county charges.....	1,397,045	-	1,397,045
Debt service:			
Principal.....	-	2,295,154	2,295,154
Interest.....	-	711,476	711,476
<b>TOTAL EXPENDITURES.....</b>	<b>70,874,604</b>	<b>12,468,632</b>	<b>83,343,236</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>5,442,289</b>	<b>(4,902,181)</b>	<b>540,108</b>
<b>OTHER FINANCING SOURCES (USES):</b>			
Proceeds from bonds and notes.....	-	353,000	353,000
Proceeds from refunding bonds.....	4,690,000	-	4,690,000
Premium from issuances of refunding bonds.....	671,338	-	671,338
Payments to refunded bond escrow agent.....	(5,261,954)	-	(5,261,954)
Capital lease financing.....	-	1,415,911	1,415,911
Transfers in.....	125,071	2,800,000	2,925,071
Transfers out.....	(2,800,000)	(125,071)	(2,925,071)
<b>TOTAL OTHER FINANCING SOURCES (USES)....</b>	<b>(2,575,545)</b>	<b>4,443,840</b>	<b>1,868,295</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>2,866,744</b>	<b>(458,341)</b>	<b>2,408,403</b>
<b>FUND BALANCES AT BEGINNING OF YEAR.....</b>	<b>4,799,208</b>	<b>7,273,798</b>	<b>12,073,006</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>\$ 7,665,952</b>	<b>\$ 6,815,457</b>	<b>\$ 14,481,409</b>

GENERAL GOVERNMENT

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
SELECTMEN'S DEPARTMENT:					
Personal Services <i>(Includes Town Planner)</i>	245,903.00	244,848.44	1,054.56	1,054.56	
Purchase of Services	40,980.00	31,045.97	9,934.03	7,255.18	2,678.85
Materials and Supplies	450.00	446.88	3.12	3.12	
TOTAL	287,333.00	276,341.29	10,991.71	8,312.86	2,678.85
Accounting Department:					
Personal Services	215,424.00	213,370.80	2,053.20	2,053.20	
Purchase of Services	66,050.00	62,145.49	3,904.51	4.51	3,900.00
Materials and Supplies	2,400.00	1,889.74	510.26	510.26	
Sundry Charges	210.00	0.00	210.00	210.00	
Capital Improvement	0.00	0.00	0.00	0.00	
TOTAL	284,084.00	277,406.03	6,677.97	2,777.97	3,900.00
Information Technology					
Personal Services	71,174.00	71,174.00	0.00	0.00	
Purchase of Services	178,900.00	119,213.87	59,686.13	68.84	59,617.29
Materials and Supplies	6,200.00	6,199.29	0.71	0.71	
Sundry Charges	650.00	650.00	0.00	0.00	
TOTAL	256,924.00	197,237.16	59,686.84	69.55	59,617.29
Capital Outlay	336,877.00	336,877.00	0.00	0.00	
TOTAL	593,801.00	534,114.16	59,686.84	69.55	59,617.29
TREASURER'S DEPARTMENT:					
Salary of Treasurer	48,612.00	48,612.00	0.00	0.00	
Personal Services	86,524.00	86,524.00	0.00	0.00	
Purchase of Services	5,500.00	4,503.40	996.60	996.60	
Materials and Supplies	650.00	616.92	33.08	33.08	
Sundry Charges	290.00	90.00	200.00	200.00	
Tax Titles	7,000.00	4,168.43	2,831.57	2,831.57	
Bank Charges	8,500.00	8,500.00	0.00	0.00	
TOTAL	157,076.00	153,014.75	4,061.25	4,061.25	0.00

LEGAL DEPARTMENT:	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
Personal Services	86,448.00	86,448.00	0.00	0.00	
Purchase of Services	38,450.00	38,429.10	20.90	20.90	
Materials and Supplies	5,600.00	5,561.10	38.90	38.90	
Sundry Charges	4,560.00	2,166.61	2,393.39	2,393.39	
Sub total	135,058.00	132,604.81	2,453.19	2,453.19	0.00
Legal Damages			0.00	0.00	
<b>TOTAL</b>	<b>135,058.00</b>	<b>132,604.81</b>	<b>2,453.19</b>	<b>2,453.19</b>	<b>0.00</b>
<b>COLLECTOR'S DEPARTMENT:</b>					
Salary of Collector	69,377.00	69,377.00	0.00	0.00	
Personal Services	43,405.00	43,376.01	28.99	28.99	
Purchase of Services	35,950.00	33,420.01	2,529.99	1,129.99	1,400.00
Materials and Supplies	2,100.00	1,851.75	248.25	248.25	
Sundry Charges	140.00	115.00	25.00	25.00	
<b>TOTAL</b>	<b>150,972.00</b>	<b>148,139.77</b>	<b>2,832.23</b>	<b>1,432.23</b>	<b>1,400.00</b>
<b>ASSESSORS' DEPARTMENT:</b>					
Personal Services	168,987.00	168,986.82	0.18	0.18	
Purchase of Services	19,900.00	13,514.88	6,385.12	6,385.12	
Materials and Supplies	1,700.00	1,527.19	172.81	172.81	
Sundry Charges	525.00	525.00	0.00	0.00	
<b>TOTAL</b>	<b>191,112.00</b>	<b>184,553.89</b>	<b>6,558.11</b>	<b>6,558.11</b>	<b>0.00</b>

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
TOWN CLERK'S DEPARTMENT:					
Salary of Town Clerk	63,699.00	63,699.00	0.00	0.00	
Personal Services	84,782.00	84,779.44	2.56	2.56	
Purchase of Services	15,000.00	15,000.00	0.00	0.00	
Materials and Supplies	1,300.00	1,226.20	73.80	73.80	
Sundry Charges	150.00	150.00	0.00	0.00	
TOTAL	164,931.00	164,854.64	76.36	76.36	0.00
ELECTION AND REGISTRATION:					
Personal Services	1,900.00	1,890.58	9.42	9.42	
Purchase of Services	15,250.00	8,199.02	7,050.98	4,300.98	2,750.00
Material and Supplies	475.00	344.33	130.67	130.67	
TOTAL	17,625.00	10,433.93	7,191.07	4,441.07	2,750.00
ELECTION EXPENSE:					
Personal Services	16,865.00	16,219.42	645.58	645.58	
Purchase of Services	12,700.00	11,547.91	1,152.09	1,152.09	
TOTAL	29,565.00	27,767.33	1,797.67	1,797.67	0.00
FINANCE COMMITTEE:					
Personal Services	2,800.00	2,779.65	20.35	20.35	
Purchase of Services	3,300.00	2,750.00	550.00	550.00	
Materials and Supplies	1,000.00	1,000.00	0.00	0.00	
Sundry Charges	2,760.00	2,760.00	0.00	0.00	
TOTAL	9,860.00	9,289.65	570.35	570.35	0.00



	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
<b>CONSERVATION COMMISSION:</b>					
Personal Services	34,727.00	33,735.34	991.66	991.66	
Purchase of Services	1,950.00	348.63	1,601.37	1,601.37	
Materials and Supplies	1,000.00	540.48	459.52	459.52	
Sundry Charges	650.00	583.00	67.00	67.00	
<b>TOTAL</b>	<b>38,327.00</b>	<b>35,207.45</b>	<b>3,119.55</b>	<b>3,119.55</b>	<b>0.00</b>
LESS: Wetland Filing Fees	2,985.00	2,985.00	0.00	0.00	
<b>TOTAL</b>	<b>35,342.00</b>	<b>32,222.45</b>	<b>3,119.55</b>	<b>3,119.55</b>	<b>0.00</b>
<b>PLANNING BOARD:</b>					
Personal Services	3,000.00	2,125.00	875.00	875.00	
Purchase of Services	4,225.00	2,641.09	1,583.91	1,389.11	194.80
Materials and Supplies	1,600.00	1,600.00	0.00	0.00	
Sundry Charges	125.00	0.00	125.00	125.00	
<b>TOTAL</b>	<b>8,950.00</b>	<b>6,366.09</b>	<b>2,583.91</b>	<b>2,389.11</b>	<b>194.80</b>
<b>BOARD OF APPEALS:</b>					
Purchase of Services	13,300.00	13,143.72	156.28	156.28	
<b>TOTAL</b>	<b>13,300.00</b>	<b>13,143.72</b>	<b>156.28</b>	<b>156.28</b>	<b>0.00</b>
<b>Total General Government</b>	<b>2,079,009.00</b>	<b>1,970,252.51</b>	<b>108,756.49</b>	<b>38,215.55</b>	<b>70,540.94</b>

Protection of Persons and Property

POLICE DEPARTMENT:	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
Personal Services	3,385,299.00	3,385,298.39	0.61	0.61	
Purchase of Services	116,453.00	115,977.71	475.29	160.29	315.00
Materials and Supplies	153,767.00	153,766.59	0.41	0.41	
Sundry Charges	8,000.00	6,097.83	1,902.17	0.00	1,902.17
TOTAL	3,663,519.00	3,661,140.52	2,378.48	161.31	2,217.17

Capital Outlay Breakdown:

Cruisers	33,000.00	33,000.00	0.00	0.00	
Other Equipment	38,200.00	37,383.56	816.44	816.44	
TOTAL	3,734,719.00	3,731,524.08	3,194.92	977.75	2,217.17

FIRE DEPARTMENT:

Personal Services	3,273,739.00	3,273,694.34	44.66	44.66	
Purchase of Services	57,000.00	56,490.98	509.02	509.02	
Materials and Supplies	84,800.00	83,625.43	1,174.57	1,174.57	
Sundry Charges	750.00	750.00	0.00	0.00	
	3,416,289.00	3,414,560.75	1,728.25	1,728.25	

Capital Outlay Breakdown:

Safety Equipment	93,000.00	93,000.00	0.00	0.00	
TOTAL	3,509,289.00	3,507,560.75	1,728.25	1,728.25	0.00

FIRE ALARM, POLICE SIGNALS AND  
TRAFFIC LIGHTS:

Personal Services,	37,000.00	37,000.00	0.00	0.00	
Materials and Supplies	6,500.00	6,390.86	109.14	109.14	
Purchase of Services	6,500.00	6,140.90	359.10	359.10	
TOTAL	50,000.00	49,531.76	468.24	468.24	0.00

EMERGENCY MANAGEMENT:

Purchase of Services	8,500.00	8,500.00	0.00	0.00	
Materials and Supplies	3,500.00	3,408.63	91.37	91.37	
TOTAL	12,000.00	11,908.63	91.37	91.37	0.00

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
<b>BUILDING DEPARTMENT:</b>					
Personal Services	168,026.00	168,026.00	0.00	0.00	
Purchase of Services	9,250.00	8,872.46	377.54	377.54	
Materials and Supplies	3,600.00	3,299.09	300.91	300.91	
Sundry Charges	400.00	344.00	56.00	56.00	
<b>TOTAL</b>	<b>181,276.00</b>	<b>180,541.55</b>	<b>734.45</b>	<b>734.45</b>	<b>0.00</b>
<b>SEALER OF WEIGHTS/MEASURES:</b>					
Personal Services	5,360.00	5,357.53	2.47	2.47	
Purchase of Services	300.00	141.00	159.00	159.00	
Materials and Supplies	250.00	250.00	0.00	0.00	
Sundry Charges	85.00	0.00	85.00	85.00	
<b>TOTAL</b>	<b>5,995.00</b>	<b>5,748.53</b>	<b>246.47</b>	<b>246.47</b>	<b>0.00</b>
<b>ANIMAL INSPECTOR:</b>					
Personal Services	55,110.00	54,857.27	252.73	252.73	
Purchase of Services	2,650.00	2,604.87	45.13	45.13	
Materials and Supplies	2,665.00	2,277.80	387.20	387.20	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>63,425.00</b>	<b>62,739.94</b>	<b>685.06</b>	<b>685.06</b>	<b>0.00</b>
<b>PARKING CLERK:</b>					
Personal Services	11,709.00	11,708.22	0.78	0.78	
Purchase of Services	8,425.00	6,321.31	2,103.69	1,403.69	700.00
Materials and Supplies	50.00	19.17	30.83	30.83	
<b>TOTAL</b>	<b>20,184.00</b>	<b>18,048.70</b>	<b>2,135.30</b>	<b>1,435.30</b>	<b>700.00</b>
<b>Total Protection Persons &amp; Property</b>	<b>7,576,888.00</b>	<b>7,567,603.94</b>	<b>9,284.06</b>	<b>6,366.89</b>	<b>2,917.17</b>

## HUMAN SERVICES

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
<b>COUNCIL ON AGING:</b>					
Personal Services	146,518.00	133,864.20	12,653.80	12,653.80	
Purchase of Services	5,800.00	4,859.21	940.79	940.79	
Materials and Supplies	9,600.00	9,600.00	0.00	0.00	
Mystic Valley Elder Service	6,275.00	6,275.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>168,193.00</b>	<b>154,598.41</b>	<b>13,594.59</b>	<b>13,594.59</b>	<b>0.00</b>
<b>HEALTH DEPARTMENT:</b>					
Personal Services	31,690.00	31,411.48	278.52	278.52	
Purchase of Services	93,139.00	90,348.16	2,790.84	2,790.84	
Materials and Supplies	1,781.00	1,599.98	181.02	181.02	
Sundry Charges	39,970.00	39,950.00	20.00	20.00	
<b>TOTAL</b>	<b>166,580.00</b>	<b>163,309.62</b>	<b>3,270.38</b>	<b>3,270.38</b>	<b>0.00</b>
<b>RECREATION:</b>					
Available Funds only					
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>VETERANS' DEPARTMENT:</b>					
Personal Services	10,048.00	10,048.00	0.00	0.00	
Recipients	66,500.00	66,335.83	164.17	164.17	
Purchase of Services	725.00	396.74	328.26	328.26	
Materials and Supplies	250.00	0.00	250.00	250.00	
Memorial Day	2,500.00	2,608.00	-108.00	-108.00	
Veterans Day	300.00	300.00	0.00	0.00	
<b>TOTAL</b>	<b>80,323.00</b>	<b>79,688.57</b>	<b>634.43</b>	<b>634.43</b>	<b>0.00</b>
<b>Total Human Services</b>	<b>415,096.00</b>	<b>397,596.60</b>	<b>17,499.40</b>	<b>17,499.40</b>	<b>0.00</b>

## PUBLIC WORKS DEPT.

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
<b>PERSONAL SERVICES:</b>					
Personal Services Breakdown:	2,363,788.00	2,356,250.21	7,537.79	7,537.79	0.00
Administration	117,938.00	116,730.16	1,207.84	1,207.84	
Engineering	136,950.00	135,480.04	1,469.96	1,469.96	
Fleet Maintenance	244,695.00	275,913.08	-31,218.08	-31,218.08	
Buildings	435,947.00	407,656.27	28,290.73	28,290.73	
Forestry and Parks	597,498.00	579,786.44	17,711.56	17,711.56	
Cemetery	199,707.00	203,711.34	-4,004.34	-4,004.34	
Highway	704,883.00	710,802.88	-5,919.88	-5,919.88	
<b>TOTAL</b>	<b>2,437,618.00</b>	<b>2,430,080.21</b>	<b>7,537.79</b>	<b>7,537.79</b>	<b>0.00</b>
<b>LESS:</b>					
Perpetual Care Income	44,324.00	44,324.00	0.00		
Park Trust Funds Available	6.00	6.00	0.00		
To Be Appropriated From The Sale of Lots Funds	29,500.00	29,500.00	0.00		
<b>TOTAL</b>	<b>2,363,788.00</b>	<b>2,356,250.21</b>	<b>7,537.79</b>	<b>7,537.79</b>	<b>0.00</b>
<b>Purchase of Services</b>					
Purchased Service Breakdown:	731,243.00	731,099.21	143.79	143.79	
Administration	13,100.00	17,434.52	-4,334.52	-4,334.52	
Engineering	7,650.00	10,851.50	-3,201.50	-3,201.50	
Fleet Maintenance	41,310.00	25,718.73	15,591.27	15,591.27	
Buildings	418,660.00	377,938.49	40,721.51	40,721.51	
Forestry and Parks	93,423.00	103,523.22	-10,100.22	-10,100.22	
Cemetery	4,150.00	4,122.89	27.11	27.11	
Highway	152,950.00	191,509.86	-38,559.86	-38,559.86	
<b>TOTAL</b>	<b>731,243.00</b>	<b>731,099.21</b>	<b>143.79</b>	<b>143.79</b>	<b>0.00</b>
<b>MATERIALS AND SUPPLIES:</b>					
Material & Supplies Breakdown:	488,490.00	488,412.87	77.13	77.13	0.00
Administration	7,100.00	3,771.58	3,328.42	3,328.42	
Engineering	5,300.00	4,357.39	942.61	942.61	
Fleet Maintenance	203,940.00	220,636.04	-16,696.04	-16,696.04	
Buildings	79,402.00	65,499.36	13,902.64	13,902.64	
Forestry and Parks	81,660.00	74,850.09	6,809.91	6,809.91	
Cemetery	13,525.00	7,744.18	5,780.82	5,780.82	
Highway	97,563.00	111,554.23	-13,991.23	-13,991.23	
<b>TOTAL</b>	<b>488,490.00</b>	<b>488,412.87</b>	<b>77.13</b>	<b>77.13</b>	<b>0.00</b>



## TOWN OF WAKEFIELD

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2013
<b>SUNDRY CHARGES:</b>					
Sundry Charges Breakdown:	2,200.00	2,112.75	87.25	87.25	0.00
Administration	630.00	695.00	-65.00	-65.00	
Engineering	400.00	397.50	2.50	2.50	
Fleet Maintenance	250.00	263.75	-13.75	-13.75	
Buildings	465.00	323.75	141.25	141.25	
Forestry and Parks	230.00	205.00	25.00	25.00	
Cemetery	75.00	99.00	-24.00	-24.00	
Highway	150.00	128.75	21.25	21.25	
<b>TOTAL</b>	<b>2,200.00</b>	<b>2,112.75</b>	<b>87.25</b>	<b>87.25</b>	<b>0.00</b>
<b>CAPITAL OUTLAY</b>	<b>436,005.00</b>	<b>376,165.18</b>	<b>59,839.82</b>	<b>684.82</b>	
Fire Alarm Repair Replace	50,000.00	42,041.66	7,958.34	8.34	7,950.00
Heating Systems	100,000.00	80,008.89	19,991.11	91.11	19,900.00
Prior Year Leases	145,005.00	145,123.29	-118.29	-118.29	
Flooring/Windows	9,000.00	9,000.00	0.00	0.00	
Sch Build Bulletin Bds	5,500.00	2,786.77	2,713.23	13.23	2,700.00
Sch Build Storage	12,500.00	0.00	12,500.00	0.00	12,500.00
Prior Year Vehicle Lease	17,000.00	16,984.57	15.43	15.43	
Grnwd Walton Painting	7,000.00	7,000.00	0.00	0.00	
Radio System	20,000.00	20,000.00	0.00	0.00	
Replace Engine	5,000.00	5,000.00	0.00	0.00	
Roof Repairs	65,000.00	48,220.00	16,780.00	675.00	16,105.00
<b>TOTAL</b>	<b>436,005.00</b>	<b>376,165.18</b>	<b>59,839.82</b>	<b>684.82</b>	<b>59,155.00</b>
<b>Total Public Works</b>	<b>4,021,726.00</b>	<b>3,954,040.22</b>	<b>67,685.78</b>	<b>8,530.78</b>	<b>59,155.00</b>
<b>SNOW AND ICE:</b>	<b>450,000.00</b>	<b>307,699.37</b>	<b>142,300.63</b>	<b>142,300.63</b>	<b>0.00</b>

## PUBLIC WORKS ENTERPRISE DEPARTMENTS

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE	
				Balance	Encumbered Fiscal 2013
WATER DIVISION:					
Personal Services	774,323.00	774,295.04	27.96	27.96	
Purchase of Services	288,558.00	286,216.34	2,341.66	2,341.66	
Materials and Supplies	189,960.00	189,709.43	250.57	250.57	
Sundry Charges	1,430.00	1,214.00	216.00	216.00	
Professional Medical Services	325.00	325.00	0.00	0.00	
Contributory Retire. Pensions	126,165.00	126,165.00	0.00	0.00	
Group Insurance	301,251.00	301,251.00	0.00	0.00	
Workers' Compensation Ins.	8,600.00	8,600.00	0.00	0.00	
General Insurance	16,000.00	16,000.00	0.00	0.00	
MWRA Water Assessment	1,475,686.00	1,475,686.00	0.00	0.00	
Tax Collector (P.S.)	32,408.00	32,408.00	0.00	0.00	
Capital Outlay	82,878.00	82,866.98	11.02	11.02	
Maturing Debt	352,298.00	215,562.78	136,735.22	136,735.22	
Medicare	11,553.00	11,553.00	0.00	0.00	
TOTAL	3,661,435.00	3,521,852.57	139,582.43	139,582.43	0.00
SEWER DIVISION:					
Personal Services	547,729.00	473,362.48	74,366.52	74,366.52	
Purchase of Services	206,244.00	205,200.49	1,043.51	1,043.51	
Materials and Supplies	61,756.00	61,522.07	233.93	233.93	
Sundry Charges	600.00	200.00	400.00	400.00	
MWRA Sewer Assessment	5,463,351.00	5,440,619.00	22,732.00	22,732.00	
Workers' Compensation Ins.	5,400.00	5,400.00	0.00	0.00	
General Insurance	9,000.00	9,000.00	0.00	0.00	
Professional Medical Services	325.00	325.00	0.00	0.00	
Contributory Retire. Pensions	94,225.00	94,225.00	0.00	0.00	
Group Insurance	202,095.00	202,095.00	0.00	0.00	
Tax Collector (P.S.)	32,408.00	32,408.00	0.00	0.00	
Capital Outlay	94,250.00	94,135.87	114.13	114.13	
Maturing Debt	320,964.00	207,591.00	113,373.00	113,373.00	
Medicare	8,267.00	8,267.00	0.00	0.00	
TOTAL	7,046,614.00	6,834,350.91	212,263.09	212,263.09	0.00

EDUCATION

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE Transfer to Town Revenue		Encumbered Fiscal 2013
SCHOOL DEPARTMENT:						
Personal Services	22,035,582.00	21,755,410.00	280,172.00	239,316.78		40,855.22
Materials and Supplies	1,048,171.00	957,030.45	91,140.55	85,344.04		5,796.51
Purchase of Services	3,531,266.00	3,845,216.00	-313,950.00	-328,286.87		14,336.87
Sundry Charges	24,025.00	19,983.00	4,042.00	4,042.00		
<hr/>						
TOTAL	26,639,044.00	26,577,639.45	61,404.55	415.95		60,988.60
CAPITAL OUTLAY:	52,426.00	27,307.90	25,118.10	0.00		25,118.10
Less: Available Funds						
Offset Receipts Bus Fees	80,000.00	80,000.00	0.00	0.00		
<hr/>						
Total School	26,611,470.00	26,524,947.35	86,522.65	415.95		86,106.70
<hr/>						
LIBRARY DEPARTMENT:						
Personal Services	875,455.00	875,165.18	289.82	289.82		
Purchase of Services	186,375.00	182,277.99	4,097.01	2,722.01		1,375.00
Materials and Supplies	79,465.00	79,437.59	27.41	27.41		
<hr/>						
TOTAL	1,141,295.00	1,136,880.76	4,414.24	3,039.24		1,375.00
<hr/>						
LESS:						
Library Trust Fund Income Available	48,256.00	48,256.00	0.00	0.00		
<hr/>						
TOTAL	1,093,039.00	1,088,624.76	4,414.24	3,039.24		1,375.00
<hr/>						
CAPITAL OUTLAY						
Building Improvement	5,500.00	5,500.00	0.00	0.00		
<hr/>						
TOTAL	1,098,539.00	1,094,124.76	4,414.24	3,039.24		1,375.00
<hr/>						
NORTHEAST MET. REG. VOC.	1,304,716.00	1,302,028.00	2,688.00	2,688.00		
<hr/>						
Total Education	29,014,725.00	28,921,100.11	93,624.89	6,143.19		87,481.70

## UNCLASSIFIED

	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012	DISPOSITION OF BALANCE Transfer to Town Revenue	Encumbered Fiscal 2013
STREET LIGHTS	225,000.00	225,000.00	0.00	0.00	
MISCELLANEOUS	14,125.00	12,327.22	1,797.78	1,797.78	
HISTORICAL COMMISSION	600.00	596.02	3.98	3.98	
GENERAL INSURANCE	270,000.00	263,825.00	6,175.00	6,175.00	
MEDICARE	493,475.00	451,937.44	41,537.56	41,537.56	
UNEMPLOYMENT INSURANCE	75,000.00	74,999.78	0.22	0.22	
RESERVE FUND	250,000.00	201,950.00	48,050.00	48,050.00	
<b>Total Unclassified</b>	<b>1,328,200.00</b>	<b>1,230,635.46</b>	<b>97,564.54</b>	<b>97,564.54</b>	<b>0.00</b>

## BENEFITS &amp; ADMINISTRATION

PERSONAL SERVICES	93,330.00	93,330.00	0.00	0.00	
WORKERS' COMPENSATION	201,000.00	195,836.00	5,164.00	5,164.00	
PROFESSIONAL MEDICAL	4,568.00	4,362.05	205.95	205.95	
<b>RETIREMENT SYSTEM:</b>					
Pension Accumulation Fund	3,010,188.00	3,010,187.89	0.11	0.11	
Non-Contributory Pension Fund Assessments, Non-Contributory Veterans Pension Fund	74,728.00	50,243.91	24,484.09	24,484.09	
<b>Total Benefits &amp; Admin.</b>	<b>3,383,814.00</b>	<b>3,353,959.85</b>	<b>29,854.15</b>	<b>29,854.15</b>	<b>0.00</b>

CONTRIBUTORY GROUP HEALTH  
AND LIFE INSURANCE:

Town & School Appropriation	12,324,373.00	10,699,599.96	1,624,773.04	1,624,773.04	
<b>Total Group Insurance</b>	<b>12,324,373.00</b>	<b>10,699,599.96</b>	<b>1,624,773.04</b>	<b>1,624,773.04</b>	<b>0.00</b>

## INTERGOVERNMENTAL BREAKDOWN

FEMA REIMBURSEMENT	\$ 3,987.00
MEDICAID REIMBURSEMENT	\$ 95,366.00
ABATEMENTS - Veterans	\$ 33,631.00
ABATEMENTS - Blind	\$ 176,261.00
ABATEMENTS - Elderly	\$ 37,650.00
CHARTER SCHOOLS	\$ 191,590.00
SCHOOL AID - CHAP 70	\$ 4,794,886.00
CONSTRUCTION OF SCH	\$ 936,760.00
VETERANS' BENEFITS Sec 6, Ch. 115	\$ 8,654.00
UNRESTRICTED GEN GOV AID	\$ 2,849,501.00
STATE OWNED LAND	\$ 21,945.00
MTRB GROSS-UP	\$ 8,073,000.00
FEMA REIMBURSEMENT	\$ (113,423.00)
RECEIPT OF A PRIOR PERIOD	\$ 25,045.00
MEDICAID PART D	\$ 227,907.00
MISC NON-RECURRING	\$ 237,627.00
	<u>\$ 17,600,387.00</u>



Town of Wakefield  
Fiscal 2012 Summary

	Appropriation	Expenditure	Balance	Transfer to Revenue	Encumbered
General Government	2,079,009.00	1,970,252.51	108,756.49	38,215.55	70,540.94
Protection of Persons & Property	7,576,888.00	7,567,603.94	9,284.06	6,366.89	2,917.17
Human Services	415,096.00	397,596.60	17,499.40	17,499.40	0.00
Public Works Dept.	4,021,726.00	3,954,040.22	67,685.78	8,530.78	59,155.00
Education	29,014,725.00	28,921,100.11	93,624.89	6,143.19	87,481.70
Unclassified	1,328,200.00	1,230,635.46	97,564.54	97,564.54	0.00
Benefits & Admin.	3,383,814.00	3,353,959.85	29,854.15	29,854.15	0.00
Group Insurance	12,324,373.00	10,699,599.96	1,624,773.04	1,624,773.04	0.00
<b>TOTAL</b>	60,143,831.00	58,094,788.65	2,049,042.35	1,828,947.54	220,094.81
Snow & Ice	450,000.00	307,699.37	142,300.63	142,300.63	0.00
<b>Enterprise Funds</b>				<b>Balance</b>	<b>Encumbered</b>
Water Enterprise Fund	3,661,435.00	3,521,852.57	139,582.43	139,582.43	0.00
Sewer Enterprise Fund	7,046,614.00	6,834,350.91	212,263.09	212,263.09	0.00
					<u>\$220,094.81</u>

## TOWN OF WAKEFIELD

## Article Summary Fiscal 2012

Dept.	Meeting Ref.	Description	Appropriation Fiscal 2012	Expenditure Fiscal 2012	Balance Fiscal 2012
Selectmen					
	ATM#21 5/11	Main St. Trust	5,001.00	4,104.03	896.97
	RTM#22 11/10	GMS Feasibility Study	686,400.00	636,172.67	50,227.33
	ATM#3 5/11	Stabilization Fund	50,000.00	50,000.00	0.00
	ATM#4 5/11	Capital Project Fund	2,800,000.00	2,800,000.00	0.00
	ATM#5 5/11	OPEB Trust Fund	50,000.00	50,000.00	0.00
Information Technology					
	ATM#7 5/12	School Technology Repairs	280,000.00	224,480.40	55,519.60
Police Dept.					
	ATM#10 5/12	Officers Contract Agreement	102,452.00	24,113.00	78,339.00
	ATM#11 5/12	Superiors Contract Agreement	70,901.00	16,757.00	54,144.00
	ATM#8 5/12	Indemnification Police	20,000.00	8,258.03	11,741.97
Fire Dept.					
	ATM#8 5/12	Indemnification Fireman	20,000.00	4,731.50	15,268.50
DPW					
	ATM#14 5/11	Trash Disposal	1,500,645.00	1,196,882.92	303,762.08
	ATM#13 5/11	Eminent Domain Proceedings	1.00	0.00	1.00
	ATM#16 5/11	Drainage Study	55,000.00	0.00	55,000.00
	ATM#17 5/11	Shade Tree Replacement	8,000.00	8,000.00	0.00
	ATM#18 5/11	Tree Spraying	20,000.00	20,000.00	0.00
	ATM#15 5/11	Storm Water Program	100,000.00	0.00	100,000.00
	ATM#19 5/11	Hurd School Boiler	100,000.00	92,534.00	7,466.00
	RTM#4 11/11	Road Improvements	200,000.00	63,782.93	136,217.07
Water Department					
	ATM#14 5/10	Pumping Stations	1,400,000.00	1,126,520.04	273,479.96
	ATM#15 5/10	Replace Water Mains	1,000,000.00	11,239.04	988,760.96
Total:			8,468,400.00	6,337,575.56	2,130,824.44

Town of Wakefield  
Reserve Fund Transfer Analysis  
Fiscal 2012

Voted June 21, 2012

<b>Available Fiscal 2012</b>		<b>\$250,000.00</b>
Finance Committee - Salaries	350.00	
Collector's Office-Salaries	4,800.00	
Legal Dept.-Purchase of Services	\$ 12,500.00	
Legal Dept.-Supplies	\$ 2,850.00	
	15,350.00	
Town Clerk-Salaries	\$ 3,550.00	
Town Clerk-Purchase of Services	\$ 1,350.00	
Town Clerk-Dues	\$ 100.00	
	5,000.00	
Election Expense-Salaries	\$ 2,000.00	
Election Expense-Purchase of Services	\$ 2,000.00	
	4,000.00	
Election & Registration-Salaries	\$ 13,600.00	
Election & Registration-Purchase of Services	\$ 12,300.00	
	25,900.00	
Board of Appeals	2,000.00	
Professional Medical	5,000.00	
Fire Dept.-Salaries	\$ 41,000.00	
Fire Dept.-Purchase of Services	\$ 11,800.00	
Fire Dept.-Supplies	\$ 16,500.00	
	69,300.00	
Sealer of Weights & Measures-Salaries	1,850.00	
DPW-Materials & Supplies	29,400.00	
Veterans Benefits	29,000.00	
Health Insurance-Salaries	10,000.00	
	201,950.00	
Total		201,950.00
	Balance	48,050.00
Unemployment - estimate trf from Health Ins.	51,600.00	

## TOWN OF WAKEFIELD

TOWN OF WAKEFIELD  
STATEMENT OF INDEBTEDNESS  
FOR THE PERIOD ENDING JUNE 30, 2012

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2011	+ Issued	- Retired	= Outstanding June 30, 2012	Interest Paid in FY12
Building	7,563,000	4,195,000	5,315,000	6,443,000	294,602
School Buildings	277,000	-	35,000	242,000	7,007
Sewer	1,015,519	300,795	219,164	1,097,150	22,548
Other Inside	750,000	495,000	585,000	660,000	29,916
<b>SUB-TOTAL Inside</b>	<b>9,605,519</b>	<b>4,990,795</b>	<b>6,154,164</b>	<b>8,442,150</b>	<b>354,073</b>
Long Term Debt Outside the Debt Limit*					
School Buildings	13,956,000	-	1,312,000	12,644,000	379,950
Water	2,224,220	500,000	170,722	2,553,498	80,099
Other Outside	80,556	46,100	8,154	118,502	4,095
<b>SUB-TOTAL Outside</b>	<b>16,260,776</b>	<b>546,100</b>	<b>1,490,876</b>	<b>15,316,000</b>	<b>464,144</b>
<b>GRAND TOTAL</b>	<b>25,866,295</b>	<b>5,536,895</b>	<b>7,645,040</b>	<b>23,758,150</b>	<b>818,217</b>

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***LIBRARY FORM OF BEQUEST***

I hereby give and bequeath to  
the Trustees of the Lucius Beebe  
Memorial Library,  
Wakefield, Mass.,  
the sum of ..... Dollars  
to have and to hold, to be used for the  
unrestricted purposes of the said library.

***Form of Bequest***

*I hereby give and bequeath  
to the Friends of the Council on Aging,  
Wakefield, Mass.,  
the sum of ..... Dollars  
to have and to hold, to be used for the  
unrestricted purposes of the said  
Council.*

# Emergency Numbers

**POLICE or Ambulance**

**FIRE Rescue or Inhalator**

**{9-1-1}**

## Your Town Government

Assessors	781-246-6380
Board of Health	781-246-6375
Collector of Taxes	781-246-6386
Veterans' Services	781-246-6377
Board of Selectmen	781-246-6390
Town Clerk	781-246-6383
Town Accountant	781-246-6395
Town Counsel, 545 Salem St.	781-246-6343
Town Treasurer, 5 Common St.	781-246-6340
Building Inspector — wire, plumbing	781-246-6388
Emergency Management	781-246-6430
Fire Department, 1 Union St. (non-emergency)	781-246-6432
Memorial Library, Main St.	781-246-6334
Municipal Light Department, 9 Albion St.	781-246-6363
Police Department, 1 Union St. (non-emergency)	781-246-6321
Public Works Department	781-246-6300
Emergency Water and Sewer	781-246-6318
Retirement Board	781-246-6396
School Department	781-246-6400
Employee Benefits	781-246-6396
Data Processing Department	781-246-6498
Animal Inspector	781-231-0474
Council on Aging, 30 Converse St.	781-245-3312
Wakefield Housing Authority, 26 Crescent St.	781-245-7328
Employee Benefits	781-246-6396
Parking Clerk	781-246-6330